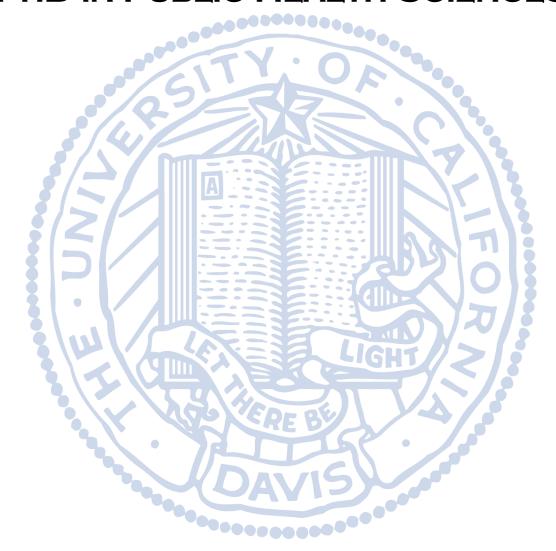
STUDENT HANDBOOK

GRADUATE GROUP IN PUBLIC HEALTH SCIENCES PHD IN PUBLIC HEALTH SCIENCES



2018-2019 ACADEMIC YEAR



PUBLIC HEALTH SCIENCES

Welcome to the UC Davis Graduate Group in Public Health Sciences!

Congratulations on joining a new generation of health professionals focused on improving the lives of the many through the practice of public health.

As part of this new doctoral degree program in Public Health Sciences at UC Davis, you will become a highly educated public health research professional prepared for research and leadership in academic, government, community, and clinical settings. This research training will enable you to create innovative, evidence-based approaches to meet critical future societal health needs, particularly those of diverse populations. Students will also receive mentoring and experience teaching to educate the next generation of academic public health professionals and leaders in their field.

Here are some websites that will be most helpful as you browse this guidebook:

GGPHS: http://ucdmc.ucdavis.edu/phs/about/aboutus.html
Office of Graduate Studies: https://gradstudies.ucdavis.edu/

Office of the Registrar: http://registrar.ucdavis.edu/

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PHD PROGRAM MISSION AND GOALS

PROGRAM GOALS

- 1. To address the unique public health needs and issues of the diverse population of northern and rural California
- To use public health translational science as a foundational approach to solving public health problems. This is accomplished by incorporating epidemiologic and social science research techniques; acknowledging the non-linear manner in which research and policy interact; and, creating innovative approaches to evidence synthesis in the face of limited definitive study results.

PROGRAM COMPETENCIES

Upon graduation, students in the PhD in Public Health Sciences should have the following skills:

- Understand the unique public health needs and issues of the diverse population of northern and rural California.
- Apply skills in the epidemiologic traditions of surveillance and the identification of modifiable risk factors.
- Select appropriate research approaches from a variety of biomedical, social and environmental "basic sciences."
- Create a research design, intervention, or policy that incorporates a spectrum of determinants of health, from the individual and collective levels.
- Conduct a thoughtful and inclusive synthesis of the evidence in the student's area of research.
- Effectively communicate public health research results to a wide variety of audiences, including researchers, the public, and policy makers.

GGPHS STAFF & FACULTY

STAFF:

Education Director:

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FACULTY CONTACTS:

Graduate Group Chair and Graduate Advisor:

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PROGRAM REQUIREMENTS

The Ph.D. in public health sciences follows UC Davis Plan B. UC Davis Plan B degree requirements include: qualifying examination, dissertation and review by a dissertation committee (minimum 3 members), oral final examination, and an exit seminar (Revised Davis Division Regulation 520(C) Doctor of Philosophy Dissertation and Final Examination).

A. ADVISING

MAJOR PROFESSOR

Upon acceptance to the PhD program, you were matched with a faculty member who agreed to mentor you. That faculty member is your Major Professor, and is responsible for preparing you for your dissertation research. For the first two years, your Major Professor is responsible for the following:

- Mentorship; your primary resource for information on research projects.
- Determining and approving a course plan for the first two years, including electives.
- After consultation with you and your Academic Advisor, your Major Professor informs your Academic Advisor when you are prepared to take your qualifying examination.

You may change your Major Professor at any time. At some point in your academic career, you will select a Major Professor who will also serve as the chair of your dissertation committee. This may be the professor who was assigned to you at the start of the PhD program, or a GGPHS faculty member who is a better fit for your dissertation research. Faculty members in the Graduate Group can be found through the GGPHS website. The website briefly outlines their activities on campus and their research interests.

The role of the Major Professor is very important. They will guide you throughout the program and into your research project. Remember, you are interviewing the professor; the professor is not interviewing you. Finding a major professor that fits your needs will ensure that you meet goals within the targeted timeline. Also, do not feel the need to apologize for making an appointment to meet with your Major Professor or any other professor at UCD. Professors are here to help graduate students with their studies and research.

GRADUATE ADVISOR

Graduate Advisors are officially appointed by the Dean of Graduate Studies to serve in matters affecting graduate students in their academic program. Your Graduate Advisor's signature is the only signature officially recognized by Graduate Studies on a variety of forms and petitions used by graduate students.

In general, your Graduate Advisor acts as your first source of academic information and aids with the details of the program. Meet with your Graduate Advisor on a

regular basis for updates on your progress. Remember, it is up to you to be proactive when communicating with your Graduate Advisor.

Your Graduate Advisor is Responsible for the Following:

- Reviews and approves your course of study after it is approved by your Major Professor. Process: The student and Major Professor will meet to review courses minimally 2 weeks prior to Pass Time I to develop a course plan. The plan will then be submitted to the Graduate Advisor for final review and approval no later than 1 week before the first day of registration (Pass Time I).
- Reviews and acts on each petition you might have to drop or add courses, take courses on an S/U (satisfactory/unsatisfactory) basis, and approves petitions for late adding and dropping of courses.
- Formation and certification of Qualifying Examination Committee.
- Recommends the members of your Dissertation Committee.
- Periodically reviews your progress towards your degree objectives; files an online annual report with the Dean of Graduate Studies concerning progress toward the completion of your degree requirements.
- Approves any Planned Educational Leave (PELP) you might request.
- Mediates in the rare event that you have conflicts with your Major Professor or any other faculty member. Your Graduate Advisor should be your first contact in cases where you have differences of opinions with faculty and feel that you must seek outside assistance.

B. COURSE REQUIREMENTS

CORE COURSES

The UC Davis Ph.D. Degree Plan B requires 50-60 units (12 units/term = fulltime). After meeting the core course requirements, students will enroll in lab/dissertation units (SPH 299) through completion of the dissertation. Below you will find a table of core courses, followed by electives, and a sample schedule.

