

## *CSP Policies & Procedures*

### Academic Warning & Probation – both are deficiencies

1. Academic Warning & Probation
  - a. Academic warning and probation are imposed at the time the deficiency is received.
2. Academic Warning<sup>1</sup>
  - a. All preclinical Y marks
  - b. First incidence of:
    - i. USMLE Step exam failure (with each Step treated separately)
    - ii. Y mark received in the clinical years
    - iii. 1<sup>st</sup> professionalism deficiency brought to the attention of CSP
3. Academic Probation<sup>2</sup>
  - a. 2<sup>nd</sup>, and all subsequent incidences, of
    - i. USMLE Step exam failure (each Step treated separately)
    - ii. Y mark received in the clinical years
  - b. F Grade
  - c. Egregious unprofessional behavior or 2<sup>nd</sup> professionalism deficiency brought to the attention of CSP
  - d. Student fails to follow the directions of the Committee on Student Promotions
4. Restriction of Extracurricular Activities
  - a. All students on academic warning or probation must meet with and receive permission from the Assoc. Dean of Student Affairs prior to continuing or participating in medical and/or professional extracurricular activities while on warning or probation.
5. Removal from Academic Warning or Probation
  - a. CSP removes a student from academic warning or probation when
    - i. USMLE Step exam passed
    - ii. There is a successful remediation of a Y mark or F grade
    - iii. Professionalism deficiencies deemed successfully remediated

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<sup>1</sup> Not reported to state licensing boards.

<sup>2</sup> Academic Probation – will be reported by the Registrar's Office to state licensing boards, when asked. Some states ask, some don't. See [http://www.mbc.ca.gov/applicant/application\\_us-canada.pdf?date=Jan7](http://www.mbc.ca.gov/applicant/application_us-canada.pdf?date=Jan7) for an example of a licensing form (page 16 is completed by the Registrar's Office).