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## **Request for Quote**

**Pastry Products**

**Request for Quote # 09-29-25-DJ**

**Date Issued: 09/29/25**

**Due Date: 10/10/25 3:00 P.M. PST**

**Submitted by the  
University of California Davis Health**

This RFQ is also available at: <https://health.ucdavis.edu/supplychain/>

All questions regarding this RFQ should be directed to:

Dave Johnson  
UCDH Procurement & Strategic Sourcing Department  
Email: [ucdjohnson@health.ucdavis.edu](mailto:ucdjohnson@health.ucdavis.edu)  
Phone: (916) 734-2352

Please quote your lowest price for the material, and/or services, to be delivered, as specified below. Any deviation from the specifications must be identified and fully described. The right is reserved to accept or reject quotations on each item separately, or as a whole, and to waive any irregularities in the quotation. If unable to quote, please return this form so marked.

**Questions should not be directed to any other University departments or staff. Material or substantive information provided to any bidder, as a result of questions received, will be provided to all bidders via an addendum to this RFI.**



## SECTION I – INTRODUCTION

### University of California at Davis Health Profile

**UC Davis Health (UCDH)** provides an organizational framework that enables UC Davis to fulfill its teaching, research, patient-care and public service missions. UCDH delivers primary, secondary and tertiary care throughout inland Northern California; from both a medical and a financial standpoint, UCDH has a wide-ranging impact on the Sacramento area and the region. UCDH consists of the UC Davis School of Medicine, the Betty Irene Moore School of Nursing, the UC Davis Medical Center and the UC Davis Medical Group. The organization has over 11,300 faculty and staff, including over 2,400 physicians and 1,800 registered nurses.

**UC Davis Medical Center (UCDMC)** is located on 140 acres in central Sacramento, just three miles from the State Capitol, and was established in 1973 by the Regents of UCDH of California. It is inland Northern California's only academic medical center and Level I trauma center for both adult and pediatric emergencies. It includes a 625-bed, fully accredited hospital that serves as the main clinical educational site for the UCDSOM and is the main tertiary care referral center for a 33-county area of more than six million residents. Each year, UCDMC admits more than 30,000 patients, while its emergency room and 100-plus specialty and primary care clinics log more than 900,000 outpatient visits.

The **UC Davis Medical Group (UCDMG)** is the clinical/medical staff component of the UC Davis Health. The Medical Group began as a primary care extension of the Medical Center's hospital-based clinics in 1994. It now includes all medical staff, consisting of approximately 114 primary care physicians and more than 500 specialists serving patients in 13 communities throughout northern California. As the only provider of many specialty and sub-specialty services in inland northern California, UCDMG serves a diverse patient population. Just over one half of our outpatient population is classified as Caucasian, the balance being largely Hispanic, African American, Southeast Asian and Russian. On-site interpreters provide interpreting services in approximately 20 languages.

**UC Davis Medical Center Food and Nutrition Services Mission Statement (UCDMCFNS)** provides food and nutrition services for UC Davis Health and our local community. Our **R.E.A.L.** food values guide us in accomplishing this mission for health and healing. Responsible Food: We value sustainable and local food that is minimally processed. We recognize the economic impact of our purchasing decisions. Education: We educate our community about sustainable nourishing food options to increase demand and awareness. We share knowledge to promote learning and development. Active Engagement: We actively engage and partner with our community to build a culture of compassion and learning. Less Waste: We take action to reduce waste and promote best practices for the environment.



## SECTION II – PURPOSE AND SCOPE OF REQUEST FOR QUOTE

This RFQ is an invitation for suitably qualified vendors to submit a quotation for **pastry foods** in compliance with our Practice Green Health (PGH) and University of California Office of the President (UCOP) policies. The focus is to provide our patients, guests and hospital employees with the highest quality pastries possible. Companies should be able to provide their sustainability program and or any energy conservation efforts

### Proposal Submittal Instructions

Vendor Questions are due via email no later than **October 3, 2025 at 3:00 p.m. PST**. Answers to all questions will be posted to the UCDH website by October 7, 2025.

**All submissions must be received no later than 10/10/25 at 3:00 p.m. PST. UCDH Purchasing Department will not accept proposals received after the due date.**

Each Bidder is required to submit their proposal via e-mail to:

Dave Johnson

Subject: RFQ 09-29-25-DJ

E-mail: [ucdjohnson@helath.ucdavis.edu](mailto:ucdjohnson@helath.ucdavis.edu)

### RFQ Timeline

Event	Date
Release of Request for Quote	09/29/25
Deadline for Questions or Request for Clarification	10/03/25
Responses to Written Questions	10/07/25
<b>Deadline for Submissions of Proposals</b>	<b>10/10/25</b>
Estimated Date of Award	10/17/25

**NOTE: YOUR SUBMISSION MUST INCLUDE A RESPONSE TO EVERY QUESTION AND SECTION THAT REQUESTS INFORMATION.**



## GENERAL INSTRUCTIONS

- A. Failure to submit responses by the indicated due date and time will result in disqualification of the vendor and the respondent's response will not be considered.
- B. Responses made by mail or facsimile will not be accepted.
- C. UC Health does not assume any responsibility for questions submitted to or answered by an unauthorized UC representative.
- D. Potential respondents should not make contact, to include but not limited to scheduling meetings, telephone conversations, emails, with any UC department regarding this RFQ. Contact may only be made with the designated authorized UC representative as outlined herein. Failure to comply with this provision may result in disqualification from further participation in this RFQ.
- E. Responses should be made in the same order as provided in the RFQ. Additional information and/or documents may be attached at the end of the response. The RFQ section and item number(s), if applicable, should be noted and referenced on any additional documents.
- F. Failure to comply with the provisions outlined in this RFQ will disqualify the respondent(s) from further participation in the RFQ process. Any responses submitted will be rejected and considered non-responsive.
- G. Any deviation from the RFQ expectations and/or requirements must be noted in respondent's response. Respondents should be aware that any deviation to any requirement or expectation outlined in this RFQ may result in disqualification.

