Vocera Short Command List

What you want to do	Voice Command

DND/Hold/No **Top**

Call/End Call/Yes **Front**

Log In/Log Out

Log In	**Say *OR* Spell** your first and last name
Log Out	**"Log Me Out"**

Record Your Name

"**Record my name**"

Place Calls

Call another user	**"Call _____"** (first and last name or first name ***IN*** department)
Call a group	**"Call _____"** (group name, Connect console room number or role)
Dial an Extension	**"Dial *extension* _____"** (number)
**Dial an Outside Number	**"Dial an outside number"** wait for genie prompt and say the **area code + number**
**Call Urgently	**"Urgently Call _____"** (person or group name)
** *Requires permission*	

Record, Play and Delete Messages

Leave a message	When prompted by genie, say **"yes"** follow genie directions
Send a message to a user	"**Record a message for _____**" (first and last name or first name ***IN*** dept.)
Record a message for a group	"**Record a message for _____**" (group name)
Play new/old voice messages	"**Play messages**", "**Play new messages from __**", "**Play old messages from_____**"
Play new/old text message	"**Play text messages**", "**Play new text messages from _____**", "**Play old text messages from_____**"
Delete messages	"**Delete all messages**", "**Delete all messages from _____**", "**Delete old messages**", "**Delete all text message**" "**Delete all old text messages from _____**"

Additional Help

For a short command review "**Play welcome tutorial**"

Groups

Find groups you are in	"**What groups am I in**"
Add yourself to a group	"**Add me to _____**"(group name)
	"**Add me to multiple groups**" Use this when adding yourself to multiple groups
Remove from group	"**Remove me from_____**" (group name)
	"**Remove me from multiple groups.**" Use this when removing self from multiple groups
Call nurse assigned to a room	"**Call room _____**" (room number or room number nurse)
Call assigned role for a room	"**Call room _____**" (room number role)

Initiate a Broadcast

Broadcast to group	"**Broadcast to_____**" (group name)
**Urgent broadcast to a group	"**Urgently broadcast to _____**" (group name)

Transfer a Call in progress to: (Press DND /hold button, Press Call button)

A person, group, or phone	**"Transfer to _____."** (name, address book entry, group name or extension)

Push to Talk (Instant Conference) One-way communication used to talk with a predefined conference group. **Press and continuously hold the call button**, after the tone, begin speaking, **when finished speaking, release the call button.**

Join conference group	**"Join _____"** (conference)
Leave conference group	**"Leave _____"** (conference)

Forward a Call to Another Badge or an Extension:

To another badge	**"Forward calls to _____"** (name)
To a group	**"Forward calls to _____"** (group name)
To a phone	**"Forward calls to _____"** (extension)
Stop forwarding	**"Stop forwarding calls"**

Page

Number in Vocera	"**Page _____**" *(first and last name, first name in dept., or address book entry)*
An outside number	**"Page an outside number"**

Train the Genie

	"Learn a Name"
	"Learn a Group Name"
	"Learn a Command"
Train Genie in a quiet room	**"Learn more Commands"**