The required courses are based upon core practice and research based competencies, and draw on the following areas:

- Rural health. A three-quarter series devoted to rural public health; includes an overview course on Northern California and the Central and San Joaquin Valley (SPH 202), health disparities (SPH 205), and the impact of immigration on health (SPH 212). Issues in rural health can also be explored in elective courses and as part of the research and translational science rotations.
- Epidemiologic and other scientific research skills. The PhD program will require a course in epidemiologic study design (EPI 206) and advanced biostatistics (SPH 246) as well as any prerequisites required for SPH 246. Required research methods courses include health policy and economics (SPH 276) and health informatics (MHI 210), as well as any electives students choose to take in sociology, economics, political science, and other fields.

Research design and the spectrum of social determinants of health. The three courses on rural health provide many examples of research that explores a range of influences on population health (SPH 202, 205, and 212). A required course on scientific protocol and proposal development (EPI 220) provides students formal training in NIH-style proposal development and may be used to develop a research proposal for the dissertation.

Two required courses will reinforce all PhD program competencies, including competencies on synthesis of evidence and effective communication.

- Translational Public Health Science Rotation. The GGPHS requires a two quarter Public Health Translational Sciences Rotation (SPH 292A & B) in the second year. The rotation will allow you to apply coursework to a short research project and provides research experience outside of the lab of your major professor. The rotation may be in one of the rural health research labs on the UC Davis campus (e.g., the Center for Occupational and Environmental Health, the One Health Institute, the Environmental Health Sciences Center based in the San Joaquin Valley) or off campus (e.g., the California Department of Public Health, CalPERS). In advance of the rotation, students will develop a meaningful research project with their site supervisor; this research project may be the foundation of their dissertation research.
- Doctoral Seminar. You must enroll in a quarterly, 1-unit, Doctoral Seminar throughout the program. The Doctoral Seminar will introduce you to faculty members in the GGPHS, encourage discussion of cutting edge research techniques and topics in rural public health and public health translational science; and, provide the opportunity for peer and faculty feedback on student research presentations. In addition, the seminar will help students prepare for the qualifying exam.

Course Number	Course Name	Units
SPH 202	Public Health Issues in California's Central Valley	3
SPH 205	Health Disparities	3
SPH 212	Migration and Health	3
SPH 246	Biostatistics for Clinical and Population Research	4
SPH 276	Critical Assessment in Health Policy and Economics	2
SPH 291	Doctoral Seminar (six sessions total)	6
SPH 292A	Public Health Translational Science Rotation	5
SPH 292B	Public Health Translational Science Rotation	5
EPI 206	Epidemiologic Study Design	4
EPI 220	Problems in Epidemiologic Study Design	4
MHI 220	Introduction to Health Informatics	4

ELECTIVES

may be used to fill out the 12-unit minimum enrollment for each quarter, but do not count toward electives. Electives can be used to prepare for successful dissertation research. You will need to meet with your Major Professor to develop an individual plan of study that will support your research interests and will ensure you take the appropriate courses along an appropriate timeline. You may take classes to make up any deficiencies (e.g., in statistics or other introductory research methods classes), but these courses will not count toward elective units.

Approved electives are listed in the table below. Also, students may request approval of new elective courses that are not on this list. Submit the new course syllabus to the Graduate Program Coordinator, who will send the request to the GGPHS Educational Policy Committee for review and approval. Be sure to submit the request before you enroll in the course to be certain is will be an approved elective.

Course Number	Course Name
EPI 204A	Epidemiologic Models Methods and Data Analysis For Scientists
EPI 204B	Statistical Models, Methods & Analysis
EPI 207	Advanced Concepts in Epidemiologic Study Design
EPI 208	Analysis and Interpretation of Epidemiologic Data
EPI 222	Epidemiological Modeling
SPH 280	SAS Programming
STA 130a	Mathematical Statistics: Brief Course
STA 130b	Mathematical Statistics: Brief Course
STA 144	Sampling Theory of Surveys
SPH 264	Public Health Econometrics
SPH 274	Economic Evaluation in Health Care
SPH 295	International Health Care
SPH 209	History of EPI in Public Health
SPH 208	Principles & Applications of Cancer Prevention & Control: A Public Health Perspective
SPH 278	Qualitative Research Applied to Health
SPH 279	Analyzing Cost Effectiveness Data
NUT 112	Nutritional Assessment: Dietary, Anthropometric, and Clinical Measures
NUT 218	Community Nutrition
NUT 219	International Nutrition
NUT 258	Field Research Methods in International Nutrition

Course Number	Course Name
NRS 207	Introduction to Transformative Thinking
NRS 201	Health Status and Care Systems
MHI 209	Clinical Data Acquisition and Analysis
NAS 240	Native American Public Health: Topics and Issues
BST 225	Clinical Trials
EDU 216	School-Based Prevention Programs
EDU 223	Education and Social Policy
EDU 203	EDU 203
CMN 210	Evaluation of Communication Effects
CRD 240	Community Development Theory
VME 201	Emerging Issues One Health
ETX 203	Environmental Toxicants
ETX 240	Environmental Toxicology
PHR 210	Waterborne Zoonoses
PHR 212	Epidemiology of the Zoonoses
PMI 293A	Seminar Infectious Disease
LDA 201	Theory and Philosophy of the Built Environment
SOC 248	Social Movements
CHI 298	Community-Based Participatory Research
CLH 210Y	Princ & Methods of Comparative Effectiveness Research
NAS 202	Native American Public Health

SAMPLE PH.D. COURSE PLAN for ADVANCEMENT TO CANDIDACY AFTER 6 QUARTERS*

	Year 1	
Fall	Winter	Spring
SPH 202 (3) Public Health Issues in California's Central Valley	SPH 213 (3) Health Disparities	SPH 291 (1) Doctoral Seminar
SPH 291 (1) Doctoral Seminar	SPH 291 (1) Doctoral Seminar	SPH 246 (4) Biostatistics for Clinical and Population Research
MHI 210 (4) Introduction to Health Informatics	EPI 206 (4) Epidemiologic Study Design	SPH 212 (3) Migration and Health
	SPH 276 (2) Critical Assessment in Health Policy and Economics	
12 units minimum; no more than 16 units	12 units minimum; no more than 16 units	12 units minimum; no more than 16 units

	Year 2	
Fall	Winter	Spring
SPH 291 (1) Doctoral Seminar	SPH 291 (1) Doctoral Seminar	SPH 291 (1) Doctoral Seminar
SPH 292A (5) Public Health Translational Science Rotation	SPH 292B (5) Public Health Translational Science Rotation	EPI 220 (4) Problems in Epidemiologic Study Design
12 units minimum; no more than 16 units	12 units minimum; no more than 16 units	12 units minimum; no more than 16 units
		Qualifying Exam & advance to candidacy spring year 2 or fall year 3.

