**Blood Culture Collection Adult** 

Blood Pressure (Ambulatory)

Blood Draws

Instruments

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Ambulatory LVN Skills				
Name:	Employee ID #:	Employee ID #:		
Unit:	Title:			
Due Date:				
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Skill/Learning Not all skills are applicable to all Nursing areas – if not applicabl	e mark as N/A	Skill Code (For CPPN Use Only)	Date Completed	Verifier Initials
Collaboration & Communication Core Skill		DAHS-NCCCAC12		
Cultural Sensitivity/Patient-Centered Care Core Skill		DAHS-NCCCSPCC12		
Infection Prevention Core Skill		DAHS-NCCIP12		
Informatics Core Skill		DAHS-NCCIFO12		
Medication Safety Core Skill DAHS-NCCMS12				
Patient Rescue Core Skill DAHS-NCCPR12				
Patient Safety Core Skill		DAHS-NCCPS12		
Professional Practice Core Skill		DAHS-NCCPP12		
Adult IV Verification Check Sheet		DAHS-NSCPABGV10		
Adult Respiratory Assessment (Ambulatory)		DAHS-NSCAMBARA		
Anorectal Swab Checklist for Gonorrhea/Chlamydia		DAHS-NSCASCGC		
Anterior Nares Specimen Collection DAHS-NSCANSC				
Applying a Compression Wrap/Unna Boot (Ambulatory):       DAHS-NSCAMBACWUB         Performs per UC Davis Health Policy 4102, Lower Extremity Compression Wraps       DAHS-NSCAMBACWUB				
BD Alaris IV Infusion System		DAHS-NSCBD18-ALARIS		

Bronchoscope Culturing (Ambulatory): Performs per Clinical Policy 11001, Culturing of Endoscopic

DAHS-NSCBCCA15

DAHS-NSCBD14 DAHS-NSCAMBPB

DAHS-NSCAMBBC

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Ambulatory LVN Skills			
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Skill/Learning Not all skills are applicable to all Nursing areas – if not applicable mark as N/A	Skill Code (For CPPN Use Only)	Date Completed	Verifier Initials
Cervical Loop Electrocautery Excisional Procedure (LEEP), assisting with (Ambulatory): Performs per <u>UC Davis Health Obstetrics &amp; Gynecology Policies/Clinic Policies &amp; Procedures: Assisting with</u> <u>Cervical Loop Electrocautery Excisional Procedure (LEEP)</u>	DAHS-NSCAMBCLEEP		
Code Management (Ambulatory): Performs per <u>Clinical Policy 6006 Responding to Medical</u> <u>Emergency Situations (Including Code Blue)</u> and <u>Elsevier Clinical Skills: Code Management</u>	DAHS-NSCAMBCM		
Colposcopy, assisting with (Ambulatory)	DAHS-NSCAMBCAW		
Covid Anterior Nares Antigen Testing	DAHS-NSCCANAT		
Crutch Fitting and Crutch Walking (Ambulatory): Performs per <u>Elsevier Clinical Skills: Assistive Device</u> <u>Training: Crutches (Rehabilitation Therapy)</u>	DAHS-NSCAMBCFCW		
Cystoscope Culturing (Ambulatory): Performs per <u>Clinical Policy 11001, Culturing of Endoscopic</u> Instruments	DAHS-NSCAMBCC		
Cystourethroscopy, assisting with (Ambulatory)	DAHS-NSCAMBCTAW		
Doppler Ultrasound for Blood Pressure Assessment in the LVAD Patient	DAHS-NSCDUABPPDVAD		
Fall Prevention: Completes e-module: "Fall Prevention Program for MAs and LVNs" DAHS- NGNFPPMA10 and performs per <u>Clinical Policy 4005 Patient at Risk for Falling</u> (Ambulatory section)	DAHS-NSCFPFRN		
GI Endoscope Culturing with Internal Channels (Ambulatory): Performs per <u>Clinical Policy 11001:</u> <u>Culturing of Endoscopic Instruments</u>	DAHS-NSCAMBGIECIC		
Hand Hygiene: Performs per <u>UC Davis Health Policy 11023: Hand Hygiene</u>	DAHS-NSCHH15		
Holter Monitor (Ambulatory)	DAHS-NSCAMBHMA		
Incident Report	DAHS-NSCIR15		
Injections: Intramuscular (IM), Subcutaneous (SQ), Z-Track Method (Ambulatory): and checklist for credit	DAHS-NSCAMBIIMSZ		
Intradermal Skin Test Placement (Ambulatory)	DAHS-NSCAMBISTP		
Intrauterine device (IUD) Insertion, assisting with (Ambulatory)	DAHS-NSCAMBIUDIAW		

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Ambulatory LVN Skills			
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Irrigating the Ear Canal (Ambulatory): Performs per <u>Clinical Policy 4093</u> : Irrigating the External Auditory <u>Canal</u> and <u>Elsevier Clinical Skills</u> : Ear Irrigations - CE	DAHS-NSCAMBIEC		
Isolation Precautions: Performs per <u>Clinical Policy 11025</u> : <u>Standard and Transmission Based</u> <u>Precautions for Infection Prevention</u>	DAHS-NSCIP15		
Liquid Nitrogen Safety	DAHS-NSCLNS		
MDI with Spacer	DAHS-NSCMDIS14		
Methotrexate Administration IM for Non-Cancer Patients	DAHS- NSCMAIMNCP14		
Mini-Cognitive Screening Exam (Ambulatory)	DAHS- NSCMCSEAMB		
Minor procedures, assisting with (Ambulatory)	DAHS- NSCAMBMPAW		
Monkeypox Specimen Collection	DAHS-NSCMPSC22		
Nasal Cannula or Oxygen Mask Application	DAHS-NSCNCOMA15		
Nasopharyngeal Swabbing	DAHS-NSCNS		
Nebulizer, Pulmo-Aide and O <sub>2</sub> Tank Method for Medication (Ambulatory)	DAHS- NSCAMBNP02TMM		
Nurse Patient Relationship	DAHS-NSCNPR15		
Nursing Report	DAHS-NSCNR15		
Obtaining a 12-Lead ECG	DAHS-NSCOLE14		
Orthostatic Vital Signs (Ambulatory): Performs per <u>Elsevier Clinical Skills: Assessment: Orthostatic Vital</u> <u>Signs - CE</u>	DAHS-NSCAMBOVS		
Oxygen Therapy and Oxygen Delivery Principles	DAHS-NSCOTODP15		
Peak Flow Meter (Ambulatory)	DAHS-NSCAMPFM		

