

Profiles: Editing your Profile

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DRAFT

Note, this is a draft.



Table of Contents

- [Table of Contents](#)
- [I. Introduction](#)
- [II. Editable Fields](#)
 - [1. Photo](#)
 - [2. Overview](#)
 - [3. Publications](#)
 - [4. Awards and Honors](#)
 - [5. Websites](#)
 - [6. Featured Presentations](#)
- [III. Examples](#)
- [Profiles Documentation](#)
- [Contact](#)

I. Introduction

Many sections of your profile can be edited or added/removed including a photo, research overview, publications, grants, websites, video lectures, faculty mentoring and more.

Demographic information can only be changed through the [UC Path](#) (Edit My Record) or HR.

Just under the main menu, click the [Login](#) link and select **UC Davis** to sign in using your Kerberos credentials.

After logging in, youâ€™ll see a sub-menu with your name and more options. You may designate a proxy to edit your profile for you by clicking the Manage Proxies link in the edit menu, then clicking "Add A Proxy" on that page. Search for and add the person you want to be able to make edits on your behalf. Click Edit My Profile if the system did not already take you to your edit page when you logged in.

Some of the items that can be added and edited are:

1. Photo
2. Overview
3. Publications
4. Awards and Honors
5. Websites
6. Featured Presentations

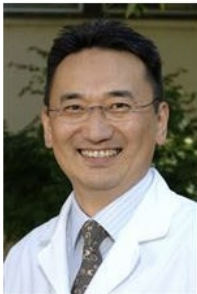
II. Editable Fields

1. Photo



Edit Menu > **Photo**

> Edit Visibility (Public)

> Add/Edit Custom Photo



2. Overview

| Edit Menu > Overview | |
|--|---|
| > Edit Visibility (Public) | |
| Overview | Action |
| I am a licensed clinical psychologist (CA PSY28178) and my research is broadly concerned with the intersection between psychology and health. I focus on populations affected by substance use, HIV, and congenital heart defects (CHD). |   |

3. Publications

UC Davis Profiles will automatically match and suggest publications from PubMed for each profile page. Due to ambiguity around more common names, multiple names or former institutional affiliations, some publications may be missed, or mis-matched. These auto-suggestions can also be removed by Profiles in the future. Therefore, it is very important that you

sign in to Confirm or Delete publications that Profiles suggested. You can search and add PubMed publications from within this edit screen. Or you can get a list of PubMed IDs from PubMed and paste them in here. Publications may also be added manually.

Edit Menu > **Publications**

- > Edit Visibility (Public)
- > Add PubMed (Search PubMed and add multiple articles.)
- > Add by ID (Add one or more articles using codes, e.g., PubMed ID.)
- > Add Custom Publication (Enter your own publication using an online form.)
- Configure Automatic Import (Automatically adding publications to my profile.)
- > Delete Publication(s) (Remove multiple publications from your profile.)

| Publications | Action |
|--|---|
| 1. Protocol for a randomized controlled trial in Cambodian individuals with PTSD: Trauma-Informed Treatment Algorithms for Advancing Novel Outcomes (project TITAN). Contemp Clin Trials. 2023 Jun 02; 107257. | <input checked="" type="checkbox"/> Confirm |
| 2. The experience of re-infection among people who inject drugs successfully treated for hepatitis C. J Subst Use | <input checked="" type="checkbox"/> Confirm |

Curating your publications has the added benefit of helping Profiles do a better job finding your PubMed publications in the future.

4. Awards and Honors

Edit Menu > **Awards and Honors**

- > Edit Visibility (Public)
- > Add award(s)

| Year of Award | Thru Year | Name | Institution | Action |
|---------------|-----------|---|----------------------|--------|
| 2015 | 2017 | Hellman Fellow | Hellman Fellows Fund | |
| 2013 | 2018 | Mentored Research Scientist Development Award (K01) | NIH/NIAAA | |

5. Websites

You can add links to your lab, professional affiliations and/or department web sites that you want to highlight in your research profile.

Edit Menu > **Websites ***

- > Edit Visibility (Public)
- ✕ Remove Websites gadget from your profile.

Manage Links to Other Websites

6. Featured Presentations

Uploaded public presentations to [Slideshare.net](https://www.slideshare.net) can be showcased directly from within UCSF Profiles. Youâ€™ll need to add your [SlideShare.net](https://www.slideshare.net) username to add presentations

Edit Menu > **Featured Presentations** *

>> Edit Visibility (Public)

× Remove Featured Presentations gadget from your profile.

Featured Presentations

SlideShare: A great way to share presentations

If you already have a SlideShare account and have uploaded presentations, simply follow these steps:

1. Enter your SlideShare Username below and click Save/Preview. Any public presentations that you've uploaded to SlideShare will be shown in the preview below.
2. Make sure these presentations are the ones you want to share on your profile.
3. Click the "Show" link (above, upper right) to make the presentations publicly available within your profile.
4. To remove the presentations, delete your SlideShare Username and click Save/Preview. Make sure to "Hide" your presentations from the public if you delete your SlideShare Username.

SlideShare Username: Save/Preview

Don't have a SlideShare account yet? Go to [SlideShare](https://www.slideshare.net) now to create an account and upload presentations.

III. Examples

Examples of profiles that have been well curated:

- [Dr. Ackerman](#)
- [Dr. Sim](#)
- [Dr. Rosen](#)

Profiles Documentation

There are three documents total in this series:

- Handbook: <https://dcoe-confluence.ucdmc.ucdavis.edu/x/QYB4Fg>
- My Person List: <https://dcoe-confluence.ucdmc.ucdavis.edu/x/KIB4Fg>
- Editing your Profile: <https://dcoe-confluence.ucdmc.ucdavis.edu/x/NoB4Fg>

Contact

Contact profiles@ucdavis.edu with any questions.