	Year 3	
Fall	Winter	Spring
SPH 299 Dissertation Research	SPH 299 Dissertation Research	SPH 299 Dissertation Research
SPH 291 (1) Doctoral Seminar	SPH 291 (1) Doctoral Seminar	SPH 291 (1) Doctoral Seminar
12 units minimum; no more than 16 units	12 units minimum; no more than 16 units	12 units minimum; no more than 16 units

^{*}Students may take up to 9 quarters to complete required coursework and take the Qualifying Exam (QE)

COMMITTEES & EXAMS

A. QUALIFYING EXAM (QE)

The QE consists of a one-hour public seminar to present the research plan (the dissertation prospectus) and a private 2-3 hour oral examination with the QE faculty members. To be eligible to take the Qualifying Examination (QE), you must have satisfied all core requirements, removed all deficiencies, and must have at least a "B" average in all coursework. You must be enrolled all quarters in which you take any portion of the QE. For those to whom this applies, you need to sign up for the QE three months prior to your VISA expiration. Students are not allowed to be on PELP (more on this later) the quarter before they take their Qualifying Examination.

Students are expected to write a 5-10 dissertation prospectus for the QE committee members to review and use as a reference during the exam. The GGPHS allows students to present the dissertation research as three publishable papers, and we anticipate many students will select this option. Therefore, the dissertation prospectus should provide sufficient detail on the background, hypotheses, data sources, and research methods for each of the three publishable papers to enable the QE committee members to evaluate the feasibility of the research. You may schedule the QE to be taken at the end of year 2 in spring quarter or at the beginning of year 3 in fall quarter.

We encourage students to advance to candidacy after completing six quarters and all required coursework. Students may take additional time to complete coursework and have up to nine quarters to complete the Qualifying Exam (QE) and advance to candidacy. To continue to be employed and conduct research, students must have advanced to candidacy after 9 academic quarters. Start scheduling early as it can be difficult to find a time when all five faculty members are available.

You will work with the Graduate Advisor to identify **five QE Committee** members, including at least one qualified member from a relevant field outside of the GGPHS. QE Committee members should have content or research methods expertise relevant to your dissertation research You may include a QE member who is not on the UC Davis faculty, but that member must be approved in advance by the Office of Graduate Studies. Your Major Professor/Dissertation Committee Chair may be a member of the QE committee, but not be the chair. In general, all members of the Qualifying Examination Committee should have achieved a degree at least equivalent to the Ph.D.

You must submit the Qualifying Examination Application to Grad Studies at least 4 to 6 weeks prior to the exam. Download the form from the <u>Graduate Studies Web site</u>. Complete and submit this form as soon as your committee is confirmed. Graduate Studies does not need the exact date of your exam - the month or quarter in which you expect to take the exam is sufficient. A copy of the form and date/time/location of the exam must be provided to the Graduate Program Staff Coordinator.

Tips: The QE will evaluate your command of the public health research as it applies to your proposed dissertation research. The QE provides an opportunity for you to receive guidance and feedback regarding your chosen research topic. The QE will rigorously examine your command of relevant literature, relevant methodology, research project design including appropriate controls, and the capacity to improvise solutions to possible roadblocks that might arise, in addition to the fundamentals of coursework required for the degree. The purpose of the exam is **not** to test you for factual information, but to evaluate your ability to apply scientific reasoning to the solution of public health problems. There may not be any single "right answer" to the questions posed to you. The Committee members are often more interested in the reasoning process you use to develop an answer than in the answer itself.

Once the Committee is appointed you are advised to meet with the individual members to discuss their philosophy and general expectations regarding the Qualifying Examination. Also, you should have some idea of the members' areas of research and you certainly may request some suggested reading materials from each Committee member. After the examination date is set, you should contact the individual Committee members at least once. This will allow you to be more comfortable the day of the exam.

A week before the examination date, you may wish to meet with the chair of the Qualifying Examination Committee to discuss the details necessary for the examination, e.g. the actual room set-up, the order of the examiners, etc. Also, you or your chairperson should send a memo to the Committee members reminding them of the date, time, and location of the examination. IMPORTANT: Please inform your Graduate Program Coordinator of your exam date, time, and location.

There are 3 outcomes of the exam; you will be made aware of the outcome immediately following your exam; the committee will submit the report of each of its members to Graduate Studies in one of the following outcomes:

- PASS:
- NOT PASS; with the option to retake all or part of the examination within a specified time, or to satisfy specific requirements;
- FAILURE.

You may appeal a Not Pass or Fail. The appeal is directed to the Associate Dean of Graduate Studies, who submits the matter to the Administrative Committee of the Graduate Council for review and recommendation. The final decision is made by the Graduate Council and one or more negative votes does not necessarily mean a failure. When the decision is unanimous, the Graduate Council has delegated decision authority to the Qualifying Examination Committee itself. If necessary, you may repeat the QE once upon recommendation of the Committee and with the approval of the Dean. The exam must be held by the same Committee except that members may be replaced. A second Fail will result in disqualification from the doctoral degree at UC Davis.

ADVANCEMENT TO CANDIDACY

After passing your Qualifying Exam, you must complete the Candidacy for the Degree of Doctor of Philosophy Plan B form. You should meet with your Major Professor to discuss who you would like to serve on your Dissertation Committee, described in more detail below. The candidacy form should be signed by your Major Professor and your Graduate Advisor (no signature from the QE committee chair necessary). When it is filled out and signed, *first* you pay a candidacy fee (\$90.00) at the Cashier's Office (Dutton Hall) and *then* return the form to Graduate Studies (Mrak Hall) with a copy to the Graduate Program Staff Coordinator. Note that for international students, NRST fees are waived in all quarters following that in which the candidacy form is approved by graduate studies. NRST fees will be reinstated for International students if they do not complete their degree within 3 years of advancing to candidacy.

B. DISSERTATION COMMITTEE

This committee serves to direct you in your research and to guide you in the preparation of your dissertation. Your Major Professor is the chair of the Dissertation Committee. You and your major professor nominate the other members of the Committee. At least one member should represent your area of emphasis. You should meet with the members individually before submitting the Advancement to Candidacy form.

The Committee is charged with three responsibilities:

- 1. To approve your dissertation topic and the plan that you have developed for independent study.
- 2. To advise you during your research. You are responsible for informing the Committee of your progress.
- To evaluate your dissertation, and your defense of the research, to recommend further
 research if desirable, and finally, to determine the acceptability of your thesis and to
 recommend to the Dean that you have satisfactorily fulfilled the dissertation
 requirement.

Detailed instructions on the format of dissertations can be obtained from the Graduate Studies Office (http://gradstudies.ucdavis.edu/students/filing.html). As stated above, three publishable papers are an acceptable means to present your research in a dissertation format.