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Skill/Learning Not all skills are applicable to all Nursing areas – if not applicable	e mark as N/A	Skill Code (For CPPN Use Only)	Date Completed (or N/A)	Verifier Initials
Pediatric Comfort Restraint (Ambulatory)		DAHS-NSCAMBPCR		
Pediatric IV Check Sheet (only if Required for Care Are	a)	DAHS-NSCPIV		
Post-Void Residual with a Catheter		DAHS-NSCPVRWAC		
SBAR Communication		DAHS-NSCSBARC15		
Seizure Precautions (Ambulatory)		DAHS-NSCAMBSP		
Steam Sterilization (Ambulatory): Performs per clinic autoclave operating manual and <u>UC Davis Health</u> Policy 1253, Steam Sterilization in Ambulatory Clinics.		DAHS-NSCAMBSS		
Suicide Risk: Performs per UC Davis Health Policy <u>4016 Identification and Management of Patients at</u> Risk for Suicide		DAHS-NSCSRA-17		
Transcutaneous Bilirubin Readings (Ambulatory): Perfo Transcutaneous Monitoring (Maternal-Newborn) - CE		DAHS-NSCAMBTBR		
Transnasal Endoscope Culturing (Ambulatory): Perform Endoscopic Instruments		DAHS-NSCAMBTEC		
Urethral Catheterization (Ambulatory): Performs per <u>CI</u> <u>Maintenance, and Removal</u>	inical Policy 9010: Urethral Catheter Insertion,	DAHS-NSCAMBUC		
Urodynamics, assisting with (Ambulatory)		DAHS-NSCAMBUAW		
Visual Acuity (Ambulatory)		DAHS-NSCAMBVA		
Voiding Trial Procedure for Adult Urology Patients		DAHS-NSCVTFAUP		
Wound VAC (Vacuum Assisted Closure) Therapy: Perfect Application of Negative Pressure Wound Therapy	orms per <u>UC Davis Health Policy 12014</u>	DAHS-NSCWVT14		
Zoll AED Plus (Automated External Defibrillator)		DAHS-NSCZAEDP		

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Ambulatory LVN Skills	
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	SIGNATURE PAGE:				
Signature	Signature and Printed Name of Verifier (preceptor or other verified personnel) who have initialed on this form:				
Initial:	Print Name:	Signature:			

#### PRECEPTEE STATEMENT AND SIGNATURE:

I have read and understand the appropriate UC Davis Health Policies and Procedures and/or equipment operations manual, I have demonstrated the ability to perform the verified skills as noted, and I have the knowledge of the resources available to answer questions.

Printed Name

Signature

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Ambulatory LVN Skills			
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		Date	Verifier Initials
Collaboration & Communication Core Skill #DAHS-			
Expected Outcome: The nurse will function effectively wi		1	
Demonstrates consistent performance in precepted experie	nce of professional collaboration and communication		
Cultural Sensitivity/Patient-Centered Care Core Skill #DAHS-NCCCSPCC12			
Expected Outcome: The nurse will provide care that reco culturally sensitive skills in implementing culturally cong	gnizes and respects patient preferences, values, and needs. Nurses ruent nursing care	shall use cross cultu	ral knowledge and
Patient-Centered Care – Completed in CPPN General Nursing	Orientation		
Population-Specific Care – Completed in CPPN General Nursi	ng Orientation		
Advance Directives for Healthcare & Physician Order for Life-S	Sustaining Treatment Online Module #DAHS-NGNADPOLST16		
Age Specific Care Online Module #DAHS-NGNASC11- Passir	ng score of 85% on test		
Pediatric Learning Solutions Online Module: Age Specific Care	e: Newborn through Adult and Child Abuse and Neglect		
Infection Prevention Core Skill #DAHS-NCCIP12			
Expected Outcome: The nurse will utilize current eviden	ce and standards of care in prevention, recognition, and treatment o	of patient infection.	
Demonstrates consistent performance in precepted experi	ence of using infection prevention standards of care.		
Informatics Core Skill #DAHS-NCCIFO12			
Expected Outcome: The nurse will effectively utilize inf	ormation and technology to communicate, improve safety, and supp	oort decision making.	
EMR Training			
Demonstrates basic technology skills (load paper, un-jam	printers, print)		

Documentation Standards according to unit specific charting

Documentation in Nurses' Progress Notes

Use of Professional Exchange Report

Navigates in Windows environment effectively

Uses computer technology safely (log-in/log-out, protects passwords)

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Ambulatory LVN Skills	Ambulatory LVN Skills			
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		Date	Verifier Initials	
Medication Safety Core Skill #DAHS-NCCMS12				
Expected Outcome: Nurse will administer patient medication	ns in a consistent safe manner			
Completed Pediatric Learning Solutions Online Module:	Basic Medication Calculation			
Demonstrates consistent performance in precepted exper	Demonstrates consistent performance in precepted experience of safe medication practices.			
Patient Rescue Core Skill #DAHS-NCCPR12				
Expected Outcome: The nurse will effectively manage patient emergencies.				
Demonstrates consistent performance in precepted experience of appropriate management of patient emergencies.				
Patient Safety Core Skill #DAHS-NCCPS12				
Expected Outcome: The nurse will provide safe nursing care				
Demonstrates consistent performance in precepted experien	ce of provision of patient safety.			
Professional Practice Core Skill #DAHS-NCCPP12				
Expected Outcome: The nurse will provide professional nurs	ing care consistent with organization and department philosophy, values,	mission, and goals		
Demonstrates consistent performance in precepted experien	ce of professional nursing care			
Adult IV Verification Check Sheet DAHS-NSCPABG	/10			
References:           1.         UC Davis Health Policy 13001: Vascular Access Policy (A	dult/Pediatric)			
Complete three (3) sticks observed by verified clinician				
Complete RN Adult IV Online Module #DAHS-NADRNIV – 0	Dnline module passing score of 85%			
Location:				
Location:				
Location:				

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Ambulatory LVN Skills			
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			-
		Date	Verifier Initials
Adult Respiratory Assessment DAHS-NSCAMBARA			
Completion of online module "Assessment: Respirations" I	AHS-NGN353-ECS		
Note if patient has an oxygen delivery system and what typ	e of system it is.		
Make general observation of patient's overall mentation an	d appearance.		
Observe for rate, depth, pattern, symmetry, and effort of re	spirations. Observe for use of accessory muscles.		
Observe for color and pallor of skin and mucous membrane	PS.		
Observe for color, quantity, and consistency of secretions.			
Observe the position of the trachea.			
Auscultate in an orderly manner, starting with the anterior or sounds appropriately.	hest and moving to the posterior chest, all lung fields. Describe lung		
Palpate the neck, chest, and shoulders to assess for the pr	esence of subcutaneous air.		
Monitor and document oxygen saturations and End Tidal C	O2 levels when appropriate.		

Describe/demonstrate method for contacting a higher level of care.

Have available in the room, or know how to locate and use, necessary emergency respiratory equipment.

Document all pertinent information in the appropriate locations.

#### Anorectal Swab Checklist for Gonorrhea/Chlamydia DAHS-NSCASCGC

References:

1. UC Davis Health Policy 11002: Collection of Clinical Specimens for Microbiological Examinations

2. Center for Disease Control STD Testing

3. UC Davis Health and Laboratory Test Directory

Review collection instructions in the UC Davis Health Laboratory Directory, Chlamydia/Gonorrhea Swab, Anorectal. Verify correct	
swabs and media for collection. UC Davis Health and Laboratory Test Directory	
Verify the patient's identity by using at least two unique identifiers (e.g., name, date of birth)	

Review the patient's chart and review the order authorizing collection

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	Date	Verifier Initials
Anorectal Swab Checklist for Gonorrhea/Chlamydia DAHS-NSCASCGC continued		
Explain the procedure to the patient, including its purpose, potential discomfort, and the role of the chaperone. Offer the patient the opportunity to ask questions or voice concerns.		
Obtain verbal consent from the patient before proceeding with the procedure.		
Provide the patient with a gown and ask them to undress from the waist down. Provide privacy.		
Ensure the availability of a chaperone and introduce them to the patient.		
Perform hand hygiene according to the facility's standard protocol.		
Don gloves and other PPE as required.		
Have patient lie of their side, with their knees bent, maintaining modesty and comfort.		
Offer the patient a pillow for support if needed. Encourage the patient to relax.		
Gently separate the patient's buttocks to expose the anal area. Insert a dry swab 3-5 centimeters (1-2 inches) into the rectum		
Rotate the swab gently for 5-10 seconds, clockwise while pressing against the rectal mucosa.		
If the swab is grossly contaminated with feces, discard the swab, and repeat the collection.		
After removing the swab, carefully place into a labeled collection container.		
Assist the patient in assuming a comfortable position.		
Dispose of used materials and waste appropriately in biohazard containers.		
Perform hand hygiene		
Document the procedure, including the patient's tolerance, any adverse reactions, and the presence of a chaperone.		
Ensure the collected specimen is promptly labeled in the patient's presence and sent to the appropriate laboratory for testing.		
Provide the patient with post procedure instructions, including information about potential side effects and when to expect results.		