## SECTION III – PRICE QUOTE

Provide quote based on six weekly deliveries.

1. Product list
2. Cost per unit
3. Size or package type
4. Products must be individually wrapped
5. Include additional costs, if any
6. Rates quoted per the pricing sheet **shall be inclusive of expenses.**

## SECTION IV – DELIVERY REQUIREMENTS

- Delivery direct to All Food and Nutrition locations (Pavilion Café, Kitchen Production Basement, Med Ed, ACC, 48X, and future new locations) on a standing order program for six weekly deliveries.



## SECTION V – BASIS OF AWARD

1. Total Quoted Price, highest quality and compliance with our Practice Green Health (PGH) and University of California Office of the President (UCOP) policies
2. Small Business First Certified, Local within 250 miles for UCDH.
3. Provide certifications for each claim when providing sustainable products when available. Fulfill a fill rate of 98.5% or higher on Local (product source within 250 miles) and sustainable Pastry when possible.

## SECTION VI – TERMS AND CONDITIONS OF RFQ

1. University of California "Terms and Conditions of Purchase apply. Vendor can request a copy if needed
2. Bidders are advised that exceptions to University specified contract conditions and/or University standard terms and conditions for purchase/services as referenced herein and attached, are not invited and may result in disqualification of the bidder.
3. Please respond to this request even if a "no bid" is submitted.
4. Responding bidders are required to submit one (1) copy of their quotation response on via e-mail to: [ucdjohnson@health.ucdavis.edu](mailto:ucdjohnson@health.ucdavis.edu)
5. In order for your quotation to be considered, your response to this request must be before the time deadline.
6. Unless otherwise stated, your bid quotation will be firm for 120 days from the date of bid closing.
7. Any deviation from the specifications must be identified and fully described. The right is reserved to accept or reject quotations on each item separately, or as a whole, and to waive any irregularities in the quotation.
8. Product Liability: Vendor shall fully indemnify, defend, and hold harmless the University from and against any and all claim, action, and liability, for injury, death, and property damage, arising out of the dispensing or use of any of Vendor's product provided under authorized Medical Center orders. In addition to the liability imposed by law on the Vendor for damage or injury (including death) to persons or property by reason of the negligence, willful acts or omissions, or strict liability of the Vendor or his agents, which liability is not impaired or otherwise affected hereby, the Vendor hereby assumes liability for and agrees to hold the University harmless and



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indemnify it from every expense, liability or payment by reason of any damage or injury (including death) to persons or property suffered or claimed to have been suffered through any act or omission of the Vendor.

The Medical Center agrees to provide Vendor with prompt notice of any such claims and to permit Vendor to defend any claim or suit, and that it will cooperate fully in such defense.

9. The University reserves the right to split award or award “all or none.”
10. To facilitate timely award of this order, a certificate of insurance should accompany your quote. A certificate of insurance is required by the University for this project. All of the required policies shall name the Regents of the University of California as an additional insured, shall be in a form as issued by an insurer approved by the UCDH, and shall contain an endorsement requiring not less than thirty (30) days written notice to UCDH prior to any cancellation or modification thereof. Thereafter, a certificate evidencing the renewal of each such policy shall be furnished to UCDH at least ten (10) days prior to the expiration of the term of such policy. Failure to comply with this requirement may result in cancellation of any order resulting from this request for quotation.
11. **Product Liability:** Vendor shall fully indemnify, defend, and hold harmless the University from and against any and all claim, action, and liability, for injury, death, and property damage, arising out of the dispensing or use of any of Vendor's product provided under authorized Medical Center orders. In addition to the liability imposed by law on the Vendor for damage or injury (including death) to persons or property by reason of the negligence, willful acts or omissions, or strict liability of the Vendor or his agents, which liability is not impaired or otherwise affected hereby, the Vendor hereby assumes liability for and agrees to hold the University harmless and indemnify it from every expense, liability or payment by reason of any damage or injury (including death) to persons or property suffered or claimed to have been suffered through any act or omission of the Vendor.

The Medical Center agrees to provide Vendor with prompt notice of any such claims and to permit Vendor to defend any claim or suit, and that it will cooperate fully in such defense.

12. The Vendor warrants and represents that the equipment, when delivered, shall conform to all applicable standards and requirements of the California Occupational Safety and Health Act.
13. Bidder certifies that service is presently located at the address shown below and certifies that response to a service request will be within 48 hours after initial contact by UCDCMC personnel for the duration of the contract period.



14. Please complete the information requested below:

- a. Contact Person: \_\_\_\_\_
- b. Company Name: \_\_\_\_\_
- c. Address: \_\_\_\_\_
- d. Telephone Number: \_\_\_\_\_
- e. Fax Number: \_\_\_\_\_