There are forms you must complete and submit with your dissertation. If you have any questions, please call the Graduate Studies office. After submission of the dissertation, the candidate is expected to participate in an oral final exam and an exit seminar, as required by UC Davis Dissertation Plan B. Please note that to file your dissertation, you must either be enrolled or on filing fee.

FINANCING AND MANAGING GRADUATE FUNDS

A. PROGRAM FEES AND LIVING EXPENSES

For **Tuition and Fees**, please visit the <u>Budget & Institutional Analysis</u> website. The tuition, fees and charges posted are estimates based on currently approved amounts.

All registered students are automatically enrolled in the **UC Davis Student Health Insurance Plan** (Davis SHIP). If you have comparable insurance and do not wish to be enrolled in Davis SHIP for the academic year, you must submit a waiver application by the stated deadlines. More information is available at: http://shcs.ucdavis.edu/insurance.

B. FUNDING GRADUATE SCHOOL

Financial support for graduate study at UC Davis is available in several forms: 1) financial aid, 2) fellowships, scholarships, grants and travel awards, and 3) teaching and research assistantships. Talk with your Major Professor to determine what funding is available to you and how they expect your graduate studies to be funded.

Each type of financial support requires a different application process. The best resources to assist with this are 1) your Major Professor, 2) GGPHS Graduate Program Coordinator & Graduate Advisor, 3) Office of Graduate Studies at 250 Mrak Hall website: https://gradstudies.ucdavis.edu/current-students/financial-support.

IMPORTANT NOTES:

***Taxes may not be withheld from the funds listed below. You may need to set money aside each month to pay for your taxes.

***First stipend disbursement and/or paycheck is **November 1st.** You will be in school for over 1 month without receiving any form of money.

FEDERAL FINANCIAL AID

All graduate students (US citizens, permanent residents or immigrants) are *required* to file a "Free Application for Federal Student Aid" (FAFSA) as early as possible, but no later than March 1. This form, submitted directly to the Federal Student Aid Program Office, Iowa City, Iowa, is used to determine financial need only. Financial need is a component of the eligibility criteria for many fellowships, and for all forms of financial aid. The FAFSA may be obtained from the Financial Aid Office or online: http://www.fafsa.ed.gov.

C. GRADUATE STUDENT RESEARCH, TEACHING ASSISTANTSHIPS & READERS

Current PhD students may have access to student teaching and research employment through one or more of the following positions:

 GRADUATE STUDENT RESEARCHER (GSR): A GSR is a full-time registered graduate student appointed to assist in performing research under the direction of a faculty member or authorized Principal Investigator. These positions are offered on a limited basis and you should seek these out on your own. You will gain valuable experience working part-time on research projects, and you receive a stipend and/or tuition assistance. To be eligible, you must be in good academic standing with a minimum 3.0 cumulative GPA. GSR appointments, above 25% and not exceeding 50% time, provide full fee remission of in-state fees. This policy is reviewed for renewal each year.

- TEACHING ASSISTANT (TA): A TA is a full-time registered graduate student serving an apprenticeship under the supervision of a regular faculty member. Some departments have TA positions available to a limited number of students who have substantial preparation in their area of study. TA appointments, above 25% and not exceeding 50% time, provide partial remission of in-state fees. This policy is reviewed for renewal each year. The GGPHS Program office advertises GSR and TA positions as they become available. GSR/TA appointments will typically reduce your loan eligibility. Each Fall, a mandatory TA Orientation is held for all students interested in holding a TA position for the academic year. Registration for the Orientation is required. More information on the Orientation, including registration instructions can be found via the Center for Educational Effectiveness website: https://cee.ucdavis.edu/tao/index.html.
- READERS: Readers are graduate students who work as readers render diverse services as a course assistant, including the grading of student papers and examinations. Duties in this position begin on the first day of classes for the quarter appointed, and terminates on the last day of the quarter (last day of finals). Readers' hours vary per week and typically correspond to busy times in the quarter such as midterms and finals. A Reader with a 25 percent appointment shall not be assigned a workload of more than 110 hours per quarter, nor should a reader expect to work more 20 hours in any one week or more than four hours in one day.

To search for current positions, please check the <u>UC Davis Office of Graduate Studies, Student Employment page</u>.

D. FELLOWSHIPS, SCHOLARSHIPS, AND TRAVEL AWARDS

INTERNAL FUNDING

A variety of fellowships (i.e., scholarships) and other research and travel awards are awarded internally. Fellowships may cover tuition and provide a stipend to help cover living expenses. Research awards typically are solely dedicated to research expenses such as lab supplies, relevant software, and study participant compensation, although some awards may cover other costs such as travel to conferences (if you are a presenter) and other forms of professional development. Travel awards are available to cover the cost of conferences (if you are a presenter).

You can apply for funding: (a) through the university's annual internal fellowship application (b) through university-wide travel award applications, and (c) through opportunities specific to GGPHS students.

Internal fellowships are awarded once per year based on academic merit. Applications are available online <u>HERE</u>. The application deadline is December 1st (i.e. Dec 1st, 2018 is the deadline for funding awarded for the 2018-2019 year). While filling out this application, you may choose from several fellowships and research awards.

EXAMPLES OF FELLOWSHIPS:

Dissertation Year Fellowship is open to domestic grad students in their final year of doctoral work. It includes a stipend of ~\$25,000 plus fee remission for the dissertation year, a research allowance of \$500, and \$500 for travel to other. UC/CSU campuses to present their research.

UCD Humanities Graduate Research Award gives up to \$1,500 for financial support of research for masters or doctoral students. This is usually applied for within the Internal Fellowships Application, due during the fall quarter (LINK).

UC Davis Student Parent Child Care Funding Program has two sources: (1) Community Based Care Grant (CBCG) for undergraduate, graduate and professional students, and (2) Graduate Student Child Care Grant (GSCCG) for graduate and professional students only provides \$900 to \$1,350 per quarter for child care expenses, regardless of financial need. Apply HERE.