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		Date	Verifier Initials
Anterior Nares Specimen Collection DAHS-NSCAN	SC		
References:         1.       Standardized Procedure 501: COVID-19 Testing of Employed         2.       Centers for Disease Control and Prevention Training Docum         3.       UC Davis Health Policy 11023: Hand Hygiene         4.       UC Davis Health Policy 11025: Standard and Transmission I         5.       UC Davis Health Policy 18004: Specimen Labeling for Labor         6.       UC Davis Health Policy 2111: Disinfection in Patient Care Art	ent: How to Collect an Anterior Nasal Swab Specimen for COVID-19 Testing Based Precautions atory Processing		
Perform hand hygiene, don PPE, identify patient using two	patient identifiers, explain procedure to patient		
Assist patient into a neutral relaxed position			
Insert entire swab tip into the nostril—approximately 1/2 to 3/			
Rotate swab firmly against nasal wall in a circular path at le present	east 4 times, taking about 15 seconds. Collect any drainage that may be		
Use the same swab to repeat the process in the other nost	ril		
Place swab, tip first, into the transport tube provided.			
Label specimen, place in biohazard bag on ice, and send to	lab		
Doff PPE as needed, perform hand hygiene, and disinfect p	atient area		

BD Alaris IV Infusion System #DAHS-NSCBD18-ALARIS	
References:	
1. UC Davis Health Policy <u>13056: Parenteral Infusion Pump Use</u>	
2. UC Davis Health Policy 3063: Parenteral and Enteral Infusion Pump Care, Distribution and Maintenance	
Alaris™ Pump module	
Completed assigned Alaris <b>Online Modules</b> in UC Learning.	
BD Alaris IV Infusion System policies and procedures reviewed.	

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BD Alaris IV Infusion System #DAHS-NSCBD18-ALA	RIS Continued		
<ul> <li>Demonstrate Pump Setup</li> <li>The patient's heart level should be in line with [CHANNEL</li> <li>Closes the administration set roller clamp when the safety</li> <li>Does not use needles or blunt cannulas to access a Smart</li> <li>Scrub the SmartSite™ Needle-Free Valve prior to any corseconds, or an alcohol prep pad for 15-30 seconds and al</li> <li>Demonstrate System Start Up and Operation</li> <li>Understanding of what happens when [NEW PATIENT] is</li> <li>Understanding of the Patient Care Profile and how to char</li> <li>Demonstrate Programming with Guardrails™ Safety Softwar</li> <li>Programming a primary infusion on the Alaris™ Pump mo</li> <li>Responding to a Guardrails™ Soft or Hard Limit alarm with</li> <li>Programming an intermittent infusion on the Alaris™ Pump</li> <li>Use of the "RESTORE" feature (previous programming, V</li> <li>Programming a medication bolus and describing the "Rap</li> <li>Pausing an infusion by pressing the [PAUSE] hard key on</li> <li>The appropriate head height differential when hanging a 2</li> </ul>	clamp is open, to prevent free flow. tSite <sup>™</sup> Needle-Free Valve. nection with a CHG/ alcohol swab pad for 5 seconds and let dry for 5 low to air dry for 15-30 seconds. selected. nge it. re dule. h audio alerts and visual prompts. p module. Pump module. TBI, bolus). id Bolus" infusion feature. the pump module and the PC unit.		
Demonstrate Basic Programming Without Guardrails™ Safe when this mode is used.	ety Software Programming of a Basic Infusion. Verbalize safety concerns		
Blood Culture Collection Adult #DAHS-NSCBCCNP15			
References:         1.         UC Davis Health Policy 13015: Drawing Blood Cultures			
Completed of the Blood Culture Collection Online Module (A	Adult Populations Only) # DAHS-NGNBCC19		
States the clinical importance of proper blood culture collection	on.		
Prepares supplies and work area.			

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Ambulatory LVN Skills		
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	Date	Verifier Initials
Blood Culture Collection Adult #DAHS-NSCBCCNP15 Continued		
Identifies patient & explain the procedure to patient and/or caregiver.		
States the importance of choosing the right sites for culture: venipuncture or central line.		
Obtains specimen per UC Davis Health Policy 13015. Demonstrates aseptic technique and use of appropriate safety devices.		
States the correct volume of blood to be drawn for culture, the amounts to be placed in each culture bottle, and the rationales for these volumes.		
States the reasons for collecting two sets of blood culture specimens.		
Demonstrates the EMR multi-step process for specimen collection & proper labeling of specimen bottles.		
Demonstrates the steps to send specimen to the lab.		
Blood Draws #DAHS-NSCBD14		
1. UC Davis Health Policy 13001: Vascular Access Policy (Adult/Pediatric)     2. UC Davis Health Policy 13029: Venipuncture Verification and Blood     3. NCCLS (CLSI) clinical laboratory guideline     4. UC Davis Health Laboratory Users Guide		
State the importance of correct serum lab specimen collection		
Select appropriate blood specimen tubes, obtain correct labels		
Choose method of blood draw: venipuncture, arterial puncture, central or arterial line draw		
Verify identity of patient		
Explain the procedure to the patient		
Obtain specimen per policy. Observe standard precautions and use appropriate safety devices		
Handle specimen appropriately		
Compare lab results to normal values and the patient's previous results.		
Compare lab results to normal values and the patient's previous results.		

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Ambulatory LVN Skills		
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	Date	Verifier Initials
Blood Pressure DAHS-NSCAMBPB		
References: Elsevier Clinical Skills Blood Pressure: Upper Extremity or Elsevier Clinical Skills Blood Pressure: Lower Extremity		
Completion of online module "Blood Pressure: Upper Extremity" DAHS-NGN677-ECS		
Performs initial blood pressure at the end of the rooming process, and is able to verbalize why this is important		
Performs per Elsevier Clinical Skills Blood Pressure: Upper Extremity or Elsevier Clinical Skills Blood Pressure: Lower Extremity		
If initial BP is 140/90 or greater if needed, repeats after 5 minutes of quiet waiting time. Informs provider if second reading is 140/90 or greater. Documents additional BP readings in proper place in EMR		
Colposcopy, assisting with DAHS-NSCAMBCAW		
References:         1.       Clinical Policy 18004, Specimen Labeling for Laboratory Processing         2.       Elsevier Clinical Skill: Sterile Field Preparation.         3.       Clinical Policy 4019, Universal Protocol         4.       Clinical Policy 11025 Standard and Transmission Based Precautions for Infection Prevention         5.       UC Davis Health Policy 2111, Disinfection in Patient Care Areas         6.       Handling of Reusable Instruments-Outpatient         7.       UC Davis Health Policy 2005: Medical Waste Management		
Obtains patient's vital signs, last menstrual period, and allergies		
Positions patient in the lithotomy position. Show patient colposcope; explain that it will not be inserted into the vagina.		
Observes Clinical Policy 11025 Standard and Transmission Based Precautions for Infection Prevention		
Opens sterile pack and appropriately uses sterile technique as needed, per Elsevier Clinical Skill: Sterile Field Preparation.		
Performs procedural pause per Clinical Policy 4019 Universal Protocol		
Assists provider with exam		
Label any specimens collected per Clinical Policy 18004, Specimen Labeling for Laboratory Processing		
Performs post procedure vital signs and pain assessment.		

