

**UC Davis Medical Center
Dietetic Internship Application Checklist**

Completed

DICAS Online Centralized Application	
1. Complete the Standard Program Application .	<input type="checkbox"/>
2. Submit a Personal Statement addressing questions provided by DICAS.	<input type="checkbox"/>
3. Answer the two UC Davis Medical Center DI Program Addendum Questions and upload them to DICAS in the "Dietetic Internship Program Designation" section. Please type your name on the upper right hand corner of EACH page. <i>Limit each answer to 300 words, single spaced. Find questions at https://health.ucdavis.edu/dieteticinternship/</i>	<input type="checkbox"/>
4. Send Official Transcripts to DICAS at: DICAS Transcript Dept., PO Box 9118, Watertown, MA 02471	<input type="checkbox"/>
5. Upload a Verification Statement OR Declaration of Intent .	<input type="checkbox"/>
6. Enter the names and contact information of each of your references for 3 Letters of Recommendation . <i>UC Davis Medical Center Dietetic Internship requires at least one letter from a work or volunteer supervisor and at least one letter from an academic reference (professor, academic advisor). The third letter can be either a supervisor or academic reference.</i>	<input type="checkbox"/>
7. Pay DICAS Fees	<input type="checkbox"/>
Supplemental Application for UC Davis Medical Center Dietetic Internship Program (Must be POSTMARKED by February 1, 2021 to be considered)	
1. Complete the UC Davis Medical Center DI Program Supplemental Application document	<input type="checkbox"/>
2. Enclose the two UC Davis Medical Center DI Program Addendum Questions . Please type your name on the upper right hand corner of EACH page. <i>Limit each answer to 300 words, single spaced. Find questions at https://health.ucdavis.edu/dieteticinternship/</i>	<input type="checkbox"/>
3. Enclose an official DPD course list from your DPD program advisor. <i>This is an official list (or copy of an official list) of courses required to meet Didactic Program in Dietetics requirements at your college/university.</i>	<input type="checkbox"/>
4. Enclose \$50.00 Application Fee - payable to "UC Regents"	<input type="checkbox"/>
5. Enclose a Self-Addressed Stamped Postcard (SASP) - optional Please write " Application Received " on back of the postcard . <i>Upon processing your Supplemental Application, the UCDMC DI Program will sign and return any SASP included in your application packet. This is the preferred and most accurate method to ensure your Supplemental Application is received. USPS Return-receipt is not necessary and has the potential to be an inaccurate assurance.</i>	<input type="checkbox"/>
6. Enclose a Manila File Folder* . Label the Manila file folder tab with: Last Name, First Name and Name of College DPD Program <i>*The manila file folder is required in addition to the manila envelope you may use to mail your application</i>	<input type="checkbox"/>
7. Place all Supplemental Application packet items inside the Manila File Folder and place in an envelope .	<input type="checkbox"/>
8. Mail Supplemental Application packet (<i>postmarked by February 1, 2021</i>) to:	<input type="checkbox"/>
UC Davis Medical Center Dietetic Internship Program Supplemental Application Food and Nutrition Services Dept. 2315 Stockton Blvd., SESP 0P160 Sacramento, CA 95817	

D & D Digital Matching

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| 1. Register online for computer matching: http://www.dnndigital.com | <input type="checkbox"/> |
| 2. Select dietetic internship priority choices by 11:59 pm (CST) on February 15, 2021 | <input type="checkbox"/> |
| 3. Reorder internship ranking by 11:59 pm (CST) on March 29, 2021 | <input type="checkbox"/> |
| 4. Pay \$55 computer matching fee | <input type="checkbox"/> |

KEY DATES

Deadlines for Submitting:

DICAS Online Application	Portal opens December 1, 2020
UC Davis Medical Center DI Program Supplemental Application	Postmarked Feb 1, 2021
Computer Matching Information Online	Feb 15, 2021
Deadline for online reordering	March 29, 2021
Applicant Notification Day - <i>Beginning 6pm (CST)</i>	April 5, 2021
Applicant Appointment Day - <i>Before 6 pm (time zone of the program)</i>	April 6, 2021
Posting Date of Programs with Open Positions	April 8, 2021