Mentoring Academy - DMD/CMD Criteria for incentive payment hs-mentoringacademy@ucdavis.edu

By April 1 of each academic year submit a report of your mentoring activities for the year to the Mentoring Academy:

1. **Departmental Mentor-Mentee List.** There should be at least ONE UCD faculty for each junior faculty at or below AP1.5. Additional mentors as part of a mentoring team are strongly encouraged.

2. **IDP.** Encourage junior (assistant professors & Step 1 associate professors) faculty members to complete an annual Individual Development Plan (IDP), signed by their mentor(s). In 2019-20 they can use the new online IDP (to be launched soon) or the traditional Word document version.
   - Faculty will have the option of participating in a research project to assess career mentoring and the use of IDPs. Faculty participating in the research project will receive a series of gift cards for answering brief surveys. Please encourage your junior faculty to participate in this important study. Interested faculty should send an e-mail to:
     - hs-mentoringacademy@ucdavis.edu or Dr. Candice Sauder, P.I. of the study at: camsauder@ucdavis.edu Stay tuned for more information on the IDP study.

3. **250-500 word report** - summarizing departmental mentoring activities including but not limited to:
   - General mentoring activities
   - Description of use of the new faculty gift cards for 2018-19 and 2019-20 new faculty
   - Involvement of DMD or faculty in Mentoring Academy or Faculty Development and Diversity activities
   - Note: If your department received an Innovations Grant from the Mentoring Academy, please include a brief report of the utility of this program.

4. **Activity participation:** DMD/CMDs must participate in at least **ONE** of the following activities to receive criteria credit; attending multiple activities is highly encouraged:
   - **Attend a Mentoring Academy DMD Connect event** – three dates for 2019-2020. [View dates and register.](https://www.ucdmc.ucdavis.edu/mentoring/DMDConnect.html)
   - **Workshops:** Participate in a Mentoring Academy workshop as an additional faculty discussant during calendar year 2019-20. [Workshops are listed here.](https://www.ucdmc.ucdavis.edu/mentoring/workshops.html)
   - **FDD events:** Attend at least two Faculty Development and Diversity workshops; offerings are available on the Faculty Development and Diversity website. [View upcoming offerings and register.](https://www.ucdmc.ucdavis.edu/mentoring/FDDevents.html)
   - **Write a Faculty Development and Diversity blog:**
     - Write a 500 word mentoring themed blog post
     - Write a 500 word departmental mentoring activities blog post with illustrating photos
     - Blogsite: [https://blog.ucdmc.ucdavis.edu/ucdavisfacdev/](https://blog.ucdmc.ucdavis.edu/ucdavisfacdev/)
     - Submit blogs with Subject Line: Mentoring Blog Post to this Blog email: hs-ucdhsfacultydevelopment@ou.ad3.ucdavis.edu
   - **Participate in an external faculty development workshop with mentoring theme and submit copy of certificate of completion.**
   - **Participate as a mentor at a Faculty Development and Diversity speed mentoring event, if available.** Please contact Rebecca E. Jorrin (previously Moncada) to register as a mentor.

Revised 7/01/2019