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Ambulatory LVN Skills		
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	Date	Verifier Initials
Colposcopy, assisting with DAHS-NSCAMBCAW, continued		
Provides patient with feminine napkin at procedure end as needed		
Provides patient with discharge instructions. Inform the patient they may have slight vaginal bleeding if specimens were taken. Suggest wearing a sanitary pad until the bleeding subsides. Provide emotional support and allow patient to voice any concerns related to procedure or findings.		
Disinfects room and exam table per UC Davis Health Policy 2111, Disinfection in Patient Care Areas		
Prepares soiled instruments for processing per Handling of Reusable Instruments-Outpatient		
Appropriately disposes of sharps as applicable per UC Davis Health Policy 2005: Medical Waste Management		
Documents in EMR.		
Covid Anterior Nares Antigen Testing #DAHS-NSCANSC		
References:         1.       Inpatient COVID Antigen Testing Update		
Don full PPE (N95, face shield, gown and gloves)		
Identify patient using name and DOB		
Mark label with your initials and the time of collection		
Open a sterile swab package		
Have patient tilt their head back to 70 degrees		
Insert the swab ½ to ¾ of an inch into the patient's naris. Rotate the swab, coming into contact with the mucus membranes for 15 seconds. Remove swab and repeat in opposite naris.		
Insert the swab inside the vial of medium and swirl 5 times while pressing the swab tip against the vial wall.		
Let the swab sit in the solution for 1 minute.		
Roll the swab 5 more times while pressing the swab tip against the vial wall.		
Remove and discard the swab; securely re-cap the vial tube. Ensure vial is correctly labeled before sending to the lab		
Remove PPE and perform hand hygiene		

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	rformance criteria are completed and pages 1, 2, 3 and 4 have been scanned a	· · · · · · · · · · · · · · · · · · ·	
		Date	Verifier Initials
Cystourethroscopy, assisting with DAHS-NSCAMBO	CTAW		
References:         1.       Clinical Policy 11028 High Level Disinfection of Endoscopic         2.       Clinical Policy 4019, Universal Protocol         3.       UC Davis Health Policy 2111, Disinfection in Patient Care Air         4.       Clinical Policy 11027, Cleaning Endoscopes Prior to Cold St	reas		
Utilizes equipment user manual and follows operating instruct			
Disinfects cystoscope equipment per <u>Clinical Policy 11028 Hi</u> Documents date/time in disinfection log.	gh Level Disinfection of Endoscopic Instruments.		
Documents any new symptoms, allergies, etc. and the preser	ice, if any, of artificial joints or mitral valve prolapse		
If using Cidex OPA for scope processing, screen patient for h	istory of bladder cancer as this is a significant contraindication		
Document with use of cystoscopy dot phrase			
UROLOGY – Obtain clean catch urine sample if patient is syr GYN - Obtains clean catch urine specimen with and without s			
As applicable, perform POC Urine Dipstick and advise provide	er of results		
UROLOGY - Sets up IV pole with 500ml sterile normal saline.			
Verifies equipment, light source, and paper (as applicable) are	e operating correctly.		
Prepares patient for procedure.			
Performs procedural pause per Clinical Policy 4019, Universa	I Protocol		
Assists provider during cystourethroscopy.			
	aturia should disappear within the first 48 hours after the procedure. The cystoscopic examination, although some burning may be experienced.		
Provides post procedure medications as ordered by provider			
Cleans and reprocesses cystoscope equipment per <u>Clinical P</u> Disinfection and Clinical Policy 11028 High Level Disinfection	Policy 11027, Cleaning Endoscopes Prior to Cold Sterilization/High Level of Endoscopic Instruments.		

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		Da	ate	Verifier Initials
Cystourethroscopy, assisting with DAHS-NSCAMB		1		
Documents date/time and disinfection log (if department uses	,			
Documents patient MRN in disinfection log (if department use				
Disinfects room and exam table per <u>UC Davis Health Policy 2</u>	2111, Disinfection in Patient Care Areas			
Doppler Ultrasound for Blood Pressure Assessmen	t in the LVAD Patient #DAHS-NSCDUABPPDVAD			
References: 1. UC Davis Health Policy 5002: Durable Ventricular Assist Device 2. Elsevier Clinical Skills: Doppler Ultrasound for Assessment of E 3. VAD Aware Training DAHS-NGNVADA15	e: Nursing Management_ (Section V Paragraph B) Blood Pressure and Peripheral Pulses			
If possible, ensures that the patient is seated or supine for a	t least 5 minutes			
Positions the appropriately sized blood pressure cuff above	the elbow with the bladder midline over the brachial artery			
Using a handheld doppler, locates the patient's brachial arte vessel. Avoids putting excess pressure on the probe	rial Doppler sound. Tilts the probe at a 45-degree angle along the length	of the		
Maintains the position of the probe over the artery and inflate	es the blood pressure cuff until the arterial Doppler sound is no longer au	dible		
Deflates the cuff slowly and notes on the sphygmomanomet	er when the first Doppler sound is heard			
The number on the sphygmomanometer associated with the first Doppler sound is the patient's mean arterial pressure (MAP)				
Removes cuff, wipes gel from patient's arm. Discards suppli	es, removes PPE, performs hand hygiene, and documents findings in the	EMR		
Cleans the face of the Doppler probe with a soft tissue. Follo	ows manufacturer's recommendations for disinfecting the probe after each	n use		
Holter Monitor DAHS-NSCAMBHMA				
References: Clinical Policy 11025, Standard and Transmission Precautions fo	r Infection Prevention			

Pre-program monitor, pre-fill patient financial responsibility form and diary

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Holter Monitor, continued DAHS-NSCAMBHMA	Date	Verifier Initials
Set up monitor: Pre-program monitor for 24 hours, 48 hours, 7 days or 21 days as ordered with patient name, medical record number, DOB via recorder entry or computer program with HL7 interface using order number. Place new battery in monitor and attach wires. Attach electrodes to wires.		
Review patient financial responsibility form with patient; have patient sign.		
Review diary and instructions with patient. Explain importance of filling out diary		
Inform patient they can perform daily activities except for tub bathing, showering, or swimming		
Instruct patient to avoid swinging or bumping the monitor. The battery should not be removed under any circumstances.		
Prep Skin:         a. Shave areas as needed         b. Cleanse the area with a prep pad         c. Gently abrade the skin with the abrasive pad         Attach the wire to the electrode before putting on the patient's chest. Place the electrodes in the anatomical locations, pressing on the outside of the electrode to make sure it is attached to the chest, not pushing the center of the electrode.         Locate proper anatomical landmarks:         White lead- right mid-clavicle of the sternum         Red lead- left anterior axillary line 6th rib (v5)         Black lead- left mid-clavicle of the sternum         Brown lead-1 inch right of the sternum 4th rib space (v5)         Blue lead-center of manubrium         Orange lead- left mid-clavicular line 6th rib (v4)         Green lead-lower right margin over bone		
Tape the electrode cable wires on the electrodes with a stress loop allowing the wires to hang free		
Attach the monitor to the belt or shoulder/neck pouch		
Document Holter monitor placement in the patient's EMR.		
After the recording is completed, the patient returns the monitor with the diary.		

