**COVID-19 DATA/SPECIMEN (DS) STEWARDSHIP COMMITTEE – STUDY PROPOSAL TEMPLATE**

**INSTRUCTIONS**

The COVID-19 Data/Specimen (DS) Stewardship Committee reviews proposals based on the template below. Proposal sections include Background, Objectives, Approach, Innovation, Strategic Alignment, Environment, Impact, and Funding Source. Description for each section is identified by *yellow highlighted italicized text* and can be replaced by the applicant. Formatting should be 0.5 margins, Arial Font 11, single-space, 2-page limit. Figures and Tables should be integrated into the document. No page limit for references.

**In addition to submitting this 2-page proposal, include after this proposal and in this order:**

1. COVID-19-DS Study Proposal (this document)
2. Sponsor Proposal (if applicable)
3. IRB (HRP-503) protocol (if applicable)
4. PI NIH-format biosketch

Combine the 2-page proposal and the above items into one PDF.

Submit the combined PDF to the Pathology Clinical Research Oversight Committee (CROC) intake form. Upload the file to “Upload Study Protocol”: <https://ctscassist.ucdmc.ucdavis.edu/ctscassist/surveys/?s=TFTKKYMTFM>

**A. BACKGROUND**

*Provide a brief background of the problem you are trying to address*

**B. OBJECTIVES**

*Provide a brief study objective or hypothesis with any sub-objectives or aims.*

**C. APPROACH**

*Describe your scientific and/or clinical research approach. Be mindful committee members will come from multiple disciplines. Discuss the types of resources you need to successfully complete the project.*

**D. INNOVATION**

*Describe the innovation used by your approach that makes it distinct from other methods.*

**E. STRATEGIC ALIGNMENT**

*How does your proposed project align with the institutional mission, and also addresses the immediate goals of the School of Medicine and the Health system?*

**F. ENVIRONMENT AND RESOURCE NEEDS**

*Describe the resources you have such as laboratory space, testing capabilities, etc.*

**G. IMPACT**

*How will the successful completion of this study impact society, medicine, and our institution?* Describe the clinical and scientific impact of this study. Please also discuss the timeline for achieving the described scientific and clinical impact.

**H. FUNDING SOURCE**

*Identify the funding source (e.g., Federal, Private, Departmental, etc)*

**REFERENCES (No Page Limit)**