Dean Witter Fund provides a limited amount of money to help offset the cost of room rental and food & beverage expenses for events intended to promote faculty/student academic interaction in informal settings. Graduate students or faculty may act as a sponsor and apply for Dean Witter funds. The sponsor may be reimbursed for up to \$10 per individual with a maximum of \$100 per event. Apply HERE

Other helpful links:

- Graduate Studies web site has information about funding:
- Grad Financial Aid: 530-752-9246
- Student Accounting (located in Dutton Hall, 2nd Floor)
- Residency and Tuition
- International Students
- Direct Deposit
- Loans (emergency, short-term, and assistance)

UNIVERSITY WIDE TRAVEL AWARDS

Graduate Studies Travel Award: Covers up to \$500 within CA, up to \$1000 within the rest of the contiguous US, and up to \$1500 for international travel and travel to Alaska and Hawaii. There are fall and spring application deadlines.

https://grad.ucdavis.edu/current-students/financial-support/internal-fellowships/travel-awards

Graduate Student Association Travel Award. Covers up to \$500 of travel expenses. There are winter and summer application deadlines. (LINK)

EXTERNAL FUNDING OPPORTUNITIES

In addition to internal fellowships, there is a wide variety of external funding opportunities available. <u>Grad Studies</u> is a great resource to learn about many opportunities. You can subscribe to receive email alerts about external funding opportunities using the UC Davis sympa system for all listservs: https://lists.ucdavis.edu/sympa. After logging into sympa using your Kerberos ID, search for "external funding" or the listserv titled "gradfund@ucdavis.edu" Examples of some external funding sources are listed below (not an exhaustive list!):

- American Heart Association (AHA) pre-doctoral fellowships. Multiple funding cycles each vear.
- NIH F31 pre-doctoral fellowships. Multiple funding cycles each year.
 National Science Foundation (NSF) Graduate Research Fellowship Program (GRFP).
 Deadline in the fall.

STUDENT RESOURCES

A. REGISTERING FOR COURSES

You will use <u>Schedule Builder</u> to create your schedule. On <u>Schedule Builder</u>, you can:

- Search for classes, and view class details and critical class messages
- Check for registration holds and errors
- Create and save multiple schedules with varying classes and sections for the same quarter
- View your schedule in both list and calendar formats
- Register for a full schedule (all classes) or one class at a time
- Swap (add & drop) classes and sections in one action

If you have selected a variable-unit course or course requiring the consent of the instructor for enrollment, you will see the @ symbol instead of the CRN in <u>Schedule Builder</u>. Obtain the CRN from the department offering the course, and then enroll using <u>Schedule Builder</u>.

Students without existing enrollment by the <u>10th day of instruction</u> will not be able to register for courses. See <u>Late Schedule Adjustments</u> for further information.

Registration Tips:

- Once registered, even for just one class or unit, all students become financially liable and responsible for <u>full-time tuition and fees</u> for the term.
- Financial Aid recipients must enroll for a minimum of 12 units (including workload units) during Pass 1 to ensure disbursement of any financial aid. Be sure to register for 12 units prior to the Registration Freeze.
- <u>Wait-listed courses</u> do not count toward full-time enrollment status or the 12-unit financial aid minimum, but wait-listed courses do count toward the registration unit limit per pass.
- The <u>Registration Freeze</u> goes into effect on the <u>Student Fee Payment Deadline</u>. The registration freeze allows for payments to be properly applied to the student account balance due, provides an opportunity to for the <u>Drop for Non-Payment process</u>, and to roll paid students into open classes from the wait-list.
- Students are dropped from their classes if they have not paid their current university tuition, fees and any outstanding balance due by the <u>Student Fee Payment</u> <u>Deadline</u>; remember to pay your fees on time!
- Students who no longer wish to remain enrolled in classes for the term must complete a <u>Cancellation/Withdrawal Form</u>. They should not use or expect the <u>Drop for Non-Payment process</u> to remove them from their classes, or relinquish them from their financial responsibility and obligations for the term.
- Courses canceled by the department are dropped from your schedule automatically.

- If you choose a course marked TBA, it is possible that when the TBA course time is announced, the course may create a time conflict with other courses you have selected. Schedule Builder will automatically drop one course from your schedule.
- There is no automatic fee reduction for enrolling in fewer than full-time units. See either Part-Time or Employee-Student Reduced Fee.

RECOMMENDED UNIT LOAD

No more than 16 units of upper division (100 level) and graduate (200 level) courses should be taken in combination per quarter. Normally, no more than 12 units of 200 level course work should be taken per quarter. All full-time students must be enrolled in a minimum of 12 units per quarter.

SATISFACTORY/UNSATISFACTORY GRADING OPTION

The purpose of satisfactory/unsatisfactory (S/U) grading option is to allow graduate students the opportunity to explore areas unrelated to the student's academic discipline. No program core requirements may be taken S/U unless prior approval has been granted by the Graduate Council. Only one graded course per quarter may be taken S/U. In lower or upper division work (courses numbered 1-199) S means a grade of C- or better; in graduate work (courses numbered 200) an S requires a B- or better.

STUDENT PROGRESS ASSESSMENT

Student progress is reviewed annually by the student's Major Professor and Graduate Advisor. In an effort to improve the mentorship experience of graduate students at UC Davis, Graduate Council, in consultation with Graduate Student Association representatives and Graduate Studies, revised the Mentoring Guidelines and developed a Graduate Student Mentoring Action Plan (GSMAP) in 2017. The SPA assessment is completed online by students, major professors, and graduate advisors. It is meant to be a collaborative process, meaning that you should be in contact with your Major Professor & Graduate Advisor about completing this assessment.

B. ACADEMIC LEAVE

FILING FEE STATUS

Filing fee was established to assist you when you have completed all requirements for your degree except to take the M.S. comprehensive examination, file your M.S. thesis, or Ph.D. dissertation. Filing fee is a one-time fee of \$162.00. Filing fee status is for **ONE QUARTER ONLY**.

To be eligible for filing fee status you:

- Must have advanced to candidacy
- No longer require university facilities including lab space. (You can buy library and ARC privileges, and the health insurance)
- Cannot use faculty time other than the time involved in the final reading of the thesis or dissertation or in holding the M.S. comprehensive exam
- Cannot receive a fellowship or financial aid

Filing fee applications are available in the Graduate Studies Office. There is more information on the form and online in the Graduate Studies <u>Web site</u>. The form requires the signature of your Graduate Faculty Advisor and the Chair of your thesis/dissertation committee. The fee must be paid before Graduate Studies will process the form. You must either be registered or on

filing fee when you submit your dissertation or thesis. If for some reason you must return to registered status after going on filing fee, you will have to complete the readmission application.

NOTE: Do not go onto filing fee unless you are certain this will be the last quarter you are enrolled at Davis. You are only eligible for one quarter of filing fee and cannot return as a graduate student after that quarter!

PLANNED EDUCATIONAL LEAVE PROGRAM (PELP)

The <u>Planned Educational Leave Program (PELP)</u> is designed to allow you to suspend your program of study for good cause (illness, temporary departure from the University, financial problems, etc.). You can leave the campus and return at the end of your PELP to enroll and continue your study and research.

PELP is recommended if you are certain which quarter you will return and if you will be away a maximum of 3 quarters. (If you are not certain of your return date, it is suggested that you use the readmission application when you are ready to continue your study.) The form requires the approval of your Graduate Advisor, Graduate Program Coordinator, Student Accounting, SISS (for international students), and a \$70 non-refundable fee.

