



FIRE MARSHAL'S OFFICE Holiday Decorations Guidelines

DECORATIONS

- This document provides general guidance to ensure reasonable Fire and Life Safety compliance where conflict or questions arise. UC Davis Health Fire Marshals Office will make final determinations.
- Decorations must not obstruct exit doors, exit signs, or any other signs/equipment. (Fire extinguisher location signs and fire alarm audible/visual devices, for example).
- Decorations shall **not** be suspended from the ceiling, ceiling tiles, or ceiling fixtures including sprinkler heads or smoke detectors, as they constitute a fire hazard and violate the Joint Commission standards.
- Decorations including holiday cards, must **not** occupy an unsafe amount of wall area as determined by the UC Davis Health Fire Marshals Office. Special care and consideration must be given to un-sprinklered areas such as the Hospital North/South Wing which may be more restrictive.

LIGHTS

- Decorative light sets must be UL-labeled, free of visible defects, and protected from mechanical damage while in use. **The use of low-heat LED lights is recommended.**
- Use of extension cords is strongly discouraged. However, if extension cords must be used, they must adhere to the **UCDH P&P 1653, Electrical Equipment in Non-Patient Areas.**
- All decorative lights should be unplugged when left unattended and at the close of each business day.

ARTIFICIAL TREES

- Natural cut trees are **not allowed** in any UC Davis Health building.
- All artificial trees shall be certified flame-retardant and **ONLY** use UL-labeled lights.

DECORATION REMOVAL

- Please remove all decorations no more than five (5) working days after the holiday.

Thank you for your continued cooperation to ensure that this holiday season remains fire safe. If you have any questions about holiday decoration guidelines or if a specific holiday decoration is not addressed above, please contact the Fire Marshal's Office at 916-734-1223 for further clarification.