



SESP 1STFLOOR OBSERVATION BEDS & FINANCIAL CLEARANCE

Project Number: 9557880

PREQUALIFICATION QUESTIONNAIRE – CLARIFICATION DOCUMENT 01

Below are responses to requests for clarifications submitted to date.

1. *The Prequalification Questionnaire, Section III (A) “Staff Experience”, asks the following question:*
 - A. Is your firm willing to commit to assigning to the position of full-time Project Manager, full-time Superintendent and full-time Quality Assurance Quality Control (QA/QC), so long as the candidate remains in your employ, the candidate identified in Paragraphs B & C & D below?

YES: NO:

 - a. *As some background, regarding the scope of the project, the RFQ splits the work into two distinct Phases:*
 - i. *Increment 1: SESP 1st Floor Financial Clearance Cashier/Admissions Office Fit-Out*
 1. *7 Months, August 2024 start*
 2. *Approx. \$2.1 Million estimated cost*
 - ii. *Increment 2: SESP 1st Floor Observation Beds:*
 1. *14 months, February 2025 start*
 2. *Approx. \$6.2 Million estimated costs.*
 - b. *Based on the described scopes of work, a full-time project manager for at least the initial Increment 1 does not appear to be necessary, and potentially even for Increment 2. We will commit a project manager who will be responsible for the project but may have other parallel project commitments and thus would not be charged full-time to the project. We will structure our team to successfully deliver the project.*
 - c. *Therefore, our request is to remove the “Full Time” requirement for the project manager at least for the Increment 1 portion of the work, if not for both portions.*
 - d. *We also suggest removing that requirement from the QA/QC person for at least Increment 1, as in projects of similar scope our Superintendents and field engineers manage the HCAI inspection process. These clarifications will also help keep project costs down by not requiring those positions to be full-time for the entire duration of the project.*
 2. *As a clarification too, in Section III (D), there is a request to name a “Project Engineer”. Can we assume this position is to cover the requested QA/QC professional?*

ANSWER: With respect to Prequalification Questionnaire, Section 111 (A) “Staff Experience”, a Project Manager should be available on a full-time basis but can also have other parallel project commitments for both Increments 1 and 2. A Superintendent can also have other parallel commitments but will need to be on site when work is being performed by the General Contractor and their Subcontractors for both Increments 1 and 2. Please disregard the request for a separate QA/QC person. QA/QC scope can also be provided by the Superintendent. A project engineer is desirable to supplement the Project Manager but is not required full time.

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