

Cancer Center Adult Clinic RN Skills

Name:	Employee ID #:
Unit:	Title:

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General Core Competencies These competencies are applicable to all Nursing areas and must be completed by all nurses.	Skill Code (For CPPN Use Only)	Date Completed	Verifier Initials
Core Skill: Collaboration & Communication	DAHS-NCCCCAC12		
Nursing Report	DAHS-NSCNR15		
SBAR Communication	DAHS-NSCSBARC15		
Core Skill: Cultural Sensitivity/Patient-Centered Care	DAHS-NCCCSPCC12		
Nurse Patient Relationship	DAHS-NSCNPR15		
Core Skill: Evidence-Based Practice	DAHS-NCCEB12		
Core Skill: Infection Prevention	DAHS-NCCIP12		
Hand Hygiene: Performs per Policy 11023	DAHS-NSCHH15		
Isolation Precautions: Performs per Policy 11025	DAHS-NSCIP15		
Core Skill: Informatics	DAHS-NCCIFO12		
Core Skill: Medication Safety	DAHS-NCCMS12		
Core Skill: Patient Rescue	DAHS-NCCPR12		
Code Management (Ambulatory)	DAHS-NSCAMBCM		
Core Skill: Patient Safety	DAHS-NCCPS12		
Fall Prevention (Ambulatory)	DAHS-NSCFPFAM26		
Incident Report	DAHS-NSCIR15		
Suicide Risk	DAHS-NSCSRA-17		
Core Skill: Professional Practice	DAHS-NCCPP12		

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Skills Skills listed as "Performs per Policy" are located <u>only</u> within the first 3 pages for sign off. Not all skills are applicable to all Nursing areas – if not applicable, mark skill N/A	Skill Code (For CPPN Use Only)	Date Completed	Verifier Initials
Adult Respiratory Assessment (Ambulatory) Completion of online module: Assessment: Respirations" DAHS-NGN353-ECS	DAHS-NSCAMBARA		
Blood Pressure (Ambulatory): Completion of online module "Blood Pressure: Upper Extremity" DAHS-NGN677-ECS: Performs per Elsevier Clinical Skills Blood Pressure: Upper Extremity or Elsevier Clinical Skills Blood Pressure: Lower Extremity	DAHS-NSCAMBPB		
Clinic Case Manager Workflows: Performs adult clinic workflows in accordance with orientation binder or equivalent departmental resources.	DAHS-NSCCCMW26		
Injections: Intramuscular (IM), Subcutaneous (SQ), Z-Track Method (Ambulatory)	DAHS-NSCAMBIIMSZ		
Minor procedures, assisting with (Ambulatory)	DAHS-NSCAMBMPAW		
Nasal Cannula or Oxygen Mask Application: Performs per UC Davis Health Policy 6018: Oxygen Administration	DAHS-NSCNCOMA15		
Nursing BCMA Core Workflows: Performs per UC Davis Health Policy 4083: Barcoded Medications Administration (BCMA)	DAHS-NSCNBCMACW16		
Obtaining a 12 lead ECG Skill Checklist	DAHS-NSCOLE14		
Orthostatic Vital Signs (Ambulatory): Performs per Elsevier Clinical Skills: Blood Pressure: Orthostatic	DAHS-NSCAMBOVS		
Oxygen Therapy and Oxygen Delivery Principles	DAHS-NSCOTOCP15		
Pain Management	DAHS-NSCPM15		
Pyxis MedSation® ES System	DAHS-NSCPXMES14		
Safe Handling Hazardous Drugs/Chemotherapeutic Agents	DAHS-NSCSHHDCA		
Safe Patient Handling Online Module	DAHS-UCLLOL0015-SAFSVC		
Seizure Precautions (Ambulatory)	DAHS-NSCAMBSP		
Telephone Triage (Ambulatory): Performs per UC Davis Health Policy 314: Telephone Triage and Advice Protocol for Patients in Ambulatory Care by an RN	DAHS-NSCTELTTRN17		
Urethral Catheterization: Performs per UC Davis Health Policy 9010: Urethral Catheter Insertion, Maintenance, and Removal	DAHS-NGNUCI		

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Wound VAC (Vacuum Assisted Closure) Therapy: Performs per UC Davis Health Policy 12014-Application of Negative Pressure Wound Therapy	DAHS-NSCWVT14		
Zoll AED Plus (Automated External Defibrillator)	DAHS-NSCZAEDP		

Signature and Printed Name of Verifier (preceptor or other verified personnel) who have initialed on this form:

Initial:	Print Name:	Signature:

PRECEPTEE STATEMENT AND SIGNATURE:

I have read and understand the appropriate UC Davis Health Policies and Procedures and/or equipment operations manual, I have demonstrated the ability to perform the verified skills as noted, and I have the knowledge of the resources available to answer questions.