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Ambulatory LVN Skills			
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	Date	Verifier Initials
Holter Monitor, continued DAHS-NSCAMBHMA		
Remove the battery and disconnect the wires. Clean the wires and Holter monitor as directed by the manufacturer.		
Demonstrate proper downloading of recording to the Heart Station.		
Document in the patient's EMR record the Holter monitor was returned and recording sent to Heart Station via download.		
Fax diary to Heart Station. Send diary hard copy and financial responsibility form to Heart Station in Heart Station interoffice bag.		
Incident Report #DAHS-NSCIR15		
References: UC Davis Health Policy 1466: Incident Reports		
Completes all sections of the incident report form. If incident involved an injury, takes steps to restore individual's safety such as stabilizing patient's position after a fall and assessing for further injuries.		
Notifies appropriate personnel for patient, staff or visitor injury.		
Documents appropriately in patient record for injury/incident.		
Injections: Intramuscular, Subcutaneous, and Z-Track Methods DAHS-NSCAMBIIMSZ		
References:         1.       Clinical Policy 4007: Intramuscular Medication Injection         2.       Clinical Policy 4010: Subcutaneous Injection         3.       Clinical Policy 11010: Medications/Vaccines in Single and Multiple Dose Containers         4.       Clinical Policy 4055: Medication Administration         5.       Elsevier Clinical Skills: Injection Preparation from Ampules and Vials - CE		
Completion of online module "Medication Administration: Intramuscular Injection" DAHS-NGNMAINTRAMI-ECS and "Medication Administration: Subcutaneous Injection" DAHS-NGNMASI-ECS		
Selects medication according to the Eight Rights of Medication Administration, Clinical Policy 4055: Medication Administration		
Draws medication up into syringe per <u>Clinical Policy 11010: Medications/Solutions/Vaccines in Single and Multiple Dose Containers</u> and <u>Elsevier Clinical Skills: Injection Preparation from Ampules and Vials - CE</u>		

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Ambulatory LVN Skills			
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		Date	Verifier Initials
Injections: Intramuscular, Subcutaneous, and Z-Tra	ck Methods DAHS-NSCAMBIIMSZ Continued		
Performs IM injections per Clinical Policy 4007: Intramuscula	r Medication Injection (Includes Z Track Method)		
Performs subcutaneous injections per Clinical Policy 4010: S	Performs subcutaneous injections per <u>Clinical Policy 4010: Subcutaneous Injection</u>		
Intradermal Skin Test Placement and Reading DAH	S-NSCAMBISTP		
References:         1.       Clinical Policy 4009: Tuberculosis Skin Test         2.       Elsevier Clinical Skill: Medication Administration: Intradermal         3.       Standing Order for Administration of PPD Test by Licensed N	Injection and Allergy Skin Testing - CE		
Completion of online module "Medication Administration: Intra	adermal Injection and Allergy Skin Testing" DAHS-NGNMAINTRADI-ECS		

Places skin test per <u>Clinical Policy 4009: Tuberculosis Skin Test</u> and <u>Standing Order for Administration of PPD Test by Licensed</u> <u>Nurses in UC Davis Health Clinics</u>

Reads a skin test:

- 1. Inspect and palpate site for induration
- 2. Measure diameter of induration in millimeters transverse to the long axis of the forearm. (For mumps test, measure erythema)

Completes Elsevier Skills Medication Administration: Intradermal Injection and Allergy Skin Testing Post-test with 80% score or higher

- 3. Document date, time, millimeters of induration (erythema for mumps)
- 4. Document if test is positive or negative
- 5. Communicate test result to ordering provider

### IUD Insertion, assisting with DAHS-NSCAMBIUDIAW

#### References:

- 1. <u>Clinical Policy 4019 Universal Protocol</u>
- 2. UC Davis Health Policy 2111 Disinfection in Patient Care Areas
- 3. Handling of Reusable Instruments-Outpatient
- 4. UC Davis Health Policy 2005: Medical Waste Management

Obtains patient's vital signs, LMP, and allergies

Confirms that authorization has been approved for specific IUD

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Ambulatory LVN Skills			
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	Date	Verifier Initials
IUD Insertion, assisting with DAHS-NSCAMBIUDIAW Continued	•	•
Performs POC pregnancy test and records results in EMR		
Properly positions patient (dorsal lithotomy).		
Performs surgical pause per Clinical Policy 4019 Universal Protocol		
Appropriately uses sterile technique		
Opens sterile pack and sterile IUD at appropriate time		
Assists provider with procedure as needed		
Prepares for potential vasovagal response: Discontinue placement; elevate patient's feet above the head (examination table to Trendelenburg position or simply hold patient's feet up). For prolonged bradycardia, oxygen and intramuscular atropine may be used. A vasovagal response may occur with a 10-15 minute delay; educate patients to sit down immediately if they become lightheaded after leaving the examination room.		
Provide patient with feminine napkin at end of procedure		
Performs post-procedure vital signs and pain assessment		
Reviews patient discharge instructions		
Disinfects room and exam table per UC Davis Health Policy 2111 Disinfection in Patient Care Areas		
Prepares soiled instruments for processing per Handling of Reusable Instruments-Outpatient		
Appropriately disposes of sharps as applicable per UC Davis Health Policy 2005: Medical Waste Management.		
Documents appropriately in EMR including device lot number and expiration date.		

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		Date	Verifier Initials
Liquid Nitrogen (LN2) Safety #DAHS-NSCLNS			
References:         1.       UC Davis Health Policy 1624: Safe Management of Cryogen         2.       UC Davis Health Policy 1624, Attachment 1: Liquid Nitrogen			
Inspects all PPE and cryogenic equipment prior to use			
Wears safety glasses and face shield			
Wears waterproof, loose-fitting, cryogenic gloves			
Wears cuffless pants and shoes made of nonabsorbent mater	ial		
Wears long-sleeved shirt and lab coat or cryogenic apron. If la	b coat or cryogenic apron not worn, shirt is worn outside of the pants		
Verifies that Dewar is constructed to withstand cryogenic temp	peratures		
Verifies that Dewar is dry (water expands upon contact with L	N2 and can crack the Dewar)		
Uses open Dewar flasks only in well-ventilated areas			
Prevents and stands clear of any LN2 boil off, vapors or splas	hes		
Uses tongs or tweezers to immerse or withdraw objects from I	_N2		
To prevent pressure-causing condensation obstruction, uses a	a cork with a groove cut into the side or a loose fitting plug		
Uses safe lifting techniques when handling loads			
MDI with Spacer #DAHS-NSCMDIS14			
References:           1.         UC Davis Health Policy 17020: Inhaled Pulmonary Drug Adm	inistration (Excluding Pentamidine/Ribavirin/Surfactant)		
Demonstrate knowledge of how the Pharmacy is notified for	MDI.		
Verbalize how to administer MDI with Spacer correctly.			
Prior to and immediately after use of inhaled bronchodilators breath sounds are assessed. Also, any cough or mucous presented of the sound of the so	, antibiotics and steroids, the patient's pulse, respiratory rate and oduction may be noted.		
Verbalize when to notify Respiratory Therapy or Pharmacy.			
Demonstrate documentation of teaching.			

