**APPENDIX TO MASTER UC DAVIS HEALTH AGREEMENT**

**University of California Davis Health STATEMENT OF WORK**

This Statement of Work # 1 (“Statement of Work”) is issued pursuant to Master UC Health Agreement **PENDING** between UC and Supplier (“Statement of Work”). The Statement of Work shall be deemed to be between the specific Customer, UC Davis Health and Supplier. Any defined term used but not defined in this Statement of Work shall have the meaning ascribed to such term in any of the Incorporated Documents. The terms of the Master UC Health Agreement shall apply to this Statement of Work.

Customer is a:

\_X\_ UC Location as defined in the Agreement

\_\_ UC Affiliate Location as defined in the Agreement

1. **Title and Description of the Scope of Services**

UC Davis Health, hereafter known as UCDH, is constructing a new 114,000 square foot ambulatory medical office building, “Folsom MOB”, which is located at 14264 Innovation Drive, Folsom CA 95630. Folsom MOB is a three-story building and will house primary care, specialty care, imaging services, lab services, ophthalmology, retail optic shop, infusion care clinic and compounding pharmacy. Construction is scheduled to complete in two phases in the June of 2025.

1. **Term of Statement of Work**

This SOW will begin on PENDING (“Effective Date”)and continue through PENDING. This SOW may not be renewed or otherwise amended except through a Change Order pursuant to the Change Management section below.

Vendor will to move medical equipment, staff belongings, breakroom and office contents to Folsom MOB facility.

1. **Key Tasks and Activities, Deliverables and Completion Timeframe**

Date: Move to occur late-August 2025

Location: Providers and Staff will be moving from three nearby clinics into the new Folsom MOB. The moving clinics are within the same business park and share a parking lot (i.e., very close in proximity to one another)

* 251 Turn Pike Drive, Folsom, CA 95630 (Folsom I)
* 1370 Prairie City Road, Folsom CA, 95630 (Folsom II)
* 271 Turn Pike Drive, Folsom, CA (Folsom III)

Scope of items to be moved:

* Approximately 35 private offices – office items only, no furniture, no personal items (e.g., diplomas)
* Approximately 30 nurse station – office items only, no furniture, no personal items
* Approximately 20 small, moveable pieces of medical equipment (does not require anchoring) and most are on wheels, for example, a wheel chair or a computer on wheels
* Approximately 100 linear feet of Supplies
* Approximately 100 linear feet of paper records
* Approximately 50 linear feet of Optical supplies

There may be a limited amount of equipment to be moved from the new Folsom MOB to Folsom III.

Scope of Services Requested

* Collaboratively work with UCDHS representatives, subcontractors, and end users to manage a detailed move plan, including scheduling, staffing, transport, and purge and packing activities for departments
* Identify and provide staff and labor needed to support move planning, move coordination and move execution, including providing one lead move manager as a central point of contact
* Post-award, site visits to inventory of all items to be moved, utilizing a central system for tracking, review and reporting.
* Utilize post-award inventory to determine move supplies – i.e. labels, quantity of totes, etc.
* Maintain move timelines, activities, budgets and communication of move plan and status updates
* Vendor to provide dashboards, reports, or real time view of performance to move plan
* Complete a mock move, verifying paths of travel will accommodate all items to be moved
* Move instructions and moving supplies (crates, boxes, easy-peel labels) to be provided to employees in advance who will pack their personal items from offices/workstations
* Pack, move, transport, and unpack highly sensitive, high value materials, including precision equipment
* Keep sensitive records secure and follow HIPPA requirements
* Perform final walk through at the source locations to verify move out is complete and perform final walk through at the Folsom MOB location to verify all items have been properly placed
* Vendor to attend meetings as scheduled by UCDH and/or its subcontractors to ensure coordination of move planning and supporting tasks
1. **Customer Obligations**

Customer will provide access to buildings and dedicated contacts to work with vendor on project.

1. **Place(s) of Performance**
* UC Davis Health Folsom Locations
* JEI Storage Warehouse
* Folsom MOB Building

Customer’s Project Manager, responsible for acceptance/rejection of project results/deliverables, is:

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1. **Assumptions**

None

1. **Additional terms specific to Customer not Addressed in Agreement**

None

1. **Payment remittance instructions specific to Customer:**

UC Davis has a Net 30 payment term.

1. **Invoices shall be directed to the following individual or office at Customer:**

Customer prefers electronic invoice instead of mailed invoice(s). Send to hs-ucdhsap@ucdavis.edu

1. **All other notices pertaining to this Purchase Order shall be directed to the following individual or office at Customer:**

TBD

This Statement of Work is signed below by the Parties’ duly authorized representatives.

**UC DAVIS HEALTH VENDOR**

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(Signature) (Signature)

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(Printed Name, Title) (Printed Name, Title)

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