Name:	Signature:	Date:
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For supporting standards and instructions on how to complete Core Skills, please review [General Core: Supporting Standards and Validations](#).

Core Skill: Collaboration & Communication #DAHS-NCCCAC12	Date	Verifier Initials
Expected Outcome: The Nurse will function effectively within nursing role and interprofessional teams		
Demonstrates consistent performance in precepted experience of professional collaboration and communication		
Nursing Report #DAHS-NSCNR15 - For each patient, includes background information, assessment data, nursing diagnoses, interventions, outcomes, and evaluation, family information, discharge plan, and current priorities. - Asks the nurse from oncoming shift if they have any questions regarding information provided.		
SBAR Communication #DAHS-NSCSBARC15 - Contacts the primary practitioner directly responsible for making care decisions for the specific patient or the person receiving the patient communication hand-off. - Initiates SBAR communication, introduced self, and provided the name of the patient to the recipient of the information. Included situation, background information, assessment findings and observations of current condition and insights offered recommendations to correct problem.		
Core Skill: Cultural Sensitivity/Patient Centered Care #DAHS-NCCCSPCC12	Date	Verifier Initials
Expected Outcome: The nurse will provide care that recognizes and respects patient preferences, values, and needs. Nurses shall use cross cultural knowledge and culturally sensitive skills in implementing culturally congruent nursing care.		
Patient-Centered Care		
Population-Specific Care		
Advance Directives for Healthcare & Physician Order for Life-Sustaining Treatment Online Module #DAHS-NGNADPOLST16		
Age Specific Care Online Module #DAHS-NGNASC11- <i>Passing score of 85% on test</i>		
Nurse Patient Relationship #DAHS-NDCNPR15 - Verifies the correct patient using two identifiers per UC Davis Health Policy 2702. Patient Identification and Safety Bands for the Hospitalized Patient - Creates a climate of warmth and acceptance - Uses appropriate nonverbal behaviors (e.g., good eye contact, open relaxed position, sitting eye level with patient) - Uses therapeutic communication skills such as restating, reflecting and paraphrasing to identify and clarify strategies for attainment of mutually agreed-upon goals. - Uses effective communication skills to discuss discharge and termination issues and to guide discussion related to specific changes in patient's thoughts and behaviors. - Summarizes and restates with patient what was discussed during interaction, including goal achievement		

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Core Skill: Evidence-Based Practice #DAHS-NCCEB12	Date	Verifier Initials
Expected Outcome: The nurse will provide care that recognizes and respects patient preferences, values, and needs. Nurses shall use cross cultural knowledge and culturally sensitive skills in implementing culturally congruent nursing care.		
Evidence-Based Practice (EBP)		
Demonstrates consistent performance in precepted experience of ability to find EBP and demonstrate use		
Core Skill: Infection Prevention #DAHS-NCCIP12	Date	Verifier Initials
Expected Outcome: The nurse will utilize current evidence and standards of care in prevention, recognition, and treatment of patient infection.		
Demonstrates consistent performance in precepted experience of using infection prevention standards of care		
Hand Hygiene #DAHS-NSCHH15 Consistently demonstrates appropriate hand hygiene.		
Isolation Precautions #DAHS-NSCIP15 Consistently demonstrates appropriate use of standard precautions and transmission-based precautions.		
Core Skill: Informatics #DAHS-NCCIFO1	Date	Verifier Initials
Expected Outcome: The nurse will effectively utilize information and technology to communicate, improve safety, and support decision making		
Complete and maintain EMR Training		
Documentation Standards according to unit specific charting		
Navigates in Windows environment effectively		
Uses computer technology safely (log-in/log-out, protects passwords)		
Core Skill: Medication Safety #DAHS-NCCMS12	Date	Verifier Initials
Expected Outcome: Nurse will administer patient medications in a consistent safe manner		
Completed Medication Policies and Medication Facts module- DAHS-NGNMPMF20		
Demonstrates consistent performance in precepted experience of safe medication practices		