Your PELP can be lengthened or shortened with the approval of those listed above and the Dean of Graduate Studies. Extension of PELP is considered based on extenuating circumstances. More information about PELP is available from your Graduate Advisor and your Graduate Program Coordinator.

WHAT IS THE DIFFERENCE BETWEEN PELP AND FILING FEE?

PELP is for those students who have not completed all their requirements, and will be away from campus up to 3 quarters. This is for students who intend to return to campus and enroll in classes. Filing fee is for students who have advanced to candidacy, no longer need University facilities, and only need to take their M.S. comprehensive exam, or submit their thesis or dissertation.

C. ESTABLISHING CA RESIDENCY

To be considered a resident you must prove the following:

- Minimum of 366 days in California
- Intend to remain in California
- Obtain California driver's license
- Register to vote in California
- File taxes as California resident
- Financial independence (see below)

You are considered financially independent if you are over the age of 24 by December 31 of the year resident classification is sought. If you are under the age of 24 and your parents qualify as California residents, you do not have to verify that you are financially independent. If your parents are not California residents, you must demonstrate that you were not claimed as dependents for the tax year immediately preceding the term for which a resident classification is sought. If you are a graduate student instructor, teaching or research assistant, or teaching associate employed at 49% time or more (or awarded the equivalent in University-administered funds, e.g., grants, stipends, fellowships) in the term for which resident classification is sought you may be exempt from the financial independence requirement.

country (e.g. state tax liabili	ty, driver's license, voter's o	egal connections to another state or or vehicle registration). If you moved to ot eligible for a resident classification for
purposes of tuition and fees		

ADDITIONAL RESOURCES

A. UC DAVIS CAMPUS RESOURCES

ACADEMIC RESOURCES

ASSOCIATION OF GRADUATE STUDENT EMPLOYEES

The UC Student-Workers Union is the union that represents over 17,000 Academic Student Employees—Teaching Assistants (TAs), Graduate Student Instructors (GSIs), Readers, and Tutors—at the University of California. Our Union negotiates a Collective Bargaining Agreement, or contract, that sets the base-level pay, benefits, and rights and protections of every Academic Student Employee (ASE) at the University of California.

The Associated Students, UC Davis

Also known as ASUCD, the Associated Students, University of California, Davis is constituted to represent its membership in the University of California and in the greater community and to increase the role and impact of its members on those decisions affecting their lives. The Association creates and provides services and activities for students attending UC Davis such as the Aggie Resource Manual.

Campus Libraries

Campus libraries are integral to student academic and professional success. There are many libraries on the Davis campus. The main library on campus is the **Shields University Library** and you should take time to become familiar with it because it provides great services and resources.

As Public Health students, you will spend much time in the <u>Carlson Health Science Library</u>. It is located on the veterinary school campus. The Carlson Library is the principle library serving the departments of Public Health Sciences, Epidemiology, Biostatistics as well as the School of Veterinary Medicine. The Carlson Library is open every day; see the above link for more details.

At Carlson Library, you may access reserved course texts, computers (with internet and various software packages you might need), and reserve study rooms. You may also access the library's vast digital database (PubMed), granting you access to millions of scientific articles and studies, which should serve you well in your research.

The library provides tours of its facilities throughout the year and provides regularly scheduled tours during the first two weeks of fall quarter. The Shields Library is home to one of the many computer labs on campus and houses **I.T. Express**, the place where you go to set up your UC Davis e-mail account and set your login ID and password.

GRAD PATHWAYS

Professional development for grad students is crucial to future success. <u>Grad Pathways</u> is a program is dedicated to helping graduate students and postdoctoral scholars succeed both at UC Davis and in their chosen career paths. Grad Pathways is a nationally recognized effort that has served thousands

of UC Davis graduate students and postdoctoral scholars since its inception in 2004.

Grad Pathways provides professional development assistance for socialization/networking, writing and publishing, presentation skills, teaching and mentoring, leadership and management, scholarly integrity, career search, and health and wellness. Grad Pathways also offers individual development plans, and frequent professional/academic workshops and seminars. It also provides resources for financial support, academic certificates, and general support for incoming or returning grad students.

Graduate Student Organization(GSA)

The UC Davis <u>Graduate Student Association (GSA)</u> is a student-driven representative organization, linking students of the diverse graduate programs. Funded by graduate student fees, GSA provides services to graduate students and protects and promotes their interests at all levels of University administration. Regularly enrolled graduate students, professional students in the School of Medicine, and professional students in the teaching credential program are automatically GSA members. The GSA offers coffee and donuts every Friday from 9 am to noon, holds social events throughout the school year, and offers travel awards to graduate students. The GSA office/lounge is located at 253 South Silo.

Internship and Career Center

The Internship and Career Center, also known as the ICC, is located on the 1st, 2nd and 3rd floor of South Hall. The ICC offers a wide range of career-related services to UC Davis students and alumni including the following:

- Career and internship advising, drop-in hours and by appointment
- Aggie Job Link, our exclusive online job board
- Workshops and webshops in a wide variety of career-related topics
- Internship and career fairs, 4-6 large fairs per year
- On-campus interviews with employers, find out who is interviewing on the UC Davis campus
- <u>Information sessions with employers</u>, get to know employers in a smaller setting than a career fair
- ICC calendar of events, search or browse all upcoming ICC events
- <u>Email subscriptions and social media</u>, stay up-to-date with job and internship postings, and ICC events and services
- <u>Career resource manual</u>, a downloadable and printable guide for finding an internship or job

To contact the Internship and Career Center

Email: icchelp@ucdavis.edu

Phone: 530-752-2855

Student Academic Success Center

The Student Academic Success Center (SASC) houses a number of centers and programs geared toward supporting various student communities including former foster youth, transfer, first generation, low income, undocumented students and other groups that are underrepresented in higher education. The SASC provides both general and subject-specific academic assistance to all registered UC Davis Student as well as Professional Advising. The Student Academic Success Center is located in 2205 Dutton Hall.

To contact the Student Academic Success Center:

Phone: 530-752-2013

Information and Educational Technology

The Information and Educational Technology (IET) department provides tools and services for the UC Davis community such as Open Access Labs where you can find computing, scanning, and printing services on campus.

To contact the Information and Educational Technology department: Student Computing Services Help Desk 530-754-HELP

UC Davis Office of Graduate Studies

The Office of Graduate Studies, commonly referred to as "Grad Studies," is located at 250 Mrak Hall. Grad Studies has a wealth of information on their website. If you have a question about anything and can't find someone to ask, check out the website. It contains information on fees, funding, living in Davis, deadlines, degree requirements, forms, teaching assistant (TA)/Graduate Student Researcher (GSR) positions, residency status, etc. The GGPHS contact in the Office of Graduate Studies is: Laura Young, levoung@ucdavis.edu.