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		Date	Verifier Initials	
Methotrexate Administration IM for Non-Cancer Pati	ients DAHS-NSCMAIMNCP14			
References: 1. <u>Clinical Policy 10001: Hazardous Drugs (HD) (Chemo): Safe Ha</u>	andling/Preparation/Administration/Disposal of Waste/Spill Procedures			
Patient understands proper handling of this medication.				
Intramuscular injection skill verified (see "Injections: Intramusc	cular, Subcutaneous, and Z-Track Methods)			
Ensures Methotrexate is stored in a closed container at room temperature away from heat, moisture and direct light				
Use nitrile gloves when administering Methotrexate				
Disposes of gloves, empty syringe and vial per <u>Clinical Policy 10001: Hazardous Drugs (HD) (Chemo): Safe</u>				
Handling/Preparation/Administration/Disposal of Waste/Spill P Mini-Cognitive Screening Exam (Ambulatory) DAHS				
References:	5-N3CMC3LAMD			
1. <u>Mini-Cog© Quick Screening for Early Dementia Detection</u> 2. Step-by-Step Mini-Cog© Instructions				
Verifies provider order prior to starting assessment. Uses 2 pa				
Take the person being tested to a comfortable room that does a. Have them sit at a table and provide a pencil with an				
	k, and you can decide whether the paper is blank or if you're providing			
the circle (the link above provides the circle)				
Look at the person being tested and say "I'm going to say three words. I want you to repeat them back to me, and you will need to remember them again at the end of the test."				
a. Then clearly speak three unrelated words, which are	provided by the test.			
b. An example is "river, nation, finger."				
Have the words spoken back by the test-taker as soon as you've said all three Have the test-taker draw a clock with the time "10 past 11."				
a. You can provide the circle				
b. Allow three minutes to complete this task				
c. Do not help but be friendly and encouraging				
Ask the person "What were the three words I spoke at the bed	inning of the test?" Write down the answers.			

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Mini-Cognitive Screening Exam (Ambulatory) DAHS	-NSCMCSEAMB, continued	Date	Verifier Initials
There are five total points a person can score on the Mini-Cog a. Give one point for each word that was correctly reme b. Give two points for a correctly drawn clock, or 0 for a only once, in the correct order and direction (clockwis	embered. (0-3 points) an abnormal clock. A normal clock must include all numbers (1-12), each		
There must also be two hands present, one pointing to the 11 and one pointing to 2. The length of the hands does not matter. (0 or 2 points)			
Compile the score			
Enter results in the Epic screening tab			
Minor procedures, assisting with DAHS-NSCAMBMP	AW		
References:         1.       Clinical Policy 18004, Specimen Labeling for Laboratory Pro-         2.       Elsevier Clinical Skill: Sterile Field Preparation.         3.       Clinical Policy 4055, Medication Administration         4.       Clinical Policy 4019, Universal Protocol         5.       Clinical Policy 11025 Standard and Transmission Based Pre-			
Screen for allergies including topical and skin prep agents			
Prepare supplies as applicable. Label any specimens collecte Processing	d per <u>Clinical Policy 18004, Specimen Labeling for Laboratory</u>		
Label medication syringe as applicable per <u>Clinical Policy 405</u>	5, Medication Administration		
Demonstrate proper set up of sterile field per Elsevier Clinical	Skill: Sterile Field Preparation.		
Explain procedure to patient and provide the opportunity to as	Explain procedure to patient and provide the opportunity to ask questions		
Comply with Clinical Policy 4019 Universal Protocol.			
Wear personal protective equipment per Clinical Policy 11025	Standard and Transmission Based Precautions for Infection Prevention		

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Minor procedures, assisting with DAHS-NSCAMBMI	PAW, continued	Date	Verifier Initials	
<ul> <li>Perform procedure site prep if needed, depending on procedu</li> <li>a. Perform hand hygiene and don sterile gloves</li> <li>b. Scrub skin, starting at the site of the incision, with a or pressure and friction to remove dirt and microorganis</li> <li>c. Discard the sponge after reaching the periphery</li> <li>d. Repeat the scrub with a separate sponge for each row</li> <li>Post-Procedure Documentation <ul> <li>a. Vital signs</li> <li>b. Screen for pain.</li> <li>c. Assess site</li> <li>d. Report any concerns to licensed staff/physician</li> </ul> </li> <li>Discharge <ul> <li>a. Provide patient verbal/written instructions/education (p. b. Provide AVS (after visit summary).</li> <li>c. Follow-up appointment, if applicable.</li> </ul> </li> </ul>	circular motion in ever widening circles to the periphery. Use enough sms from the skin and pores. nund.			
Monkeypox Specimen Collection DAHS-NSCMPSC	22			
References:         1.       UC Davis Health Policy 2002, Attachment 8: UCDH Monkeypox Control Plan         2.       CDC July 1, 2022 Infection Control: Healthcare Settings   Monkeypox   Poxvirus   CDC         3.       CDC June 24, 2022 Clinical Recognition   Monkeypox   Poxvirus   CDC         4.       CDPH, July 26, 2022. Monkeypox.         5.       CDPH. May 27, 2022. Healthcare Provider Monkeypox Health Advisory, May 27, 2022: Monkeypox Virus Infection in the United States and Other Non-endemic Countries         6.       Sacramento County Public Health. MONKEYPOXTESTING UPDATE July 28, 2022 (Update to July 22, 2022)         7.       UC Davis video What is Monkeypox? Symptoms, transmission and Vaccination Questions Answered				
Review order. Perform hand hygiene. Don PPE. Introduce se	lf, identify patient, and explain procedure to patient.			
Prepare a clean field. Open packages needed for procedure.				
Each pustule/lesion must be swabbed individually				
Swab the pustule/lesion vigorously with a flocked sterile swab media tube. Remel 3ml M4RT media is also acceptable.	and place the swab into a 3ml viral culture media or universal transport			

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Monkeypox Specimen Collection DAHS-NSCMPSC22, continued	Date	Verifier Initials
Vigorously swab or brush pustule/lesion to obtain adequate specimen. 1 swab per pustule/lesion, maximum of 3 pustules/lesions. It is not necessary to de-roof lesion, but it may occur during swabbing.		
All specimens MUST be labelled with at least two patient identifiers		
Place each specimen in its own biohazard bag. Place the specimen in a secondary biohazard bag containing ice or ice pack		
If one patient has 3 lesions swabbed then all 3 swabs must be placed in its own individual biohazard bag All 3 individually bagged specimens from that single patient can be placed in the same secondary biohazard bag that contains ice or ice pack		
Specimens should not come in direct contact with the ice or ice pack		
Deliver on ice immediately to lab		
Dress pustules/lesions as needed		
Doff PPE, perform hand hygiene		
Nasal Cannula or Oxygen Mask Application #DAHS-NSCNCOMA15	•	
Assesses respiratory status and assesses for signs and symptoms of hypoxemia.		
Verifies the order for oxygen therapy, including delivery method and flow rate.		
Sets up the oxygen delivery system.		
Adjusts the oxygen flow meter to the prescribed liter flow rate.		
Nasopharyngeal Swabbing DAHS-NSCNS		
References:         1.       Standardized Procedure 501: COVID-19 Testing of Employees and Ambulatory Patients with a Standing Order         2.       UC Davis Health Policy 11025: Standard and Transmission Based Precautions for Infection Prevention		
Perform hand hygiene and don gloves and appropriate PPE per Clinical Policy 11025		
Introduce yourself to the patient, verify patient identity using two identifiers, name and date of birth		
Explain procedure to patient and ensure they agree to treatment		
Instruct the patient to sit erect in a chair facing forward		
Have the nasopharyngeal swab (on flexible wire) and the sterile tube or culture tube ready for use		