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Core Skill: Patient Rescue #DAHS-NCCPR12	Date	Verifier Initials
Expected Outcome: The nurse will effectively manage patient emergencies.		
Demonstrates consistent performance in precepted experience of appropriate management of patient emergencies.		
Code Management (Ambulatory) #DAHS-NSCAMBCM Consistently performs per policy in emergency situations.		
Core Skill: Patient Safety #DAHS-NCCPS12	Date	Verifier Initials
Expected Outcome: The nurse will effectively manage patient emergencies.		
Demonstrates consistent performance in precepted experience of provision of patient safety.		
Fall Prevention: Ambulatory Completion of online module #DAHS-NGNFPPA26: "Fall Prevention Program for Ambulatory" and performs per Clinical Policy 4005 Patient at Risk for Falling (Ambulatory section)		
Incident Report #DAHS-NSCIR15 - Identifies when to write an incident report. - Demonstrates correct incident report documentation.		
Suicide Risk Assessment #DAHS-NSCSRA-17 Correctly performs suicide risk assessment per policy.		
Core Skill: Professional Practice #DAHS-NCCPP12	Date	Verifier Initials
Expected Outcome: The nurse will provide professional nursing care consistent with organization and department philosophy, values, mission, and goals		
Demonstrates consistent performance in precepted experience of professional nursing care		

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The following skills may not be applicable to all nursing areas – if not applicable, mark N/A in the Date Column.

Blood Pressure Skills Checklist #DAHS-NSCAMPB	Date	Verifier Initials
References: 1. Elsevier Clinical Skills Blood Pressure: Upper Extremity or Elsevier Clinical Skills Blood Pressure: Lower Extremity		
Completion of online module "Blood Pressure: Upper Extremity" DAHS-NGN677-ECS		
Performs initial blood pressure at the end of the rooming process, and is able to verbalize why this is important		
Performs per Elsevier Clinical Skills Blood Pressure: Upper Extremity or Elsevier Clinical Skills Blood Pressure: Lower Extremity		
If initial BP is 140/90 or greater if needed, repeats after 5 minutes of quiet waiting time. Informs provider if second reading is 140/90 or greater. Documents additional BP readings in proper place in EMR		

Injections: Intramuscular, Subcutaneous, and Z-Track Methods Skills Checklist #DAHS-NSCAMBIIMSZ	Date	Verifier Initials
References: 1. Clinical Policy 11010: Medications/Solutions/Vaccines in Single and Multiple Dose Containers 2. Clinical Policy 4055: Medication Administration		
Completion of online module " Medication Administration: Intramuscular Injection " DAHS-NGNMAINTRAMI-ECS and " Medication Administration: Subcutaneous Injection " DAHS-NGNMAESI-ECS		
Selects the ordered medication according to the Eight Rights of Medication Administration, Clinical Policy 4055: Medication Administration		
Draws medication up into syringe per Clinical Policy 11010: Medications/Solutions/Vaccines in Single and Multiple Dose Containers		
Performs IM injections per Clinical Policy 4055 Medication Administration (Includes Z Track Method)		
Performs subcutaneous injections per Clinical Policy 4055 Medication Administration		

Obtaining a 12 lead ECG #DAHS-NSCOLE14	Date	Verifier Initials
References: 1. UC Davis Health Policy 323: Nursing Intervention in the Event of Certain Medical Emergencies in Adult Patients 2. Elsevier: Electrocardiogram: 12 Lead		
Demonstrate use of 12-lead ECG available in area.		
Place patient supine and provide for patient privacy.		
Enter patient data prior to obtaining 12-lead ECG.		
Correctly place leads, ensure that there is no tension on the cable.		
Obtain 12-lead reading, recognize proper tracing, troubleshooting artifact.		
Disconnect equipment and clean as necessary.		
Document all pertinent data and notify appropriate staff of results.		

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Oxygen Therapy and Oxygen Delivery Principles #DAHS-NSCOTODP15	Date	Verifier Initials
References:		
1. UC Davis Health Policy 6018 : Oxygen Administration		
Adjust the O ₂ to the flow rate as directed by the equipment recommendations to deliver the prescribed amount of O ₂ . The float ball in the flowmeter should be positioned so the flow rate line is in the middle of the ball.		
Check to see that O ₂ is flowing through the cannula or mask.		
For nonrebreather masks, the reservoir bag must be prefilled with O ₂ before it is applied to the patient. When using an O ₂ mask with a reservoir bag, adjust the flow rate so that the bag does not collapse, even with a deep inspiration.		
If humidification (i.e., a nebulizer with corrugated tubing) is being used, periodically check the tubing and drain the tubing of excess water as needed.		
Monitor all O ₂ delivery devices to ensure that they are functioning correctly and delivering the desired concentrations of O ₂ .		