STUDENT SERVICES

Center for Student Involvement

The UC Davis Center for Student Involvement (CSI) is a department within the Division of Student Affairs and the Community Resource and Retention Centers. Here you can find resources about how to get more involved in Student Organizations, Involvement Fairs, and your UC Davis Community.

Cross Cultural Center

UC Davis Cross Cultural Center, the CCC, provides a culturally relevant community space where student voices can be expressed and respected. The CCC values advocacy, cultural competency, community building, academic excellence, research and education, identity exploration, and leadership development. Through the CCC can find a large variety resources available on and off campus such as the Graduate Students of Color Mentor Program and even a library of its own. It is located on the 1st floor of the Student Community Center on campus.

To contact the Cross Cultural Center:

Phone: 530-752-4287 Email: ccc@ucdavis.edu

Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual Resource Center

The purpose of the Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual Resource Center (LGBTQIA+ Resource Center) is to provide an open, safe, inclusive space and community that is committed to challenging sexism, cissexism/trans oppression/transmisogyny, heterosexism, monosexism, and allosexism. The LGBTQIA+ Resource Center serves UC Davis and the surrounding region by providing a wide spectrum of programs, resources,

outreach and advocacy. The LGBTQIA+ Resource center is located at the Student Community Center, Suite 1400.

To contact the LGBTQIA Resource Center:

Phone: 530-752-2452.

Services for International Students and Scholars

Services for International Students and Scholars (SISS) assists incoming and current international students and scholars, and their families with visa and immigration issues while they are at UC Davis. SISS provides orientation, assistance, information, and referral to international students, faculty, and researchers regarding financial, personal, cultural, and academic concerns.

Student Disability Center

Located in 54 Cowell Building, the Student Disability Center (SDC) provides accommodations and coordinates support services to meet the individual needs of students with disabilities. Based on the student's documentation of disability, the SDC recommend services, accommodations and auxiliary aids and that the student then selects what they needs for specific classes and situations. Services provided by the SDC include assistance with needs relating to vision, hearing, medical, psychological, and mobility as well as access to tutoring, counseling/advising, exam accommodations, parking, service animals, and much more.

To contact the Student Disability Center:

Phone: 530-752-3184 Email: sdc@ucdavis.edu

Women's Resources and Research Center

The Women's Resources and Research Center (WRRC) provides a place for students to learn about resources and educational programs that focus on gender equity and social justice. The WRRC provides resources and support for academics, crisis, health, parenting and childcare, and much more. The WRRC offers discussion groups including a support group for women graduate students. The WRRC is located on the first floor of North Hall.

To contact the Women's Resources and Research Center:

Phone: 530-752-3372 Email: wrrc@ucdavis.edu

WELLNESS AND SAFETY

• Activities and Recreation Center

The Campus Activities and Recreation Center, also known as the ARC, offers recreation opportunities to make it easy for you to keep fit, relax, have fun, and meet you fitness goals. Current UC Davis students and CR Members may use the ARC at no additional cost. Programming within the ARC, including Group Exercise classes, Dance Series classes, Martial Arts Series classes, Personal Training, rock climbing and Intramural Sports, may require an additional low-cost fee.

To contact the Activities and Recreation Center:

Phone: 530-754-5306

Email: arc@campusrec.ucdavis.edu

• Center for Advocacy Resources and Education

The UC Davis Center for Advocacy, Resources & Education (CARE): Advocacy Office for Sexual and Gender-based Violence and Sexual Misconduct, formerly known as Campus Violence Prevention Program (CVPP), is the on-campus, confidential resource for all students, staff and faculty who have experienced any form of sexual violence, including sexual assault, sexual harassment, domestic/dating violence, and stalking. CARE provides 24/7 emergency response, crisis intervention, and support services for survivors.

To contact the Center for Advocacy Resources and Education:

Phone: 530-752-3299

Email: <u>ucdcare@ucdavis.edu</u>

Emergencies and FAQs

As your safety is of great importance, UC Davis has a comprehensive emergency management program and its own full-service police and fire departments. Visit the website to find resources relating to; emergency preparedness, personal safety, campus intervention programs, campus health and counseling services, and community services.

Harassment & Discrimination Resources

The Harassment & Discrimination Assistance and Prevention Program (HDAPP) at UC Davis supports the University's commitment to a harassment and discrimination-free work and learning environment for all members of the UC Davis and UC Davis Health campuses.

To contact the Harassment & Discrimination Assistance and Prevention Program:

Phone: 530-747-3864

Anonymous Call Line: 530-747-3865

Student Health and Counseling Services

UC Davis Student Health and Counseling Services or SHCS provides a wide variety of medical, mental health and wellness services to all registered UC Davis students regardless of insurance coverage. SHCS offers; Medical services, Health and Education Promotion, Counseling services, and a large variety of Wellness services. These services are provided at two primary locations: North hall and The Student Health and Wellness Center.

To contact Student Health and Counseling Services:

- North Hall:
 - Administration Consultation and General Information: 530-752-0871
- SHCS:

Administration and General Information: 530-752-2300

FOOD AND FINANCIAL SECURITY

Aggie Food Connection

Aggie Food Connection (AFC) provides one online access point for UC Davis information, resources and services pertaining to food security and nutrition. As a response to the UC Global Food Initiative, UC Davis established the AFC to connect the UC Davis student population with easy, immediate and confidential UC Davis food resources while working to overcome stigma associated with needing help.

To contact Aggie Food Connection:

Phone: 530-752-1011

CalFresh

Also known as Supplemental Nutrition Assistance Program, offers financial assistance, based on income, to reduce the burden of food insecurity (visit the website to determine your eligibility – most grad students are eligible)

To contact CalFresh: Phone: 1-877-847-3663

Davis Pantry

Located in the basement of Freeborn Hall Room 21, The Pantry is a student run organization that provides up to three meals or personal items a day for UC Davis students who show a UC Davis identification card free of charge.

To contact The Pantry: Phone: 530-752-2612

TRANSPORTATION SERVICES

<u>Transportation Services</u>, also known as TAPS, provides services such as the sale of parking permits, bicycle registration, and equipment maintenance and repair. If you plan on using a vehicle on campus you will need to purchase a parking permit. The TAPS website contains information regarding the rates and types of permits to purchase. Another service TAPS offers is to issue bicycle registration and permits in which your bike will be registered and, if stolen, you'll have a more likely chance of retrieving it.

UC DAVIS STORES

<u>UC Davis Stores</u> serves the UC Davis community by providing on campus tools needed for academic success. If you are in need of merchandise while on campus the UC Davis Stores provide; course materials, general books, technology sales and services, licensed apparel and gifts, school and office supplies, campus produced and grown products, as well as on the go snacks and drinks. Locations include:

The Campus Store

■ Phone: 530-752-6846

B. LOCAL POINTS OF INTEREST

RECREATION:

Davis is located within driving distance of <u>Tahoe National Forest</u> and <u>Yosemite National Park</u> where you can enjoy swimming, skiing, mountain biking, horseback riding, fishing, hiking, camping, etc. You can enjoy the beautiful beaches of the Bay Area at <u>Stinson Beach</u> (85 miles) and <u>Santa Cruz</u> (140 miles).

