

Safety Tips

- Be aware of others trying to <u>tailgate</u> (follow you) into any building that has restricted access.
- Be aware of <u>your surroundings</u> at all times. The most critical times are when you are arriving at work and leaving for the day.
- Block all <u>unwanted email addresses</u> and phone numbers. Do not answer calls or emails that you are unfamiliar with.
- Unfriend or block people on <u>social media</u> that you do not want to have contact with.
- Report <u>suspicious circumstances</u> to University security or police in a timely manner.
- Save the University Police Department <u>Dispatch number</u> (916-734-2555) in your phone for quick access. Calling 911 on your cell phone can delay police response.
- Report incidents that happen away from work with the proper law enforcement agency in that jurisdiction. If the incident is related to the University, see that University Police are made aware of the report.
- When walking from the parking lot/garage to your work area <u>walk in groups</u> and on well-lit pathways.
- And as always, <u>See Something Say Something</u>.