

**Day 1 (Monday)**

<p><b>Welcome Breakfast and Resource Fair (optional)</b> 07:30 – 08:00 M.I.N.D. Institute Auditorium 2825 50<sup>th</sup> Street, Room 1115</p>	<p>Full breakfast provided Employee discounts, giving, resource groups, fitness, green commuting, retirement and savings, uniform information, wellness</p>
<p><b>New Employee Welcome</b> 08:00 – 12:00 M.I.N.D. Institute Auditorium</p>	<p>New employee orientation</p>
<p><b>Nursing Welcome</b> 12:30 – 16:30 M.I.N.D. Institute Auditorium</p>	<p>Welcome to UCD Health Risk Management Medication Error Prevention Palliative Care Donor Services California Nurses Association</p>

**Day 2 (Tuesday)**

<p><b>EMR training</b> (If no provider level UCDMC EPIC experience: plan 08:00 – 15:30)</p>	<p>Schedule personalized appointment to learn how to use EMR as a provider, ordering tests, reviewing in box, My Chart messages <a href="https://forms.office.com/Pages/ResponsePage.aspx?id=ZG8EqMBmAE-QRsja-S_2K2_NPPHZDTJDsBSgwD-wjIRUM0IQTEtXMFkyROVBWEQ0M0IPTUIIOFRVSi4u">https://forms.office.com/Pages/ResponsePage.aspx?id=ZG8EqMBmAE-QRsja-S_2K2_NPPHZDTJDsBSgwD-wjIRUM0IQTEtXMFkyROVBWEQ0M0IPTUIIOFRVSi4u</a></p>
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**Day 3 (Wednesday)**

<p><b>Department-specific</b></p>	<p>Department tour, introductions, Order lab coats, prescription pads Pager , Kerberos account, Office 365 (Confirm access requests for EMR, Images, Haiku completed)</p>
<p><b>Billing and Coding</b> 10:00 – 11:30 Broadway Building 4900 Broadway, 2<sup>nd</sup> floor</p>	<p>Complete billing and coding training: <a href="http://intranet.ucdmc.ucdavis.edu/him/etp/CompNP.shtml">http://intranet.ucdmc.ucdavis.edu/him/etp/CompNP.shtml</a> Return completed billing applications and review with billing application expert, Dina Wonohadidjojo, for sign off</p>
<p><b>Lunch</b> 11:30 – 12:30</p>	
<p><b>Welcome to Advanced Practice</b> 13:30 – 14:00 Main Hospital, 2315 Stockton Blvd 3 North, Room 3206</p>	<p>Meet with Advanced Practice Provider Director, Christi DeLemos</p>
<p><b>Medical Staff Administration</b> 14:30 Sherman Building 2300 Stockton Blvd, Suite 2600</p>	<p>Visit between 8:00-16:00 to complete the identity proofing process (you will need your driver's license or passport)</p>

