

Ambulatory Dermatology Clinical Skills

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| Name: | Employee ID #: |
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| Unit: | Title: |
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Due Date:

PERFORMANCE CRITERIA - Unless otherwise specified all skills will be demonstrated in accordance with the appropriate UC Davis Health Policy and Procedure.

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| Skill/Learning Not all skills are applicable to all Nursing areas – if not applicable mark as N/A | Skill Code (For CPPN Use Only) | Date Completed (or N/A) | Verifier Initials |
|---|--|-----------------------------------|------------------------------------|
| PUVA Phototherapy Verification | DAHS-NSCPUVA23 | | |
| Skin Biopsy | DAHS-NSCASBSC24 | | |
| Laser Hair Removal | DAHS-NSCLHRDERM | | |
| UVA-1 Phototherapy Skills | DAHS-NSCUVA1P23 | | |
| UVB Phototherapy Verification | DAHS-NSCUVBPV23 | | |
| UVB- Hand Treatment Phototherapy | DAHS-NSCUVBHAND23 | | |
| UVB- Foot Treatment Phototherapy | DAHS-NSCUVBFOOT23 | | |

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| SIGNATURE PAGE: | | |
|---|-------------|------------|
| Signature and Printed Name of Verifier (preceptor or other verified personnel) who have initialed on this form: | | |
| Initial: | Print Name: | Signature: |
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PRECEPTEE STATEMENT AND SIGNATURE:

have read and understand the appropriate UC Davis Health Policies and Procedures and/or equipment operations manual, I have demonstrated the ability to perform the verified skills as noted, and I have the knowledge of the resources available to answer questions.

Name Signature Date

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| PUVA Phototherapy Verification | Date | Verifier Initials |
|--|------|-------------------|
| References: 1. UC Davis Health Policy 340 Phototherapy 2. UC Davis Health Policy 4055 Medication Administration | | |
| Review UC Davis Health Policy 340 Phototherapy | | |
| Review Phototherapy Basics Handout available in Dermatology Clinic | | |
| Read manuals on PUVA treatments, patient assessments, and equipment (provided by Dermatology Clinic) | | |
| State which diseases the UVA machine treats | | |
| Educates new patients starting phototherapy (explain treatments and instructions, answers patient questions, provides instructional and informational handouts to patients) | | |
| Reviews medication history with patient prior to treatment, noting any photosensitizing medications | | |
| Readies and disinfects patient area prior to treatment | | |
| Demonstrates how to warm the UVA machine by turning it on and accurately demonstrates how to input the calibration results in the phototherapy booths | | |
| Accurately enters treatment dose into the UVA machine Has knowledge of Methoxsalen, what patients it is prescribed for, the different methods of administering, the time between taking medication and treatment, and has verified that the correct time has lapsed for the patient | | |
| Accurately assesses the patient's skin and skin type at each visit per the protocol listed in the manual | | |
| Makes sure the patient wears eye protection during treatment. Provides goggles if needed to patient. | | |
| Follows protocol regarding patient's response from previous treatment. Assess for redness, itching, and pain after previous treatment | | |
| Follows dosage protocol for phototherapy in relation to missed treatments | | |
| Follows dosage protocol for phototherapy specific to certain diagnoses | | |
| Assures patient compliance during treatments (goggles, head covered, genitals covered) | | |
| Observes two PUVA phototherapy treatments by a RN | | |
| Provides three supervised PUVA treatments for a patient | | |
| Accurately documents assessment and treatment provided to the patient | | |
| Provides the patient with aftercare instructions | | |
| Instructs the patient to return to the front desk to schedule a follow-up appointment with provider as indicated (3 or 6 month interval) | | |

