



## CALL FOR NOMINATIONS

\*\*\*\*\* DUE MAY 16, 2025\*\*\*\*\*

### 2024 UCDH STAFF ASSEMBLY AWARD FOR EXCELLENCE IN MENTORING

#### Description

The UCDH Staff Assembly Award for Excellence in Mentoring recognizes an individual staff member who plays a unique role in personal and professional development and institutional growth that leads to recruitment and retention of outstanding staff.

- All UC Davis Health staff members are eligible to be nominated for the UCDH Staff Assembly Award for Excellence in Mentoring
  - Previous recipients of this award are not eligible
  - Faculty and academic employees are not eligible

#### Criteria

Nomination of staff for mentoring awards should address the candidate's contribution, through mentoring, to the success and progress of the mentee's career in one of the following categories. Our ability to assess the merits of each nominee depends on the level of information provided. Therefore, please give specific examples related to the category selected to describe how the staff mentor exhibited or excelled in one of the following categories:

- **Career Advancement** – Encourages prioritizing career advancement and leadership development and provides guidance on UC advancement policies
- **Creativity and Feedback** – Listens and stimulates creativity, provides constructive feedback, and encourages broader thinking in creative work
- **Professional Relationships** – Supports networking and professional contacts and gives mentee appropriate credit whenever possible
- **Role Model** – Models and demonstrates integrity in professional and personal interactions
- **Work/Life Balance** – Provides a supportive and positive professional relationship and helps strike a balance between work and personal life

#### Nomination

A nominator can be a faculty member, staff, trainee, or student. Nomination is by submission of this online nomination form describing the candidate's mentoring activities and impact: [Qualtrics Survey](#)  
**Nominations are due by MAY 16, 2025 .**

#### Recognition

The award will be presented at the Annual Recognition Reception. The staff member will receive an award of \$2,000; this may be a cash award (if salary guidelines are met) or as professional development funds. In addition, an announcement will be made in The Insider and their name added to the plaque located on the third floor of the Education Building, recognizing each year's recipient.

Questions should be directed to the UC Davis Health Staff Assembly at [hs-staff.assembly@ucdavis.edu](mailto:hs-staff.assembly@ucdavis.edu).