

UC DAVIS HEALTH DIETETIC INTERNSHIP APPLICATION CHECKLIST

DICAS Online Centralized Application		Completed
1. Complete the Standard Program Application .		☐
2. Submit a Personal Statement addressing questions and upload to DICAS by deadline.		☐
3. Answer and upload the two UC Davis Health DI Program Addendum Questions and upload them to DICAS in the "Dietetic Internship Program Designation" section by deadline. Type your name on the upper right-hand corner of each page and include the question to which you are responding (name and question do not apply as part of the word count). Limit each answer to 300 words, single spaced. Find questions at: https://health.ucdavis.edu/dietetic-internship/		☐
4. Send Official Transcripts to DICAS by the deadline at: DICAS Transcript Dept., PO Box 9118, Watertown, MA 02471		☐
5. Upload a DPD Verification Statement or Declaration of Intent .		☐
6. Upload your CV/resume into DICAS by the deadline.		☐
7. Upload an official DPD course list from your DPD program advisor by the DICAS Deadline. This is an official list completed and provided by your DPD Program Director/Advisor (or copy of an official list) of courses required to meet Didactic Program in Dietetics requirements at your college/university.		☐
8. Enter in your completed coursework into DICAS and ensure your completed coursework selected categories align with the categories listed by your DPD Program (i.e., DPD Science vs DPD Professional). Note: If you have transfer coursework or coursework from outside the United States, be sure to enter the relevant classes into DICAS and categorize accordingly (i.e., DPD Science vs DPD Professional).		☐
9. Enter the names and contact information of each of your references for 3 Letters of Recommendation - to be submitted online by your references by the deadline . UC Davis Health Dietetic Internship requires at least one letter from a work or volunteer supervisor and at least one letter from an academic reference (professor, academic advisor). The third letter can be either a supervisor or academic reference.		☐
10. Pay DICAS Fees		☐
11. Pay UC Davis Health DI Program Application Fee (is separate from DICAS fee - details below)		☐
Pay with credit card (Visa, Mastercard, American Express, or Discover) by contacting the UC Davis Health Cashier's Office by secure phone line (916.736.2621) and make payment over the phone. ***Payment must be received within 2 business days of application submission for program to consider applicant.*** • Pay \$50.00 DI Program Application Fee • Information to provide to Cashier: Name of Intern Applicant, state payment is for UC Davis Health Dietetic Internship Program Application Fee. Inform them this is a student application payment (so no credit card processing fees are charged to student.) • Cashier's Office Hours (Pacific Time): Monday – Friday, 8 a.m. to 4 p.m., closed 12 p.m. to 12:45 p.m. for lunch. Closed on holidays.		
KEY DATES		
		Deadlines for Submitting:
DICAS Online Application		Portal opens November 5, 2025
UC Davis Health DI Program Available in DICAS		November 5, 2025
UC Davis Health DI Program Application Due Date in DICAS		January 12, 2026
UC Davis Health DI Program Application Payment Due Date		Received within 48 hours of application submission
UC Davis Health DI Applicant Notification Day		On or before March 1, 2026
Rolling notifications for open positions		March 1-15, 2026
Applicant Acceptance Deadline		March 15, 2026