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| Skin Biopsy | Date | Verifier Initials |
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| References: 1. UC Davis Health Policy: Skin Biopsy 2. Greenwood, J. D., Merry, S. P., & Boswell, C. L. (2022). Skin Biopsy Techniques. Primary Care: Clinics in Office Practice, 49(1), 1-22. https://doi.org/10.1016/j.pop.2021.10.001 3. Liersch J, von Köckritz A, Schaller J. Dermatopathology 101: Part 1 - Inflammatory skin diseases. J Dtsch Dermatol Ges. 2017 Jan;15(1):9-30. doi: 10.1111/ddg.13176. PMID: 28140531. 4. Ludmann, P. (2022). What is a skin biopsy? American Academy of Dermatology Association. Accessed via https://www.aad.org/public/diseases/a-z/what-is-skin-biopsy . | | |
| Retrieve Dermatopathology order in EPIC, including details in the comment section such as site of biopsy, type of biopsy (shave vs. punch) | | |
| Ensure there is a new sterile skin marking pen for the provider to mark the site. | | |
| Ensure there is a written or electronic consent. | | |
| Clinical staff prints labels from Dermatopathology order, take patient labels to room, enter room, conform patient name, DOB, and biopsy site(s). | | |
| Clinical staff will obtain 2 photos withing EPIC via Haiku or Canto app. Take one close-up photo and one distant photo of marked biopsy site demonstrating anatomical position with corresponding letters and landmarks. Clinical staff will label photos in Media via Haiku app to match biopsy site per order. | | |
| Clinical staff will set up biopsy tray specific for corresponding biopsy (shave vs punch: materials in section V of Skin Biopsy departmental policy). | | |
| Clinical staff positions patient. | | |
| Clinical staff will collaborate with provider to cross check marked biopsy sites on Dermatopathology order form with the consent form. | | |
| Procedural time outperformed according to Universal Protocol 4019 . | | |
| Provider may start procedure, if procedure performed by an APP, refer to Standardized Procedure 165, Skin Punch Biopsy (Adult) | | |
| Clinical staff shall verbally confirm the correct specimen is in each specimen bottle at the end of the procedure, including multisite biopsies correlating to properly labeled specimen cups (i.e. Specimen A, B, C). | | |
| During procedure: Drop correct suture (articulate the types of suture, Vicryl vs Vicryl rapide). | | |
| During procedure: Maintain clean field, properly assess with hyfrecator, properly use smoke evacuator. | | |
| Clinical staff shall apply standard dressing of Petroleum Jelly with adhesive bandage (Band-Aid) to cover site. | | |
| Ensure post procedure care instructions are included in AVS and verbally provide post care instructions to patient. | | |
| Clinical staff ensures proper labeling, handling, and delivery of specimen to the dermatopathology lab (including biopsy book and specimen log). | | |
| Observe 3 Shave Biopsies | | |
| Observe 3 Punch Biopsies | | |
| Independently set up 3 trays for shave biopsies and provide post procedure care under the observation of verified staff. | | |
| Independently set up 3 trays for punch biopsies and provide post procedure care under the observation of verified staff. | | |
| Clinical staff must be completely signed off by verified staff prior to independently assisting the provider. | | |

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| Laser Hair Removal | Date | Verifier Initials |
|--|------|-------------------|
| References: | | |
| <ol style="list-style-type: none"> 1. UC Davis Health Standardized Procedure 169: Laser Hair Removal 2. Fitzpatrick, T.B. (1988), "The validity and practicality of sun-reactive skin types i through vi", Archives of Dermatology, 124 (6): 869–871, doi:10.1001/archderm.1988.01670060015008 3. Candela Corporation. (2007.), "GentleMax Operator's Manual" PN 8501-00-1810 Revision 06 | | |
| Retrieve Laser Hair removal order, including details in the comment Verify no contraindications, establish physician contact for day. | | |
| Validate the documentation of the Fitzpatrick Skin type- by APP or MD | | |
| Room patient, prep patient and assess the site. | | |
| Don protective eyewear for appropriate wavelength - everyone in room should have eye protection, apply mask to patient to protect from respiratory toxin and smoke if not using the laser on the face. | | |
| Insert the appropriate lens cartridge into the laser handpiece, followed by the corresponding distance gauge (aka spacer) | | |
| Ensure that patient in proper position. | | |
| Procedural time out is performed according to Universal Protocol 4019 | | |
| After choosing ALEX or YAG, under Applications select appropriate parameters (Fitzpatrick type, tan, hair color/thickness), then press the arrow key - Fitzpatrick type, tan type, hair color and thickness will be established by the APP or MD. | | |
| If operating parameters for fluence, duration or repetition need to be manually adjusted, use the arrow buttons. | | |
| Ensure smoke evacuator is on and ready for use, don N95 for protection of toxins and smoke. | | |
| During procedure: Provide patient with cool compress and/or aloe vera gel to treatment site following treatment | | |
| For Fitzpatrick III and above, encourage patient to apply clobetasol 0.05% cream or ointment after treatment if the patient had been prescribed cream or ointment by APP or MD. | | |
| Ensure post procedure care instructions are included in AVS and verbally provide post procedure care instructions to the patient. | | |
| Ensure Patient rescheduled in 4 to 6 weeks- no sooner appointments allowed. (for maximum of 6 treatments) | | |
| Observe 4 treatments | | |
| Perform a minimum of 10 treatments under the observation of verified staff (trained RN or APP or MD) prior to final sign off. | | |
| Established competency will be having 3 sites (Axillary, face and groin) for a final sign off by MD only prior to Independently performing treatment. | | |
| Complete Candela modules: Link to E-learning Courses: https://candela.litmos.com/self-signup/ Course Code(s): Fundamentals Course: 10661925-CUS; GentleMaxPro Plus: 10779260-CUS-NA and Supplemental Education Course: 12435977-CUS-NA | | |
| Complete laser safety training Module in UC learning | | |