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	Date	Verifier Initials
Nasopharyngeal Swabbing DAHS-NSCNS Continued		
Assess for nasal obstructions or deviated septum		
Have patient keep head in a neutral position		
Gently advance the swab to the nasal pharynx until resistance is met. Swab should be able to be advanced a distance equal to the measurement from the front of the ear to the opening of the nose. Do not force swab if resistance is met		
Roll the swab and allow it to remain in place for 10-15 seconds. Remove swab and repeat on the other side		
Insert the swab into the sterile culture tube and push the tip into the liquid medium at the bottom of the tube. Break off the swab in the vial at the scored mark		
Place the top securely on the tube		
In the presence of the patient, label the specimen. Initial the label with collector's initials and the time of collection		
Place the labeled specimen in a biohazard bag. Prepare specimen for transport		
Discard supplies, remove PPE, and perform hand hygiene		
Nebulizer, Pulmo-Aide and Oxygen Tank Method for Medication DAHS-NSCAMBNP02TMM		
References:         1.       Clinical Policy 17021: Hand Held Nebulizer Treatment         2.       Clinical Policy 6018: Oxygen Administration		
Completion of online module "Medication Administration: Nebulized" DAHS-NGNMANEB-ECS		
Seat patient in chair or on exam table close to nursing station if possible or leave door open so patient can be observed		
Administer and document treatment per <u>Clinical Policy 17021: Hand Held Nebulizer Treatment</u> and <u>Clinical Policy 6018: Oxygen</u> <u>Administration</u>		
Nurse Patient Relationship #DAHS-NSCNPR15		
Verifies correct patient using two identifiers		
Creates a climate of warmth and acceptance		
Uses appropriate nonverbal behaviors (e.g., good eye contact, open relaxed position, sitting eye level with patient		

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	Date	Verifier Initials
Nurse Patient Relationship #DAHS-NSCNPR15		
Uses therapeutic communication skills such as restating, reflecting and paraphrasing to identify and clarify strategies for attainment of mutually agreed-upon goals.		
Uses effective communication skills to discuss discharge and termination issues and to guide discussion related to specific changes in patient's thoughts and behaviors.		
Summarizes and restates with patient what was discussed during interaction, including goal achievement		
Nursing Report #DAHS-NSCNR15		
For each patient, includes background information, assessment data, nursing diagnoses, interventions, outcomes, and evaluation, family information, discharge plan, and current priorities.		
Asks the nurse from oncoming shift if they have any questions regarding information provided.		
Obtaining a 12-Lead ECG DAHS-NSCOLE14		
References:         1.       Structure Standards: Critical Care, Telemetry, Maternal Child Health         2.       GE Marquette Resting ECG Analysis System Operator's Manual		
Demonstrate use of 12-lead ECG available in area.		
Place patient supine and provide for patient privacy.		
Enter patient data prior to obtaining 12-lead ECG.		
Cleanse the skin areas to be used, if needed.		
Correctly place leads, ensure that there is no tension on the cable.		
Obtain 12-lead reading, trouble-shooting artifact.		
Recognize proper 12-lead tracings.		
Disconnect equipment and clean as necessary.		
Document all pertinent data, and notify appropriate staff of results		

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	Date	Verifier Initials
Oxygen Therapy and Oxygen Delivery Principles #DAHS-NSCOTODP15		
References: UC Davis Health Policy <u>6018</u> : Oxygen Administration		
Adjust the O <sub>2</sub> to the flow rate as directed by the equipment recommendations to deliver the prescribed amount of O <sub>2</sub> . The float ball in the flowmeter should be positioned so the flow rate line is in the middle of the ball.		
Check to see that O2 is flowing through the cannula or mask.		
For nonrebreather masks, the reservoir bag must be prefilled with O2 before it is applied to the patient. When using an O2 mask with a reservoir bag, adjust the flow rate so that the bag does not collapse, even with a deep inspiration.		
If humidification (i.e., a nebulizer with corrugated tubing) is being used, periodically check the tubing and drain the tubing of excess water as needed.		
Monitor all O2 delivery devices to ensure that they are functioning correctly and delivering the desired concentrations of O2.		
Peak Flow Meter DAHS-NSCAMPFM		
References:         1.       Elsevier Clinical Skills: Peak Expiratory Flow Measurement - CE		
Completion of online module "Peak Expiratory Flow Measurement" DAHS-NEN166-ECS		
Performs per Elsevier Clinical Skills: Peak Expiratory Flow Measurement - CE		
If MA/LVN is performing this procedure, RN to determine the patient's level of dyspnea pre-procedure. Post-procedure, RN to assess for pain, dyspnea, bronchospasm, dizziness, and for the need to use a rescue inhaler.		

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		Date	Verifier Initials
Pediatric Comfort Restraint DAHS-NSCAMBPCR			
References:			
1. Comforting Restraint for Immunizations, California Departmen			
2. How to Administer Intramuscular and Subcutaneous Vaccine	Injections, Immunization Action Coalition, 2018		
Infant/Toddler: Correctly identifies appropriate location for inje	ection		
<ul> <li>Have parent hold the child on parent's lap</li> </ul>			
<ul> <li>Infants: the parent can control both arms with one has</li> </ul>			
	ent's back and is held under the parent's arm. The other arm is controlled		
by the parent's arm and hand.	the lat final the transmitter and the second state of the second state of the second state of the second state		
<ul> <li>Loddlers: Both legs are anchored with the child's fee other arm</li> </ul>	et held firmly between the parent's thighs, and controlled by the parent's		
Kindergarten and older children: Correctly identifies appropria	ate location for injection		
<ul> <li>Hold the child on parent's lap or have the child stand</li> </ul>			
<ul> <li>Parent's arms embrace the child during the process.</li> </ul>			
Both legs are firmly held between parent's legs.			
Teenager: Correctly identifies appropriate location for injectio	n.		
<ul> <li>Positioning or other techniques to facilitate muscle results</li> </ul>	elaxation		
<ul> <li>Use of nonpharmacologic strategies: Distraction (e.g.</li> </ul>	. humor, breathing techniques, imagery)		
SBAR Communication #DAHS-NSCSBARC15			
	king care decisions for the specific patient or the person receiving		
the patient communication hand-off.		•	
Initiates SBAR communication, introduced self, and provided	I the name of the patient to the recipient of the information.		

Included situation, background information, assessment findings and observations of current condition and insights offered recommendations to correct problem.

