

RFP Folsom MOB Move Services_04-07-2025-DJ Vendor Questions

1. Can we walk the sites prior to providing the bid, to confirm where the goods are coming from and going to with a project manager to review the distances to dock areas and the amount of protection the new hospital will require?

- a. In lieu of walking, we can provide floor plans.
 - i. Folsom One is Pick Up Location 1.
 - ii. Folsom Two is Pick Up Location 2
 - iii. Folsom Three is Pick Up Location 3
 - iv. Folsom MOB is Drop Off Location
 - v. Floor plans include where the entrances are and where the elevators are (Folsom MOB only)
 - vi. The pickup locations are all single story
 - vii. The new MOB is three stories
- b. FYI - The new Folsom MOB is not a hospital, it is an outpatient medical office building.
- c. There is no loading dock at the pick-up locations, nor at the new Folsom MOB.

2. Can you send a picture of what a general example of a Private office and a Nurse station so we have a solid foundation what we will be moving.

Refer to the Scope of Services section. In the Scope section we outline that no furniture, IT items, nor personal items are to be moved by the movers. Vendor is only moving office supplies and accessories. See 'Scope of Items to be moved.'. Also refer to the 'Scope of Services Requested' the bullet that states that the end users will pack their own offices.

3. Can you confirm if we will be responsible for disconnecting and connecting any IT equipment or moving any IT equipment?

Movers will not be responsible for disconnecting and connecting any IT equipment, nor moving any IT equipment.

4. Will the contractor be required to pack or unpack employees files and or desk items that would go into a box or crate?

Refer to the 'Scope of Services Requested' bullet that states employees will pack their own stuff.

5. Will the contractor be expected to pack, move, and unpack the Linear feet of Supplies, paper records, and optical supplies? Or provide carts for the employees to pack/ unpack and we just move them?

RFP notes end users will pack their supplies and paper records, etc.

For the optical supplies, we are asking movers to pack or wrap some of the existing storage racks with saran wrap and move them without damaging the carts, saving end users from having to pack and unpack items.

6. Can you confirm per the UC Davis Terms and conditions that we need to quote prevailing wage rates for this project?

We require vendors to follow the Fair Work Fair Wage policy on wage rates. Policy acknowledgement is a required document for bid submissions.

7. Can you confirm this project will be based on a not to exceed lump sum number based on the Cost proposal worksheet line items “Total project cost proposal”?

Guidelines on how bid responses will be evaluated is documented in the “Basis of Award” section of the RFP.

8. In the Cost proposal would you like to see all materials cost “cost per unit” even if we are not using that material?

Leave any items that are not needed on this project as blank in the worksheet. This will help us identify items UCDH will provide or are not required.

9. Is this a public works project?

No

10. Cost proposal worksheet does not allow for us to showcase any total charges, as in, men x hours. = total cost. It only tallies up materials. Am I able to adjust the spreadsheet to quote the way we need it to look?

Do not make any changes to cells in the worksheet. You can add comments or pricing clarification at the end of the worksheet if needed.