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| UVA-1 Phototherapy Skills | Date | Verifier Initials |
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| References: | | |
| 1. UC Davis Health Policy 340: Phototherapy | | |
| 2. UC Davis Health Policy 4055: Medication Administration | | |
| Review UC Davis Health Phototherapy policy and procedure | | |
| Review Phototherapy Basics Handout | | |
| Read manuals on UVA treatments, patient assessments, and equipment (provided by Dermatology Clinic) | | |
| State which diseases the UVA machine treats | | |
| Educates new patients starting phototherapy (explain treatments and instructions, answers patient questions, provides instructional and informational handouts to patients) | | |
| Reviews medication history with patient prior to treatment, noting any photosensitizing medications | | |
| Readies and disinfects patient area prior to treatment | | |
| Demonstrates how to warm the UVA machine by turning it on and accurately demonstrates how to input the calibration results in the phototherapy booths | | |
| Accurately enters treatment dose into the UVA machine | | |
| Accurately assesses the patient's skin and skin type at each visit per the protocol listed in the manual | | |
| Makes sure the patient wears eye protection during treatment. Provides goggles if needed to patient. | | |
| Follows protocol regarding patient's response from previous treatment. Assess for redness, itching, and pain after previous treatment | | |
| Follows dosage protocol for phototherapy in relation to missed treatments | | |
| Follows dosage protocol for phototherapy specific to certain diagnoses | | |
| Assures patient compliance during treatments (goggles, head covered, genitals covered) | | |
| Observes two UVA phototherapy treatments by a RN | | |
| Provides three supervised UVA treatments for a patient | | |
| Accurately documents assessment and treatment provided to the patient | | |
| Provides the patient with aftercare instructions | | |
| Instructs the patient to return to the front desk to schedule a follow-up appointment with provider as indicated (3 or 6 month interval) | | |

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| UVB Phototherapy Verification | Date | Verifier Initials |
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| References: | | |
| 1. UC Davis Health Policy 340: Phototherapy | | |
| 2. UC Davis Health Policy 4055: Medication Administration | | |
| Review UC Davis Health Phototherapy policy and procedure | | |
| Review Phototherapy Basics Handout | | |
| Read manuals on UVB treatments, patient assessments, and equipment (provided by Dermatology Clinic) | | |
| State which diseases the UVB machine treats | | |
| Educates new patients starting phototherapy (explain treatments and instructions, answers patient questions, provides instructional and informational handouts to patients) | | |
| Reviews medication history with patient prior to treatment, noting any photosensitizing medications | | |
| Readies and disinfects patient area prior to treatment | | |
| Demonstrates how to perform daily calibration of the machine and where to record the results | | |
| Demonstrates how to warm the UVB machine by turning it on and accurately demonstrates how to input the calibration results in the phototherapy booths | | |
| Accurately enters treatment dose into the UVB machine | | |
| Accurately assesses the patient's skin and skin type at each visit per the protocol listed in the manual | | |
| Makes sure the patient wears eye protection during treatment. Provides goggles if needed to patient. | | |
| Follows protocol regarding patient's response from previous treatment. Assess for redness, itching, and pain after previous treatment | | |
| Follows dosage protocol for phototherapy in relation to missed treatments | | |
| Follows dosage protocol for phototherapy specific to certain diagnoses | | |
| Assures patient compliance during treatments (goggles, head covered, genitals covered) | | |
| Observes two UVB phototherapy treatments by a RN | | |
| Provides three supervised UVB treatments for a patient | | |
| Accurately documents assessment and treatment provided to the patient | | |
| Provides the patient with aftercare instructions | | |
| Instructs the patient to return to the front desk to schedule a follow-up appointment with provider as indicated (3 or 6 month interval) | | |

