



Consortium Membership Request

Fiscal Year: 2024-25

Application Window: April 15, 2024, through May 15, 2024

Final Deadline: May 15, 2024, 5:00PM PST

Committee Review: May 16, 2024-June 20, 2024

Decision Announced: June 26, 2024

Introduction

The California Postbaccalaureate Consortium, hereinafter referred to as “Consortium,” is a partnership of postbaccalaureate premedical programs. The mission of the Consortium is to increase the number of physicians who practice in shortage areas of California by assisting capable and dedicated students from disadvantaged, underrepresented and/or historically excluded backgrounds in gaining admission to medical school. The Consortium is led by The Regents of the University of California, on behalf of the University of California, Davis Health by its’ School of Medicine – Office of Student and Resident Diversity, referred to as the “Central Administrative Office (CAO)” hereinafter. The current postbaccalaureate programs that are members of the consortium include: UC Davis School of Medicine, UC Irvine, UCLA, UC San Francisco, Charles Drew University, and Cal Poly Humboldt.

Goals of the Program

Programs accepted in the Consortium collective, are expected to participate in the following collective goals:

1. Identify, attract, and motivate potential medical students to pursue their education through a postbaccalaureate premedical program, especially students with disadvantaged, underrepresented and/or historically excluded backgrounds in gaining admission to medical school.
2. Strengthen the academic preparation, performance, retention, and knowledge of participating students.
3. Assist with removing barriers that prevent full participation of participating students to successfully complete a postbaccalaureate premedical program and apply to medical school.
4. Annually conduct outreach to students interested in the medical field to increase the number of diverse physicians by engaging and collaborating with a statewide network of California Community Colleges, California State Universities and University of California, and other pre-medical colleges/groups.
5. Track matriculation rate to medical school for alumni of the Consortium.



Partner Expectations and Deliverables

1. Participate in the Consortium on a 3-year term cycle, renewable pending collective, and individual deliverables.
2. Share and align with the overall mission/goal of the collective consortium.
3. Participate in Consortium meetings bi-annually (highlight program specific goals, discuss program development, and other topics of interest).
4. Appoint at least one program representative to participate in group meetings bi-weekly, each fall, focused on the web-based admissions portal (Sept. - Dec.).
5. Participate in a shared, standard application process and timeline that is free of charge all applicants.
6. Participate in data collection, including but not limited to:
 - 6.1.1. Student progress
 - 6.1.2. University of California Student Academic Preparation and Educational Partnerships (SAPEP) outcomes each fall (student demographics) (Sept/Oct)
 - 6.1.3. Reporting on confirmed cohort students and indicating those applying to medical school each year (August)
 - 6.1.4. Grant outcomes directed by the COA (matriculation, graduation, program of study, areas of specialty, NPI numbers, DOB, etc.) (Sept/Oct); data collection may differ in years when the Consortium is seeking extramural funding.
7. Willingness to assist in connecting Consortium with program alumni for testimonials and volunteering opportunities.
8. Link main Consortium website on program specific website.
9. Willingness to engage in mutual resource sharing (opportunities for postbaccalaureate students, sharing Consortium promotional materials through respective campus resources, promoting annual Consortium Summit efforts etc.)

There is no entry or annual membership fee for participating partners. However, partners may be required to contribute funding on an annual basis when external grant funding is depleted. This amount will not exceed \$10,000 per year and will be used to fund the web-based application and data management system, outreach efforts and up to 50% FTE for the program coordinator. Funding terms and conditions will be governed under the terms of a separate agreement. The Consortium has been grant funded since 2013, and the current award period is 08/01/2022-07/31/2025.

Membership Eligibility

1. Have a program mission and demonstrated program practices that include:
 - Increasing the number of physicians who practice in shortage areas of California



- Capability of assisting students from disadvantaged, underrepresented and/or historically excluded backgrounds in gaining admission to medical school.
 - Delivering a program designed to assist post-graduate student needs in terms of strengthening the academic preparation, performance, retention and knowledge of participating students.
 - Capability of assistance with removing barriers that prevent successful completion of the application and matriculation to medical school of participating students.
 - Participating in targeted outreach efforts to increase engagement with students from disadvantaged, underrepresented and/or historically excluded backgrounds interested in gaining admission to medical school.
 - Data infrastructure to track and report on outcomes.
 - Develop and share best practices and helpful resources/information with the Consortium.
2. Part of or in association with a medical school, or have a medical school partner identified.
 3. Ability to contribute to funding of up to \$10,000 when the consortium is absent of funding to cover operational costs.

Proposal Submission

Programs interested must prepare a formal proposal outlining their education program's objectives, curriculum, target audience, teaching methods, assessment criteria, and alignment with the Consortium's mission. Include any supporting documentation, such as student handbook, sample course schedules, summary of existing support services, and evidence of program effectiveness (5 pages maximum, not including supporting documentation).

Review and Evaluation

The Consortium's review committee will evaluate the proposal based on criteria such as alignment with the Consortium's mission, educational quality, relevance to member institutions or stakeholders, and potential impact.

The committee may request additional information or clarification during the review process. If additional clarification is still needed, programs may be asked to present the proposal to the review committee to discuss the program in more detail.

Decision

The Consortium will decide on whether to accept or reject the education program based on the review committee's recommendation and any additional considerations. If accepted, the



Consortium may outline any conditions or requirements for implementation and integration into member institutions or stakeholders.

Implementation and Integration

If the program is accepted, they will work with the Consortium and member institutions to implement and integrate the education program into existing structures starting July 1, 2024.