Pain Management #DAHS-NSCPM15	Date	Verifier Initials
References:		
1. UC Davis Health Policy 4054: Pain Assessment and Management		
Define "pain" according to UC Davis Health Policy 4054 .		
Use age-appropriate scale to obtain a pain intensity score.		
Perform a thorough pain assessment for a pre-verbal or non-verbal patient.		
Demonstrate appropriate documentation of pain assessment, including pain scale score, intervention and response		
Name three common sequelae of unrelieved pain.		
Name three common side effects of opioid pain medication.		
Name three non-pharmacological approaches to pain management.		
Verbalize rationale for ATC (around the clock) dosing.		
Verbalize two precautions/concerns related to PCA use.		
Able to cite one special pain management consideration for each of the following as appropriate to practice setting: - Elder patient. - Patient with chronic, non-malignant pain - Patient with current or remote history of substance abuse. - Patient with pain related to a terminal illness.		
Able to name two interventions that interrupt transmission of pain signals: - At the site of injury. - At the level of the spinal cord. - In the central nervous system.		
Describe when NSAIDs are useful.		

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Pain Management #DAHS-NSCPM15 continued	Date	Verifier Initials
Describe two precautions for NSAID use.		
Name two differences between nociceptive and neuropathic pain.		
Name two differences between visceral and somatic pain.		

Pyxis MedStation® ES System Equipment Checklist #DAHS-NSCPXMES14	Date	Verifier Initials
Completed Pyxis MedStation® ES Station Online Module		
Pyxis MedStation® ES system policies and procedures reviewed		
STATION BASICS		
Keyboard		
Printer paper change - move black spindle from empty roll to full roll		
Scanner		
Locate and access Tutorial and Help		
Medication reference for nursing (Lexi-comp™ online via CRC or link on the Kernel)		
Sign in/sign out to the Pyxis MedStation® ES system		
Register Bio ID fingerprint identification system scan / Reset finger scan		
Main Menu screen		
PATIENTS		
All Available Patients		
Create/modify My Patient list		
REMOVE MEDICATION		
NON-PROFILE - Remove medication(s) in non-profile mode		
PROFILE - Remove profile medication: scheduled and PRN		
From My Patients view (blue dots)		
Selecting patient, then Remove		
Due Now tab will show orders due 1 hour before and 2 hours after current time		
All Orders tab - complete profile includes Due Now, PRNs, doses scheduled in future		
Review order details		
OVERRIDE MEDICATIONS		
Remove a medication with override		
Take appropriate steps for an existing order for an override medication - override warning		

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Pyxis MedStation® ES System Equipment Checklist #DAHS-NSCPXMES14 continued	Date	Verifier Initials
RETURN MEDICATION		
Return a medication previously removed for a patient		
Scan medication barcode (if unable to scan return to Rx)		
WASTING MEDICATION		
Document amount wasting of full dose and replace as needed (not amount given)		
Document amount wasting of partial dose during remove process (not amount given)		
Document amount wasting of partial dose after completing remove process (not amount given)		
Witness waste		
Undocumented waste warning		

Safe Handling Hazardous Drugs/ Chemotherapeutic Agents #DAHS-NSCSHHDCA	Date	Verifier Initials
References:		
1. UC Davis Health Policy 10001 Hazardous Drugs (HD) (Chemo): Safe Handling/Preparation/Administration/Disposal of Waste/Spill Procedures		
Completes Containment of Hazardous Medication Spills (Oncology) Online Module (DAHS-NGNMOCS-ECS)		
Completes Safe Handling of Hazardous Medications (Oncology) Online Module (DAHS-NGNSHOHM-ECS)		

Seizure Precautions #DAHS-NSCAMBSP	Date	Verifier Initials
References:		
1. Elsevier Clinical Skills: Seizure Precautions and Management - CE		
Completion of online module "Seizure Precautions and Management" DAHS-NGNSP-ECS		
Ensure a safe environment if possible		
Ensure emergency equipment is available		
Note time, duration, and type of seizure activity		
Remain aware of patient safety during seizure, including positioning and airway		
Notify appropriate personnel of seizure activity		

Zoll AED Plus (Automated External Defibrillator) #DAHS-NSCZAEDP	Date	Verifier Initials
References:		
1. UC Davis Health Policy 1640: Use of Automated External Defibrillator Zoll Plus Series		
Read UC Davis Health Policy 1640: Use of Automated External Defibrillator Zoll Plus Series		
Complete Automated External Defibrillator (AED) eCourse DAHS-NGN391-ECS with post-test		

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Zoll AED Plus (Automated External Defibrillator) #DAHS-NSCZAEDP continued	Date	Verifier Initials
Complete Elsevier Skills Automated External Defibrillator (AED) Checklist (checklist is found in the e-course and in the Elsevier skill. Do not return checklist to CPPN)		
State how to decrease the risk of fire when using the AED in an oxygen-rich environment.		
Select the correct electrode pads based upon patient's age and weight.		
Ensure AED is ready for use daily and after each use.		
Describe when to send AED to Clinical Engineering after a code for uploading and analysis of event data and when to call Clinical Engineering for assistance with AED.		