ARBORETUM

The UC Davis Arboretum is a living museum and a refuge of great beauty where students can step away from their busy lives and reconnect with nature. Students may wander through the Arboretum on their own or join public tours. The Arboretum gardens are open 24 hours a day, every day of the year, and there is no charge for admission. It is the perfect place to exercise with a 3.5-mile loop for walking, jogging or biking and bathrooms and water foundations throughout. It is located along the southern edge of the UC Davis Campus stretching from Borders Books downtown all the way to the Vet Med Center at the west end of campus.

Contact:

Phone: 530-752-4880

Email: arboretum@ucdavis.edu

CENTRAL PARK

Located in Downtown Davis, Central Park offers picnic facilities, fields and play areas, the local farmers' market, festivals and more.

CRAFT CENTER

Experience new growth at the Craft Center. The Craft Center offers more than 100 classes, ranging from one-day workshops to seven-week courses. Their classes are small, providing lots of hands-on experience and plenty of time for guidance from the instructor.

DAVIS FARMERS' MARKET

Featured in national magazines and frequently voted "best thing to do in Davis," the <u>Davis Farmers Market</u> is open year-round – rain or shine. The Farmers' Market is the place to be in Downtown Davis within Central Park each Saturday morning and Wednesday night. You'll find a wide range of fruits and vegetables, including certified organic produce, as well as fresh baked goods, flowers and plants. Everything sold in the market is either grown by or made by the seller.

EQUESTRIAN CENTER

The Equestrian Center offers Horseback riding lessons, Competitive and Sports Equestrian Club, Horse Boarding, and Horse Shows. It is located at One Equestrian Lane; directly across the street from the Vet Med Teaching Hospital off Health Science Drive. You can also locate it from the bike trail at the west end of the arboretum.

Contact:

Phone: (530) 752-2373

E-mail: equestriancenter@campusrec.ucdavis.edu

EXPERIMENTAL COLLEGE

Learn to play guitar, perfect your salsa dance moves or try your hand at Jiu-Jitsu at the Experimental College.

LAKE BERRYESSA

Situated in beautiful Napa, California, <u>Lake Berryessa</u> is the perfect destination to go hiking, camping, fishing, and relax. Forever Resorts operates three campgrounds and a marina on Lake Berryessa: Steele Canyon Campground and Pleasure Cove Campground and Marina.

MANETTI SHREM MUSEUM

Located near the Mondavi Center, the Manetti Shrem Museum of Art has a fine arts collection of more than 5,00 objects. Serving both the public and our university community with a dynamic artistic program, the museum: presents exhibitions and events that advance students' understanding of their place in the world; connects to faculty teaching and research; and creates a lively forum for community engagement and creative practice.

Contact:

Phone: 530-752-8500

Email: manettishrem@ucdavis.edu

MONDAVI CENTER

The Robert and Margrit Mondavi Center for the Performing Arts explores the full range of the performing arts, from the traditional to the innovative, and from diverse cultures and disciplines through presentation, education, public service, and research. As part of the UC Davis mission as a land grant university, the Mondavi Center provides outstanding cultural programming, support for the University's academic departments, and a professional laboratory to train students in the performing arts.

Contact:

Phone: (530) 754-2787

PALMS PLAYHOUSE

The <u>Palms Playhouse</u> in Winters is within biking distance and has a variety of live music performances and nearby restaurants and cafes with reasonable prices.

OLD SACRAMENTO

Old Sacramento, authentically restored to its Gold Rush-era style, houses more than 130 specialty and tourist shops and restaurants and features three museums. This National Historic Landmark District and State Historic Park offers dining, shopping, and attractions Many festivals and special events are held here annually.

MOVIE THEATERS

Davis has several movie theaters to select from including: Regal Cinemas Davis Holiday 6, Regal Cinemas Davis Stadium 5, and Varsity Theater. All of which are conveniently located in Downtown Davis and offer various movie times.

THE DAVIS GRADUATE

This local bar is a great place to go if you love <u>salsa or line dancing!</u> **Country line dancing** nights are on Monday, Wednesday and Friday, with short dance lessons at 9PM. **Salsa** nights on Tuesday, Thursday and Saturday with dance lessons at 9:30PM! See website for pricing details.

LOCAL SERVICES:

DAVIS POST OFFICE

The Davis main post office is located at 2020 5th Street (at the corner of Pole Line Road) and is open Monday through Friday, 8:30 a.m.–5:30 p.m., and Saturdays, 10:00 a.m.–1:00 p.m. In addition to the main post office, Davis has a few minimum service branches that provide basic services, such as selling stamps and mailing packages and

letters within the United States. One of these is in the UC Davis Memorial Union on campus and another is located on Third Street between C and D Streets.

DAVIS CHAMBER OF COMMERCE

To learn more about Davis's local community and what it has to offer, visit the <u>Davis Chamber of Commerce</u> for additional information about the neighborhood, business community, local activities, and resources. The Davis Chamber of Commerce is conveniently located in the heart of downtown Davis.

THE DEPARTMENT OF MOTOR VEHICLES (DMV)

This is the place to go for driver's licenses (required for driving in California), ID card processing, driving tests, and anything else related to your vehicle. The DMV is located at 505 Pole Line Road (corner of 5th and Pole Line Road), and is closed on Mondays and Sundays. It is open from 8:00 a.m. to 5:00 p.m. Tuesday – Saturday. For general information, call (800) 777-0133.

SHOPPING:

ARDEN FAIR MALL-SACRAMENTO

Located roughly 25 minutes from Davis in Sacramento, CA, the <u>Arden Fair Mall</u> is a shopping center with over 165 stores and restaurants including; Macy's, JCPenney, Sears, and the Apple Store.

DAVIS SHOPPING

Davis has many businesses to fulfill all your shopping needs including The University Mall, Marketplace Shopping Center, Davis Commons, and the Davis Manor Shopping Center. The City of Davis has a local Target, TJ Maxx, Safeway, and Office Depot for your varying needs as well. For a full list of the businesses in Davis, visit the Davis Chamber of Commerce website, directory of businesses.

VACAVILLE PREMIUM OUTLETS

Vacaville Premium Outlets is an outdoor shopping property in Vacaville, CA containing 120 stores including Banana Republic, Gucci, J.Crew, Kate Spade, Michael Kors, and Nike. The <u>Vacaville Outlets</u> are located about 20 minutes from Davis and offer a variety of shopping options.