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| UVB-Hand Treatment Phototherapy Skills | Date | Verifier Initials |
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| References: 1. UC Davis Health Policy 340: Phototherapy 2. UC Davis Health Policy 4055: Medication Administration | | |
| Review UC Davis Health Phototherapy policy and procedure | | |
| Review Phototherapy Basics Handout | | |
| Read manuals on UVB-Hand treatments, patient assessments, and equipment (provided by Dermatology Clinic) | | |
| State which diseases the UVB-Hand machine treats | | |
| Educates new patients starting phototherapy (explain treatments and instructions, answers patient questions, provides instructional and informational handouts to patients) | | |
| Reviews medication history with patient prior to treatment, noting any photosensitizing medications | | |
| Readies and disinfects patient area prior to treatment | | |
| Demonstrates how to warm the UVB-Hand machine by turning it on and accurately demonstrates how to input the calibration results in the hand unit | | |
| Accurately enters treatment dose into the UVB-Hand machine | | |
| Accurately assesses the patient's skin and skin type at each visit per the protocol listed in the manual | | |
| Makes sure the patient wears eye protection during treatment. Provides goggles if needed to patient. | | |
| Follows protocol regarding patient's response from previous treatment. Assess for redness, itching, and pain after previous treatment | | |
| Follows dosage protocol for phototherapy in relation to missed treatments | | |
| Follows dosage protocol for phototherapy specific to certain diagnoses | | |
| Assures patient compliance during treatments (goggles, head covered, genitals covered) | | |
| Observes two UVB-Hand phototherapy treatments by a RN | | |
| Provides three supervised UVB-Hand treatments for a patient | | |
| Accurately documents assessment and treatment provided to the patient | | |
| Provides the patient with aftercare instructions | | |
| Instructs the patient to return to the front desk to schedule a follow-up appointment with provider as indicated (3 or 6 month interval) | | |

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| UVB Foot Phototherapy Skills | Date | Verifier Initials |
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| References: | | |
| 1. UC Davis Health Policy 340: Phototherapy | | |
| 2. UC Davis Health Policy 4055: Medication Administration | | |
| Review UC Davis Health Phototherapy policy and procedure | | |
| Review Phototherapy Basics Handout | | |
| Read manuals on UVB-Foot treatments, patient assessments, and equipment (provided by Dermatology Clinic) | | |
| State which diseases the UVB-Foot machine treats | | |
| Educates new patients starting phototherapy (explain treatments and instructions, answers patient questions, provides instructional and informational handouts to patients) | | |
| Reviews medication history with patient prior to treatment, noting any photosensitizing medications | | |
| Readies and disinfects patient area prior to treatment | | |
| Demonstrates how to warm the UVB-Foot machine by turning it on and accurately demonstrates how to input the calibration results in the hand unit | | |
| Accurately enters treatment dose into the UVB-Foot machine | | |
| Accurately assesses the patient's skin and skin type at each visit per the protocol listed in the manual | | |
| Makes sure the patient wears eye protection during treatment. Provides goggles if needed to patient. | | |
| Follows protocol regarding patient's response from previous treatment. Assess for redness, itching, and pain after previous treatment | | |
| Follows dosage protocol for phototherapy in relation to missed treatments | | |
| Follows dosage protocol for phototherapy specific to certain diagnoses | | |
| Assures patient compliance during treatments (goggles, head covered, genitals covered) | | |
| Observes two UVB-Foot phototherapy treatments by a RN | | |
| Provides three supervised UVB-Foot treatments for a patient | | |
| Accurately documents assessment and treatment provided to the patient | | |
| Provides the patient with aftercare instructions | | |
| Instructs the patient to return to the front desk to schedule a follow-up appointment with provider as indicated (3 or 6 month interval) | | |