

POST RESIDENCY COVER LETTER EXAMPLE

Robert Edwards, M.D.
Department of Pediatrics
XXX Medical Group
3456 Stockton Blvd
Sacramento, California 95817

Date

Dear Dr. Edwards,

I will be completing my Pediatric Residency at the University of California, Davis, Medical Center in June 2012. I am writing to inquire about primary care job opportunities with your medical group that may be available in July, 2012. During my residency I had the opportunity of working in your medical clinic and thoroughly enjoyed meeting and working with your pediatricians. I would like to become a contributing member of your group.

I am sending this cover letter and my resume to introduce myself to you. Because my residency exposed me to a wide range of medical problems I am comfortable in caring for well children and enjoy the challenges of complex medical diagnoses. I enjoy developing relationships with patients and families, contributing to a child's well-being, discussing behavior and chronic care issues.

For the past three years while working at The Effort Clinic in Oak Park I have developed a deep respect for the members of the community. I believe I have been instrumental in improving their health care of this underserved community through education. During my residency, it has been educating my patients and families that has been the basis of my practice. For an advocacy project over the past three years I have been involved with community leaders in Oak Park and together we have worked to educate children and parents in the community about healthy life styles. The practice of general pediatrics has been extremely rewarding and stimulating. I believe I have much to offer your medical group because of my commitment to excellent patient care and my work ethic. I look forward to joining an established medical group so that I may learn from experienced practitioners.

I am an energetic, reliable physician, committed to providing excellent medical care, eager to be a contributing member of your medical group and to continue my close connection with the community. I would appreciate being able to schedule a meeting with you to discuss what you might be looking for and what I can offer your group. I will call you in a week to schedule an appointment. Meanwhile, I can be reached in the evenings at XXX-XXX-XXXX or by e-mail (excellentcand@ucdavis.edu).

Thank you for your consideration.

Sincerely,
Excellent Candidate, M.D.
Enc. Cover letter and resume

UC Davis Department of Pediatrics – Residency Program

(916) 734-2428 or pedsresidency at ucdavis.edu