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Ambulatory LVN Skills			
Name:	Employee ID #:		
Unit:	Title:		
Due Date:			
PERFORMANCE CRITERIA - Unless otherwise spe	cified all skills will be demonstrated in accordance with the appropriate UC Davis I	Health Policy and Procedu	ıre.
These skills will be considered complete when all below per	formance criteria are completed and pages 1, 2, 3 and 4 have been scanned	and emailed to: <u>hs-cppn</u>	@ucdavis.edu
		Date	Verifier Initials
Post-Void Residual with a Catheter DAHS-NSCPVR	NAC		
References:         1.       UC Davis Health Policy 9010 Urethral Catheter Insertion, M         2.       UC Davis Health Policy 18004 Specimen Labeling for Labo         3.       Departmental Policy: Post-Void Residual with a Catheter         4.       Elsevier Clinical Skill: Bladder Scan			
Identify patient with two patient identifiers prior to the start of t	he procedure.		
Explain procedure to patient and ensure patient agrees with procedure.			
The LVN will verify that there is an order in the Electronic Medical Record (EPIC) for bladder scan for residual.			
Have patient lay flat on bed. Place patient in a reclining or sup	ine position.		
Clean the probe with isopropyl alcohol or other organization-a			
Perform hand hygiene and don gloves. Don additional PPE ba exposure to bodily fluids.	ased on the patient's need for isolation precautions or the risk of		
Place 5-10 ml of ultrasound gel on the patient's midline lower	abdominal/suprapubic area.		
Using the bladder scanner, check and record the amount of u	rine in the patient's bladder.		
Measure and record the amount the patient voided.			
For post-void residual volume, wait 5-15 minutes after the pat the scan in the patient's record.	ient has voided before scanning the bladder and document the time of		
Obtain post-void residual with ultrasound (Bladder Scan) if the	e instilled volume is not the same as the voided amount.		
catheter or provide the patient with CIC (Clean Intermittent Ca			
if ordered by physician.	alth Policy 9010, Urinary Catheter Insertion, Maintenance and Removal,		
If urine culture is ordered by the provider, obtain urine specim UC Davis Health Policy 18004 Specimen Labeling for Laborat	en according to guidelines in the Laboratory Test Directory and label per ory Processing.		
Record Keeping: EMR procedure note documentation includir	ng voided and post-void residual volumes.		

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Ambulatory LVN Skills		
Name:	Employee ID #:	
Unit:	Title:	
Due Date:		
PERFORMANCE CRITERIA - Unless otherwise sp	ecified all skills will be demonstrated in accordance with the appropriate UC Davis Health Policy and Procedure.	

	Date	Verifier Initials
Seizure Precautions DAHS-NSCAMBSP		
References: 1. <u>Elsevier Clinical Skills: Seizure Precautions and Management - CE</u>		
Completion of online module "Seizure Precautions and Management" DAHS-NGNSP-ECS		
Ensure a safe environment if possible		
Ensure emergency equipment is available		
Note time, duration, and type of seizure activity		
Remain aware of patient safety during seizure, including positioning and airway		
Notify appropriate personnel of seizure activity		

Urodynamics, assisting with DAHS-NSCAMBUAW	
References:         1.         UC Davis Health Policy 2111: Disinfection in Patient Care Areas	
Assists patient with use of Uroflowmeter equipment as directed by provider.	
Assists provider during procedure while maintaining compassion and dignity for patient.	
Provides patient instructions. Patient may experience mild discomfort for a few hours after these tests. Increasing fluids for two hours should help. Check with provider if patient can take a warm bath. If not, patient may be able to hold a warm, damp washcloth over the urethral opening. This may relieve discomfort.	
Patient may be given an antibiotic to prevent an infection. Instruct patient to call the office for signs of infection. These signs include pain, chills, or fever.	
Disinfects room and exam table per UC Davis Health Policy 2111: Disinfection in Patient Care Areas	
Disinfects specialized equipment according to manufacturer's guidelines.	
Documents appropriately in EMR.	

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Ambulatory LVN Skills				
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	Date	Verifier Initials
Visual Acuity DAHS-NSCAMBVA		
Completion of online module "Assessment: Visual Acuity" DAHS-NEN274-ECS		
Stations patient appropriate distance from eye chart or seats patient at appropriate level at Titmus machine and can verbalize understanding of feet markings on chart.		
Documents presence of contact lens, glasses, prosthetic eye, etc. Verbalizes understanding that contact lenses do not need to be removed. Glasses may be on and off with scoring both ways.		
Verbalizes understanding what to do if patient is unable to focus eye(s) due to irritation, sensitivity and/or tearing.		
States normal parameters and fundamental scoring for eye testing. Articulates how appropriate chart is chosen for adults and children (based on age, development level, language, etc.).		
Demonstrates correct procedure for eye testing		
Explains the technique for shielding one eye while testing the other		
Documents the eye test scores correctly.		
Verbalizes understanding of the type of eye problems that should be reported to the provider immediately. Documents problems appropriately and interpreter if used.		
	Date	Verifier Initials
Voiding Trial for Adult Urology Patients DAHS-NSCVTFAUP		
References:         1.       UC Davis Health Policy 9010: Urethral Catheter Insertion, Maintenance, and Removal         2.       Departmental Policy: Voiding Trial for Adult Urology Patients         3.       Elsevier Clinical Skill: Bladder Scan		
Identify patient with two patient identifiers prior to start of procedure		
Explain procedure to patient and ensure patient agrees to procedure.		
The LVN will verify that there is an order in Epic for the voiding trial.		
Place patient in either supine position or sitting on exam table with drape/towel over patient's lap.		
Pour 500 ml bottle of normal saline into sterile bowl.		
Instill normal saline into bladder slowly via Foley catheter using 60 ml catheter-tip syringe. Clamp end of foley as you re-fill syringe.		

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Ambulatory LVN Skills				
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	Date	Verifier Initials
Voiding Trial for Adult Urology Patients DAHS-NSCVTFAUP Continued		
Continue to fill bladder slowly until patient feels urge to void or complains of any discomfort., or a maximum of 500 mls normal saline. Stop filling immediately if patient complains of discomfort.		
Remove foley catheter: to remove foley, aspirate all fluid from balloon with 12 ml luer lock syringe and gently remove catheter.		
Have patient void into urinal (men), urine collection hat (female) or Uroflow machine		
Measure amount voided; obtain post void residual with ultrasound (Bladder Scan) if instilled volume does not equal voided amount.		
Patient conditions that require consultation: unexpected findings will be reviewed with the supervising MD/APP including signs of complications from procedure requiring further assessment such as excessive bleeding or prolonged pain.		
If the patient fails voiding trial, the MD/APP will place an order to place a foley catheter		
The LVN will place foley catheter per policy UC Davis Health 9010, Urinary Catheter Insertion, Maintenance and Removal.		
Record keeping: EMR procedure note documentation, individual provider procedure log as required for credentialing.		
Zoll AED Plus (Automated External Defibrillator) DAHS-NSCZAEDP		
References:         1.       UC Davis Health Policy 1640: Use of Automated External Defibrillator Zoll Plus Series         2.       Elsevier Clinical Skill: Automated External Defibrillator		
Read UC Davis Health Policy 1640: Use of Automated External Defibrillator Zoll Plus Series		
Complete Automated External Defibrillator (AED) eCourse DAHS-NGN391-ECS with post-test		
Complete Elsevier Skills Automated External Defibrillator (AED) Checklist (checklist is found in the e-course and in the Elsevier skill. Do not return checklist to CPPN)		
State how to decrease the risk of fire when using the AED in an oxygen-rich environment.		
Select the correct electrode pads based upon patient's age and weight.		
Ensure AED is ready for use daily and after each use.		
Describe when to send AED to Clinical Engineering after a code for uploading and analysis of event data and when to call Clinical Engineering for assistance with AED.		