

# UCDHS Parking Lots

*Policy ID: 3405*

*Revised 03/05/2020*

## I. PURPOSE

This section outlines the policy and procedures for the use of parking lots at the University of California, Davis, Health (UCDH).

## II. SETTING

Health System

## III. GENERAL

Various areas on the University of California, Davis Health System grounds and off campus parking lots are designated for parking. In an effort to fulfill the mission of UCDH, Parking Services reviews and assigns the type and availability of parking based on the needs of the operation or services offered at a specific or adjacent site.

## IV. POLICY

### a. Gated Parking Lots

1. Individuals using attended parking lots shall be issued a time and date-stamped entry ticket. All visitors will be expected to park only within appropriate parking stalls or be subject to parking violation citations. All visitors must surrender their entry ticket when exiting the lot and pay the hourly visitor rate, if applicable or the maximum rate for any 24-hour period. For patients/visitors whose parking will be validated by the host department, a small fee may be required. Attendant will appropriately recharge the expense to the validating department. Employees may only park in gated parking lots or metered lots during regular clinic hours if they are parking as a patient and only for the time of their appointment (see Administrative Policy and Procedure, Section 3387, Permit Parking, for additional information). Any UC Davis affiliate will be charged applicable rates if any entry ticket is pulled.

### b. Open Parking Lots

1. Individuals using open parking lots must always have the appropriate parking permit (as posted on signs at the entrance to the lots) registered to their license plate (virtual permit) or have a physical permit displayed or be subject to parking violation

citations. This also includes adhering to any maximum time limit postings.

2. Parking of recreational vehicles of employees of UCDH must be coordinated in advance with Parking Services. Parking on Medical Center grounds is daily parking and does not incorporate vehicular storage. Neither Parking Services nor the University is responsible for damages to vehicles left overnight.

c. Metered Parking Lots

1. Metered parking is available in some lots on the UCDH grounds. Metered parking fees posted are at the current hourly rate.
2. Metered parking is monitored 24 hours a day, seven days a week, except on legal and administrative holidays observed by the UCDH.
3. Employees with disabled placards may park in metered spaces without charge, if a valid C, B, D, or daily permit accompanies the placard.

d. Parking Permit Dispensers

1. There are parking permit dispenser machines located in various lots on campus to accommodate short-term parking as indicated by signage. When parking in these lots, patients and visitors must obtain a parking permit not to exceed the maximum time specified in each lot via cash or credit card. Once maximum time has expired, patient or visitor should relocate their vehicle to long-term parking in a gated parking lot area. Exceeding maximum limits may be subject to citation. If maximum time limits have been exceeded due to emergency issues, exceeded time in these lots will be assessed at the same rate as in attended lots.

e. Contractor Vehicle Parking

1. UCDHS Facilities Design and Construction may allocate each project contractor parking spaces for construction vehicle parking. The area and number of spaces allocated shall be based on access needed and space availability. Parking outside of the project limits must be coordinated with Parking Services. Unauthorized parking outside of the project limits may be subject to parking violation citations.
2. If a contractor needs additional reserved parking space for construction vehicles, arrangements must be made directly with Parking Services and pay the applicable fee for those spaces at the current rate for the area assigned on a cash or credit card basis. Issuance of additional spaces will depend upon space availability.

3. Parking of personal vehicles belonging to the contractor's employees may be arranged by the contractor with Parking Services. They may be allowed to park in employee permit areas at the current permit rate depending on space availability. All permits must be purchased on a cash or credit card basis.
4. If a construction project makes it necessary to take parking spaces out of service for trenching, material storage, etc., arrangements must be made with Parking Services, through Facilities Design and Construction and appropriate fees will be assessed.